

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**January 24, 2017
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Howard Leed – Road Foreman
Jennifer Snyder- Office Manager
Bob Lynn – Township Engineer
Fred Wolf – Solicitor
1 members of the public

The meeting was called to order at 7:13 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Peg Fitzkee asked if there was an update on the Ordinance for unlicensed vehicle parking on streets. Solicitor Wolf noted that it is 90% complete but there are still some things to work on to address abandoned vehicles and how to address them. She also asked about the status of rented storage units parked in front yards. Ms. Snyder noted that she spoke to the Zoning Officer about the matter and they are monitoring how long the unit is at the property. Discussion about recycling during the Saturday recycling at the Township building was held. The possibility of having a permanent cardboard recycling container at the township building was presented. The Board asked Ms. Snyder to call Lebanon Farms Disposal to see if they have a container for this purpose.

A review of the meeting minutes from January 3, 2017 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of January 3, 2017 and was seconded by Chairman Fetter. The motion was approved.**

Bills were submitted and reviewed for payment. The Board noted a payment to the County of Lebanon for GIS software. Ted Cromleigh stated he is not in favor of paying the bill since the GIS program is supposed to be supported by the County budget. After discussion, the rest of the Board members agreed that they would like more information before they pay the bill. **After a brief discussion, Ted Cromleigh made a motion to accept the bills as submitted, with the omission of the invoice for the County of Lebanon, for a total of \$38,172.42 from the State Fund, Light Fund and General Fund for bills and payroll. Bruce Kramer seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion regarding the invoice for Double D Construction's work at the Davis property, Ted Cromleigh made a motion to accept the bills as submitted for a total of \$11,052.63. Bruce Kramer seconded the motion and the motion carried.**

Bills for HTMA were submitted for review and payment. It was noted that toners were purchased for the printer. Discussion ensued about the possibility to configure the large network printer in the Township

office to enable it to print the HTMA invoices. The Board would like to contact Conestoga Business Solutions to talk to them about the matter. **After brief discussion, Ted Cromleigh made a motion to accept the bills as submitted for a total of \$35,381.97. Bruce Kramer seconded the motion and the motion carried.**

The Road Foreman's report for December 2016 was presented. The Gasboy Report was reviewed as well. Howard Leed, Road Foreman, discussed repairs he made to the air compressor in the 1998 Ford Dump Truck. Howard noted that he investigated the possibility of using millings on dirt and gravel roads. He called the company Bruce Kramer provided and will get pricing on the millings they have available. Howard would like to pressure was the bleachers then seal the wood. Also discussed was the need to replace the baseball fencing and to coordinate with the baseball program around their schedule.

Engineer's Report

Bob Lynn presented the Engineer's report.

Mr. Lynn introduced a 90 day time extension request from DH Enterprises for the project at 246 Albright Road. **After brief discussion, Ted Cromleigh made a motion to grant the 90 Day Time Extension for the Major Stormwater Plan at 246 Albright Road. Bruce Kramer seconded the motion and the motion carried.**

A minor stormwater plan for a home to be built by Henry Klassen has been reviewed and is ready to have agreements approved by the Board. Hanover has reviewed the plans and is acceptable of the proposed minor plan at the lot located at Route 897 & Phillip Drive. A cost estimate of \$7,827.05 has been approved by Hanover Engineering and the money has been deposited in an escrow account. **After brief discussion, Ted Cromleigh made a motion to approve the Stormwater Management Agreement and Improvement Guaranty for the minor plan for Henry Klassen. Bruce Kramer seconded the motion and the motion carried.**

Discussion ensued about the need for updating our zoning ordinance books and map. Ms. Snyder noted she sold the last paper copy the Township Office had and reprinting should include changes made to the ordinance. The possibility of codifying the Township Ordinances could be a good idea while working on these changes. We will need to get pricing from companies that do the codifying. The Board would like Hanover to add the ordinance changes and print some books to have on hand.

Solicitor's Report

Solicitor Wolf presented the Solicitor's report.

There is a zoning hearing scheduled for tomorrow evening. The Planning Commission has offered a letter of opinion on the matter. Solicitor Wolf has prepared a letter for the Board with an opinion that will be presented at the hearing as well.

Resolution 843 is presented for the Board to change the penalty rate on delinquent HTMA invoices. The current rate of 25% on a total of late amounts will be changes to 10% on current quarter charges and an interest rate of 6% per year on any total of late bills. **After brief discussion, Ted Cromleigh made a motion to adopt Resolution 843 setting the late-payment penalties for HTMA to 10% penalty on current quarter charges and 6% per annum on totals late date. Bruce Kramer seconded the motion and the motion carried.**

It was noted that HTMA has one loan payment left on their loan with Jonestown Bank. Solicitor Wolf asked the Board to consider beginning the process of turning the assets of HTMA over to the Township so all necessary decisions can be made by the Board.

Solicitor Wolf had some information about the appeal case of Richard and Marlin Martin at 443 Sunnyside Road. It will be discussed in Executive Session.

Solicitor Wolf asked if Linda Sue Gardens was at a point where conveyance lines in the development would be turned over to the Township. Mr. Lynn and Ms. Snyder both noted that the development is still being constructed and the lines would not be turned over until all units are complete.

The Delinquent Tapping Fee and payment list was provided by Solicitor Wolf's office. The Board noted that progress is being made on many accounts.

OLD BUSINESS

There was none.

NEW BUSINESS

An application for an addition to the Heidelberg Township Ag Security was received. Albert Zimmerman owns a farm of 105 acres where five acres is in Heidelberg Township. All 100 acres located in South Lebanon Township had been enrolled in the Ag Security previously. Mr. Zimmerman would like to include his entire farm in the Ag Preserve program, but needs to enroll his five acres located in Heidelberg Township in the Ag Security Area first. Ms. Snyder spoke to Angie Foltz from the Lebanon County Ag Extension about how to handle the matter. It was determined that to avoid the cost of advertising and processing the application, we could accept the application and do nothing which would automatically accept the land into Ag Security after 180 days. Ms. Foltz stated it was acceptable to both Mr. Zimmerman and the Ag Extension to handle the application this way as it will not prolong his application for inclusion to the Ag Preserve program. The Board stated they had no opposition to the inclusion of Ms. Zimmerman's five acres of land into the Ag Security area.

The Costars Salt Contract for 2017-2018 is available to enroll. After discussion, the Board decided they would participate. **Chairman Fetter made a motion to join the Costars Salt Program for the year 2017-2018 winter season. Bruce Kramer seconded the motion and the motion carried.**

Sewer/HTMA Update

The reports from Select Environmental for December operations were reviewed. Both were acceptable. Bruce Kramer reported that work at 301 N. Market Street has located the curb box to the residence. There was also a water line break on Valley View Road which AH Moyer was able to fix in a brief period of time. A Flow Comparison for a portion of the month noted an increase in water usage.

EIT Update

The December 2016 EIT update was included for review.

Secretary Report

Fulton Bank provided a quarterly report for the pension fund for the fourth quarter of 2016. Lebanon County officials have discussed requirements for MS4 compliance and many of them feel it is financially burdensome to the municipalities and residents. A letter to State Officials has been written by Lebanon County Officials requesting some time to comply with regulations before having to renew existing MS4 permits or altering standing best management practices. Heidelberg Township currently has a waiver from complying with MS4 standards, but felt comfortable including the Township in the

letter to the State Officials. A PSATS Resolution regarding MS4 compliancy has also been written for presentation at the PSATS Convention in April and will be sent on behalf of Lebanon County.

At 8:34 Chairman Fetter called an executive session to discuss current and potential litigation matters. At 8:50 the Board reconvened to regular session.

At 8:53, Bruce Kramer made a motion to adjourn, which was seconded by Ted Cromleigh. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on February 14, 2017 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

Minutes recorded by Jennifer Snyder

Secretary