

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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March 22, 2016
MEETING MINUTES

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Howard Leed – Road Foreman
Jennifer Snyder- Office Manager
Bob Lynn – Township Engineer
6 members of the public

The meeting was called to order at 7:06 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag. It was noted that Ted Cromleigh would be arriving late to the meeting.

A call for public comment was made. Jay Zimmerman asked to discuss an issue on Sheep Hill Road, but Chairman Fetter noted that the matter will be discussed a bit later in the meeting. Peg Fitzkee asked if as-built plans for the water system were available to view. Bob Lynn stated they are available, but are only as good as what lines were detected when surveying. Some information is incorrect. Bruce Kramer also explained that valve boxes are currently being located because many were paved over in paving projects.

A review of the meeting minutes from March 8, 2016 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of March 8, 2016 and was seconded by Chairman Fetter. The motion was approved.**

Bills for the Township were submitted and reviewed for payment. **After review, Bruce Kramer made a motion to accept the bills as submitted for a total of \$15,692.18 from the Light Fund and General Fund for bills and payroll. Chairman Fetter seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$3,550.21. Chairman Fetter seconded the motion and the motion carried.**

Bills for HTMA were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted except for the AH Moyer bill for a total of \$6,925.36. Chairman Fetter seconded the motion and the motion carried.**

Engineer's Report

Bob Lynn presented the Engineer's report.

Discussion was held regarding various water system items. A portion of the North Carpenter Street water line needed to be turned off for a short time to make the new Linda Sue Gardens Townhouse water line connection. The first valve they attempted to use was unsuccessful at holding the water so the next valve needed to be used. Unfortunately that turned off water to unexpected customers, but the

water was off for a brief period of time. The Board asked about the size of the water line that will service the Townhouses. Mr. Lynn explained that there will an 8" line servicing them which will connect to the existing 6" line in the street. It will create better service for all who are connected to that line because it creates a loop from Locust Street to Carpenter Street and creates more consistent pressure. Also, the valve at Prospect Hill Road was cleaned out but it is not known if it will fully shut off. The relocation of the water line for the PennDOT culvert replacement was designed to bypass the culvert. We may have to connect from one hydrant to another to keep everyone in service. Mr. Lynn is preparing the bid documents for the line replacement. **Bruce Kramer made a motion to allow Hanover Engineering to process the bid documents for the water line replacement for the PennDOT culvert replacement. Chairman Fetter seconded the motion and the motion carried.** Discussion was held regarding the replacement of Well #5. After seeking pricing options from different contractors, Kohl Brothers was the only business to respond. With the price being over \$19,400 the replacement would require bidding. Mr. Lynn stated the price given is not unreasonable and the repair could be categorized as emergency since the pump services the whole town. If categorized this way, bidding would not be required for the work. Another pump was located, but it has not been tested. A temporary pump could be used while the repair is done, but the length of time it would take to make the repair could be an issue. Mr. Lynn said there is one more contractor who has not submitted a price yet and the Board would like to wait for them to respond by this Thursday. If they do not respond, we should proceed as the emergency service it is. **Bruce Kramer made a motion to allow Kohl Brothers to proceed with the work should the remaining contractor not respond or offers a higher price for the emergency repair of Well Pump in Well #5. Chairman Fetter seconded the motion and the motion carried.**

Resolution 827 to update the Storm Water Management Fee Schedule was introduced for review. All Board members had reviewed the update which now includes an Exemption Fee and updates the Application Fees. **After brief discussion, Bruce Kramer made a motion to adopt Resolution 827 for Storm Water Management Fees. Chairman Fetter seconded the motion and the motion carried.** Resolution 828 to update the Subdivision and Land Development fee schedule was presented. All Board members reviewed the update which includes application fee changes and lot quantity updates as well. **Chairman Fetter made a motion to adopt Resolution 828 for Subdivision and Land Development Fees. Bruce Kramer seconded the motion and the motion carried.**

Mr. Lynn and Solicitor Wolf have reviewed the Sunoco Agreement. There is one change regarding the videoing of the Township street conditions prior to their work commencing. Sunoco will be providing the services and will give the videos to the Township.

The Comprehensive Plan needs to be discussed jointly by the Planning Commission and the Supervisors. Mr. Lynn asked if they could all get together in April to facilitate this and possibly do an MS4 Presentation at the meeting. The Board will look at their schedules and determine a good date. The Bids for Road Materials were opened at the Hanover Engineering Office today. Bids for the material were received from Pennsy Supply and New Enterprise Stone. No paving was included this year because patching projects were included with the overlay bidding project. After review, Pennsy Supply had a lower overall total for the items bid. **After brief discussion, Bruce Kramer made a motion to award the Road Materials Bid for 2016 to Pennsy Supply, Inc. Chairman Fetter seconded the motion and the motion carried.** Mr. Lynn noted that the paving project bids will be opened and awarded on April 26.

Solicitor's Report

No Solicitor was present for the meeting so the Board reviewed the Solicitor's report.

There has been discussion with the City of Lebanon Authority about the return of unused EDU's originally purchased for the Mandatory Connection within the Sewer Project. Further discussion between their Solicitor and Solicitor Wolf will need to commence before the process begins.

The Sewer List for Outstanding Money Due from Henry & Beaver was presented for review. Ms. Snyder noted that she is working with Amy Leonard of the Henry & Beaver office to complete actions with the remaining property owners.

The Police Pension is heavily overfunded and discussion was held about possible dissolving the fund and absorbing the money into a special savings account for future use. There is one person collecting on the Police Pension Fund and money would be held out for him to continue drawing. The Board discussed the options available for the money needed for the officer drawing on the account, but felt further discussion with Solicitor Wolf was necessary before making a decision.

At this time, Ted Cromleigh arrived at the meeting.

OLD BUSINESS

At this time, Earl Garman was in attendance representing the Isaac Walton League. They are experiencing problems with their pond which they believe is due to the logging occurring on properties on Sheep Hill Road. The Board noted that they were aware of issues with logging operations on various properties. Lebanon County Conservation District was out to inspect yesterday and they issued a Notice of Violation to Eric Oxenreider who is logging the various properties. They gave him until April 8th to correct the problems. Ted Cromleigh explained that logging is considered an agricultural activity and is not something that is regulated at a Township level. Only LCCD has jurisdiction as to how the activity must be maintained. Mr. Garman asked how to get rid of the silt laying in the pond now. It is a large financial burden that may result in them losing the property if they must pay to have it done. The Board explained that our power is limited and there may be a cumulative problem with farming activity in the area. They stated it may be a civil matter that could be worked out with the affected land owners. Ron Youngs, one of the land owners with logging activity, talked about the need for permits and what is going on at his land. Since the disturbed amount of land may be less than an acre, no NPDES permit may have been required according to Bob Lynn. Fill sites need little monitoring once the permits are issued or under an acre. The Board reiterated that the Township does not have the ability to regulate these issues. Ted Cromleigh noted that maybe a conversation with Karl Kerchner of the LCCD may help Mr. Youngs. Mr. Garman stated they may speak to their national charter attorney to determine what their next course of action may be. He asked if a copy of the Notice of Violation could be e-mailed to the Isaac Walton League. Jay Zimmerman and Ron Youngs discussed how to fix the issues on their properties and what preventive measures they could take to help IWL so the problems for them cease. The Board directed them to call Karl Kerchner and set up a meeting to determine what could be done.

NEW BUSINESS

There was none.

Sewer/HTMA Update

The reports from Select Environmental for February operations were reviewed.

It was noted that around February 25th there was a heavy rain and a spike in the flow meter at the pump station. Bruce Kramer asked where we could be taking in water. Bob Lynn stated there is a sinkhole in the Bucher field along Route 897 and maybe there is an undetected issue there. A Flow Comparison

was included with the report and the Board noted that more water is being used than the sewer is taking on at the pump station. Since there are many less water customers than sewer customers, that shouldn't be the case. Need to continue figuring out what is going on with the systems to correct issues. The AR Reports for Sewer and Water were included. Ms. Snyder stated they are working on collections from some of the past due amounts and after the next sewer bill date, there will be more postings for water shut offs if necessary.

EIT Update

The February 2016 EIT update was included for review.

Secretary Report

A letter was received from the Lebanon Valley Conservancy thanking the Township for their \$200 donation to the Heritage Trail Schaefferstown edition program.

The Spring Newsletter was presented for review as well. The Board said the newsletter was good and ready for printing.

Ms. Snyder asked which Board members would be attending the PSTS Educational Conference April 18th and 19th this year. Chairman Fetter, Ms. Snyder and Nadine Frye will attend this year.

At 9:11 Chairman Fetter called an executive session to discuss potential litigation matters. No decisions were made.

At 9:35, Chairman Fetter made a motion to adjourn, which was seconded by Ted Cromleigh. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on April 12, 2016 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

Minutes recorded by Jennifer Snyder

Secretary