

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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March 28, 2017

MEETING MINUTES

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Howard Leed – Road Foreman
Jennifer Snyder- Office Manager
Bob Lynn – Township Engineer
Tom Harlan – Solicitor Proxy
3 members of the public

The meeting was called to order at 7:03 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Lee Reddinger was in attendance to ask some questions regarding property issues in his neighborhood. The Board stated the zoning officer is working on the issues and will relay to him any ongoing problems in the neighborhood. Peg Fitzkee as if the Board had a position on Governor Wolf's proposed \$25/capita fee for state police coverage. The Board isn't convinced the proposal will pass in the budget since conversation with Representative Russ Diamond indicates the fee may not be necessary. Ted Cromleigh noted that studies show municipalities with police coverage can pay as much as \$175/capita so \$25 is not a large amount in comparison.

A review of the meeting minutes from February 28, 2017 was conducted. Since Board members were missing from previous meeting, these minutes were unable to be approved. **After discussion, a motion was made by Ted Cromleigh to approve the Minutes of the meeting of February 28, 2017 and was seconded by Chairman Fetter. The motion was approved.** Next, a review of the meeting minutes from March 14, 2017 was conducted. **After brief discussion, Bruce Kramer made a motion to approve the minutes of the meeting of March 14, 2017. Chairman Fetter seconded the motion and the motion carried.**

Bills were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$19,552.68 from Light Fund and General Fund for bills and payroll. Chairman Fetter seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. Ms. Snyder noted that a check for payment to the City of Lebanon Authority for sewer capacity at the Newswanger lot on Mountain Road was added today. COLA will not accept payment directly from developers and Mr. Newswanger submitted payment for the capacity previously. **After brief discussion regarding the invoice for propane at the main pump station, Bruce Kramer made a motion to accept the bills as submitted for a total of \$5,581.34. Ted Cromleigh seconded the motion and the motion carried.**

Bills for HTMA were submitted for review and payment. Bruce noted that he received a detailed invoice from AH Moyer for the work they did for leaks within the water system. The Board reviewed

the invoice and they agreed with the figure provided. **Ted Cromleigh made a motion to accept the HTMA invoices as submitted for a total of \$44,741.14. Bruce Kramer seconded the motion and the motion carried.**

Engineer's Report

Bob Lynn presented the Engineer's report.

Mr. Lynn discussed the lot at 246 Albright Road and the Land Development plan for a home by the land owners Piatkowski. The Stormwater Management agreement and the Improvement Guaranty agreement are prepared and Hanover has issued its final review letter. Waivers are requested. The matter is on the agenda only for review and questions because the Improvement Guaranty has not been posted to date.

The Board had no questions for Mr. Lynn and if the escrow is posted by the next meeting date on April 11th, the Board can approve the agreements at that time.

Sunoco Pipeline has informed the Township that they will begin pipeline installation work in the coming month. Mr. Lynn informed the Township that there are outstanding items on the agreement with Sunoco that are not resolved. The list of items needed to fulfill the Township agreement has been forwarded to Sunoco representatives.

The bids for road work for 2017 should be attended to in the near future. Bruce Kramer noted that since Sunoco may be using Distillery Road during their construction of pipeline, we may want to hold off on some of our budgeted work. Mr. Lynn stated he needs an updated construction schedule from them in order to plan accordingly. Chairman Fetter asked if we could do the pipe installation on Distillery Road as a separate project from the paving. Once we receive updated information from Sunoco we will know how to proceed. Ms. Snyder indicated that the Dirt & Gravel projects will require bidding as well since the reclaiming quote for Obie Road is over the quote threshold. Mr. Lynn will discuss the job with Howard Leed.

Solicitor's Report

Solicitor Wolf was not present for the meeting. Solicitor Harlan was in attendance in his place.

Ordinance 152 was presented for review and adoption. Solicitor Harlan opened discussion for questions or comments regarding the ordinance contents. The ordinance addresses the parking or storing of boats, trailers, RVs, unlicensed/unregistered or abandoned vehicles in the Township right of way. It allows for violations and penalties along with removal of the vehicle if necessary. Peg Fitzkee asked how the ordinance will be enforced. Ms. Snyder noted that some sections of the Motor Vehicle Code are cited in the ordinance which allows for the State Police to enforce those sections. Discussion was previously held regarding the appointment of a constable to enforce the ordinance if necessary. **After brief discussion, Ted Cromleigh made a motion to adopt Ordinance 152 regulation unauthorized vehicles parked in the Township Right of Way. Bruce Kramer seconded the motion and the motion carried.** Jerry Loeb asked if moving vehicles on private property was an option for those with multiple unauthorized vehicles. The Board noted that no more than one unlicensed/unregistered vehicle may be on a property at one time.

The uncollected/delinquent sewer list was submitted for review. The Board noted that progress was made on the collections. They would like to discuss particular accounts in executive session.

OLD BUSINESS

Bruce Kramer asked if there was any information on the discussed solar pump for the pond problem at 1475 Heidelberg Ave. Mr. Cromleigh said he would check on a company that may supply them. Bob Lynn will do calculations to determine the size of pump needed. Mr. Lynn will also review the spring at the Historic Schaeffer Farm.

NEW BUSINESS

Ms. Snyder presented a bond for release held for AH Moyer. The bond was held for road encroachment for the installation of the water lateral at 12 Juliada Drive. Bob Lynn noted that the work was performed to his satisfaction. **After brief discussion, Bruce Kramer made a motion to release the Colonial Surety bond held for AH Moyer work at 12 Juliada Drive. Ted Cromleigh seconded the motion and the motion carried.**

The Planning Commission minutes from the February 2017 meeting were reviewed.

Sewer/HTMA Update

The reports from Select Environmental for February 2017 operations were reviewed. Both were good. The Flow Comparison for March to date was reviewed and noted that it was better than January. Mr. Cromleigh asked about the possibility of the fire trucks filling their tanks from our holding tank at the main sewer pump station. Discussion was held about the feasibility of using that water. The amount of water the fire company uses from the hydrant should be accounted for in any reporting Select Environmental needs to do. Mr. Cromleigh asked Ms. Snyder to verify that the Act 110 reports are filed. Ms. Snyder presented an estimate for the repair of the motor from the Prescott Pump station. It was replaced under warranty, but we still hold the damaged unit. The Board noted that the repair is \$300 and would be worth the money to have it as a back-up for the motors at the Flintville and Prescott pump stations. Ms. Snyder presented information on another emergency notification system. The Board directed Ms. Snyder to get prices on the system.

EIT Update

The February 2017 EIT update was included for review.

Secretary Report

Ms. Snyder reported that her grant request for recycling bins was denied. The grant entity offered recycling bins at a reduced price instead. Mr. Kramer told Ms. Snyder to ask neighboring municipalities if they would like to jointly order bins. The Board also requested Ms. Snyder talk to Lebanon Farms Disposal about bins they may have also.

The Resolutions offered at the PSATS Convention were presented for review. The resolution offered by Lebanon County regarding deferral of MS4 permit renewals was listed. Bob Lynn stated that the waiver for Heidelberg Township was pre-approved by DEP but he is waiting for further information.

Ms. Snyder verified who would be attending the PSATS Convention. Chairman Fetter will be the only Supervisor attending and he will be listed as the Township's voting delegate.

A list of possible appointees to the Park & Rec Board was submitted. Ms. Snyder asked if she should send letters to see who may still be interested in participating. The Board said they would be fine and we could invite them to a meeting to discuss their role on the board.

At 8:11 Chairman Fetter called an executive session to discuss potential litigation matters. At 8:50 the Board reconvened to regular session and no decisions were made.

At 8:54, Chairman Fetter made a motion to adjourn, which was seconded by Bruce Kramer. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on April 11, 2017 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

Minutes recorded by Jennifer Snyder

Secretary

DRAFT