

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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March 13, 2018
MEETING MINUTES

Board members present:

Paul Fetter - Chairman

Bruce Kramer

Ted Cromleigh

Others present:

Howard Leed – Road Foreman

Jennifer Snyder – Office Manager

1 members of the public

The meeting of Heidelberg Township was called to order at 7:02PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. There was none.

Jenny Wyatt representing the Heidelberg Park & Recreation Board was in attendance. The January 2018 Minutes, proposed Bylaws for the Park & Recreation Association and recommendations for purchase were submitted from their last meeting. The Board noted that the netting for the baseball pitching area recommended for purchase has already been ordered. Ms. Wyatt discussed some ideas for short and long term goals. A discussion about the use policy of ball fields and pavilions ensued. The Board stated the proposed Bylaws were acceptable. Ms. Wyatt asked if she could contact Hanover Engineering regarding the Park & Rec plan they provided as some items were accomplished and should be updated. The Board stated that would be fine.

The Board reviewed the minutes of the meeting from February 27, 2018. **Bruce Kramer made a motion to approve the minutes from February 27, 2018. The motion was seconded by Ted Cromleigh and the motion carried.**

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparisons for February 2018 was submitted for review.

Township bills were submitted and reviewed for payment. **After a brief discussion regarding some invoices, Bruce Kramer made a motion to accept the bills as submitted for a total of \$58,371.28 from Light Fund, State Fund and General Fund for invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Road Foreman's Report for February 2018 was reviewed. Howard Leed mentioned that tires were purchased for the International due to damage. The GasBoy Report for February 2018 was reviewed. There was a discussion about crack sealing quotes and getting bids ready for road projects. Howard stated that he may need an individual for mowing this summer. Earl Hehnley is available to do the work. The Board will review hourly wages but said he can do the job. **After brief discussion, Ted**

Cromleigh made a motion to hire Earl Hehnley to perform mowing this summer. Chairman Fetter seconded the motion and the motion carried. Howard Leed also said he would order Diamondtex for the ball fields.

The Zoning Officer's Report for February 2018 was submitted for review. The Board discussed the construction of poultry barns by Tom Ulrich.

The State Police Report for February 2018 was reviewed.

OLD BUSINESS

There was none.

NEW BUSINESS

The Road Materials Bids will be due for 2018 in April. Ms. Snyder has prepared the advertisement and needs Board approval to place the ad. **After review, Chairman Fetter made a motion to advertise for Road Materials Bids to be awarded on April 10, 2018. Ted Cromleigh seconded the motion and the motion carried.**

There was a discussion about creating stone bunkers with concrete barriers for the future. Road Project Bids will be discussed at our next meeting with Bob Lynn from Hanover Engineering.

Utility matters were discussed at this time. The Month to Date Flow Report was reviewed. Ms. Snyder noted that the car wash owner visited the Township and stated they will be installing water recycling systems at the car wash to use less water. The Board would like some kind of manufacturer's information on the type of system they intend to install.

The Secretary's Report was presented.

Fulton Bank Representatives would like to have a meeting with Township officials regarding their existing bank accounts. All Board members may attend to gather information but any decisions will be made at the next Board meeting. The Board and Ms. Snyder will meet with them March 23rd. A complaint regarding truck traffic and Church Street closings was received at the Office. The Board would like the property and business owner to attend the next Board meeting to review the issues. A request from a property owner regarding decommission of an apartment unit was received. The Board asked Ms. Snyder to contact our Building Code Official on what should be inspected to grant the request.

Chairman Fetter called an executive session at 8:11 to discuss litigation and property maintenance matters. At 8:30 the Board reconvened.

Bruce Kramer made a motion to adjourn the meeting at 8:32PM, the motion was seconded by Ted Cromleigh and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be on March 27, 2018 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Secretary