

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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March 14, 2017
MEETING MINUTES

Board members present:

Paul Fetter - Chairman
Bruce Kramer

Others present:

Jennifer Snyder – Office Manager (via phone)

The meeting of Heidelberg Township was called to order at 7:12PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. There was none.

The Board reviewed the minutes. Since Bruce Kramer was not at the meeting on February 28, 2017 he is unable to be involved in approving the minutes. Ted Cromleigh is not in attendance at this evening's meeting, so the approval of the meeting minutes of February 28, 2017 will wait until the next meeting.

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparisons for February 2017 was submitted for review.

Township bills were submitted and reviewed for payment. **After a brief discussion regarding invoices, Bruce Kramer made a motion to accept the bills as submitted for a total of \$76,954.00 from State Fund, Park & Rec Fund, Sewer Fund and General Fund for the invoices and payroll. Chairman Fetter seconded the motion and the motion carried.**

The Road Foreman's Report for February 2017 was reviewed. The GasBoy report for February 2017 was also reviewed. Howard Leed was not in attendance at the meeting due to the current inclement weather. The Board approved of both reports.

The Zoning Officer's Report for February 2017 was submitted for review. Questions regarding a number of property issues were discussed.

The State Police Report for February 2017 was submitted. Ms. Snyder stated that a new commander has been appointed to Station L. Sgt. Mengel will be in charge at the Jonestown Barracks. The Board wished to thank Sgt. Mengel for the continued service of the State Police in the Township.

OLD BUSINESS

There was none.

NEW BUSINESS

The Road Materials Bids are ready to be advertised for pricing. Ms. Snyder noted that the date on the prepared advertisement will need to be changed to April 11, 2017 for bid award date to comply with advertising requirements. **After brief discussion, Bruce Kramer made a motion to approve advertising for the Road Materials Bids. Chairman Fetter seconded the motion and the motion carried.**

Utility matters were discussed at this time. The Flow Comparison Report for March to date was reviewed. It shows that the leak repairs on Heidelberg Ave have corrected the overuse of water on last months' report. It was noted that there is still a leak near the Speedway on Heidelberg Ave and that will be investigated for repairs next. Chairman Fetter asked where the hydrant that was taken out of service is now. Someone talked to him about purchasing it. Mr. Kramer stated it may be at AH Moyer and he could call there to find out.

The Secretary's Report included a letter from PennDOT noting roads in the Township that they wish to monitor with traffic counters. The Board noted that the roads randomly selected will have little traffic. A save-the-date invite to the 25th Anniversary of the Lebanon County Agricultural Board was received. The celebration will take place on June 23, 2017.

An invoice from CM High was received for recent repairs to the red light at the Route 501 intersection. Ms. Snyder questioned why items were not covered under warranty while others were and the amount of time billed due to inoperable parts. The Board encouraged her to speak to CM High about the bill. Ms. Snyder wrote a sample letter requesting our yearly Liquid Fuels funding from Lebanon County. Included in the letter was a request for additional funding for the extensive work being done to Distillery Road. The Board approved the letter and Ms. Snyder will send it the County Commissioners for review. Ms. Snyder suggested we discuss the bidding for the road work for Distillery Road at the next meeting. Chairman Fetter stated we also need to discuss the office building as well. Ms. Snyder asked if we need to do an RFP for architectural services for the building. The Board didn't think we needed to, but directed Ms. Snyder to ask Bob Lynn from Hanover about the issue.

Bruce Kramer made a motion to adjourn the meeting at 7:39PM, the motion was seconded by Chairman Fetter and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be March 14, 2017 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Secretary

Minutes recorded by Jennifer Snyder