

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**April 11, 2017
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Howard Leed - Road Foreman
Jennifer Snyder – Office Manager
2 members of the public

The meeting of Heidelberg Township was called to order at 7:09PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Peg Fitzkee noted meeting minute language regarding PennDOT road signage and asked for clarification.

The Board reviewed the minutes of the March 28, 2017 meeting. **After review, Bruce Kramer made a motion to approve the minutes of the March 28, 2017 meeting. Ted Cromleigh seconded the motion and the motion carried.**

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparisons for March 2017 was submitted for review. The quarterly statement from Fulton Financial for the employee pension fund was reviewed as well.

Township bills were submitted and reviewed for payment. **After a brief discussion of the invoices, Bruce Kramer made a motion to accept the bills as submitted for a total of \$40,136.88 from State Fund, and General Fund for the invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Road Foreman's Report for March 2017 was reviewed. The baseball fence replacement as started. Street sweeping will take place next week weather permitting. The GasBoy report for March 2017 was also reviewed. The Mack needs new batteries but it was noted that they have never been replaced since owning the truck in 2002. The status of dirt roads was discussed. The bleachers and benches at the softball field were noted as being in poor condition. Retrofitting boards to the existing metal frame may be an option and Ms. Snyder will find out more information about various products. The concession stand should be cleaned and repaired. Howard Leed stated that members of the road crew and volunteers are willing to aid in the project. Chairman Fetter asked to determine feasibility and determine who uses the building.

The Zoning Officer's Report for March 2017 was reviewed.

The State Police Report for March 2017 was submitted. The Board noted a recent robbery at the Fulton Bank and that the culprits were apprehended. Ms. Snyder stated that she communicated with the Station Commander and they are appreciative of our efforts to make the back office usable space for them.

OLD BUSINESS

Michael Hartman from DH Enterprises was in attendance to review the plan at 246 Albright Road. The Board had reviewed the plan and requested waiver at the March 28, 2017 meeting. The cash escrow is now posted and the agreements have been signed by the property owner. **After brief discussion, Bruce Kramer made a motion to approve the requested waivers for the plan at 246 Albright Road. Ted Cromleigh seconded the motion and the motion carried. At this time, Bruce Kramer made a motion to approve the Stormwater Management Agreement and the Improvement Guaranty Agreement. Ted Cromleigh seconded the motion and the motion carried. Then a motion was made by Ted Cromleigh to approve the development plan for 246 Albright Road. Bruce Kramer seconded the motion and the motion carried.**

NEW BUSINESS

The Matthew Auker plan has offered a 90 day extension on their land development plan. Ted Cromleigh abstained from plan discussion due to prior involvement with the plan. **After brief discussion, Bruce Kramer made a motion to accept the 90 day extension for the Matthew & Kristine Auker plan. Chairman Fetter seconded the motion and the motion carried.**

A request was made by the Myerstown Borough for Fire Police assistance for the Lebanon County Fireman's Convention Parade on June 17, 2017. **Chairman Fetter made a motion to allow Schaefferstown Fire Police to assist with the Lebanon County Fireman's Parade on June 17, 2017. Ted Cromleigh seconded the motion and the motion carried.**

At this time, the Road Materials Bids were opened. Only one bid from Pennsy Supply was received. A discussion ensued regarding the pricing and options of delivery and pick up of material. The Board decided to wait on awarding the bid until Costars pricing could be reviewed.

The Red Bridge, the Lebanon County owned bridge on the dirt section of Michters Road, sustained damage recently when a tractor-trailer got lost and couldn't navigate the area. Discussion was held regarding passing an ordinance to restrict truck traffic on this section of Michters Road. Elizabeth Township could collaborate to restrict the traffic on their section of the road off of Route 322. The matter may need to be brought up at the next MPO meeting as well. Since Bob Lynn is the engineer for Heidelberg and Elizabeth Townships, both municipalities can cost share in the traffic study for the ordinances. **Bruce Kramer made a motion to allow Bob Lynn of Hanover Engineering to begin work on the traffic study for the ordinance for the dirt section of Michters Road. Ted Cromleigh seconded the motion and the motion carried.**

Utility matters were discussed at this time. There was a water main break in the Binner Industry parking lot which caused a loss of pressure and cut water supply to some residents. It is being repaired at this time. Also discussed is a sink hole located within the area of the Flintville pump station. Bob Lynn has been contacted to review the situation. L&N Zimmerman will vacuum out the hole and see what we need to do to fix the situation. Joe Heiser also alerted the Township that there is a depression within the

sewer line that runs along the back of his property on Schaeffer Road. Since this has been filled multiple times already, Bob Lynn has called SLH Excavating to dig the area and determine what is causing the problems.

The Secretary's Report included a draft letter to residents who have expressed interest in serving on the Park and Recreation Board. The Board requested one change and it can be mailed. The Lebanon Valley Visitors Center is having an open house Tuesday, April 18th for municipal officials. A brief presentation on their events will take place. Ms. Snyder may attend. The Natural Lands Trust requested support from the Township in their efforts to secure funding for Tundra Swan Migration Routes. The Board would like more information before offering support. A copy of the draft 2016 Audit was presented from Stanilla, Siegel and Maser. Rep. Diamond sent a letter to President Trump regarding current MS4 regulations. A copy of the letter was provided to the Township. The Liquid Fuels Audit for years 2015 & 2016 was conducted today. There were no findings. Lebanon Farms Disposal will be providing a cardboard recycling bin free of charge for Township residents to use. Howard Leed noted that he will make space for it at the Township's stone lot. The Board would like additional signage to be made and placed at the dumpster. They will also provide single stream recycling bins to be placed at the ball fields and pavilion along with a dumpster to empty the bins periodically. They will collect the recyclables when we alert them that the dumpster is full. The Board was very thankful for Lebanon Farms Disposal's generosity in donating the bins to use. The Lebanon Valley Conservancy is hosting an event on April 29th for municipal officials with a brief program and refreshments. A neighbor is requesting some guidance on handling unpermitted parking on his property during Sunday events at the Township ball fields. The Board advised Ms. Snyder to discuss options with the neighbor and Howard Leed. The gentleman who wishes to purchase a removed fire hydrant contacted the Township about an amount for the purchase. The Board requested \$100. Office staff will contact him about the request. Local banks are requesting a review of Township accounts to see if they can help the township maximize their service level. The Board noted that PLGIT offers a very good interest rate and the local banks would have to match or beat it to entertain making a switch.

At 8:30 Chairman Fetter called an executive session to discuss potential litigation matters. At 8:52 the Board reconvened to regular session and no decisions were made.

Bruce Kramer made a motion to adjourn the meeting at 8:55PM, the motion was seconded by Ted Cromleigh and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be April 25, 2017 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Secretary

Minutes recorded by Jennifer Snyder