

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

PO Box 188 111 Mill Road
Schaefferstown, PA 17088
(717) 949-3885 fax (717) 949-2915 htwpbs@comcast.net

**May 23, 2017
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Howard Leed – Road Foreman
Nadine Frye – Administrative Assistant
Bob Lynn – Township Engineer
Fred Wolf – Solicitor
4 members of the public

The meeting was called to order at 7:05 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. There was none.

A review of the meeting minutes from May 9, 2017 was conducted. **After brief discussion, Bruce Kramer made a motion to approve the minutes of the meeting of May 9, 2017. Ted Cromleigh seconded the motion and the motion carried.**

Bills were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$12,993.75 from Light Fund and General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$65,617.21. Ted Cromleigh seconded the motion and the motion carried.** The Board acknowledged that the semi-annual sewer bond payment will be paid on June 1, 2017.

Bills for HTMA were submitted for review and payment. **Ted Cromleigh made a motion to accept the HTMA invoices as submitted for a total of \$20,369.90. Bruce Kramer seconded the motion and the motion carried.**

Engineer's Report

Bob Lynn presented the Engineer's report.

Bruce Kramer made a motion to release the Jonathan Davis escrow and approve the request for a waiver of as-built plans for 12A Juliada Drive property. Paul Fetter seconded the motion and the motion carried.

The Horst lot add-on plan was tabled, as no one was present.

Bob Lynn stated the Newswanger Subdivision Plan will expire June 16, 2017. **Bruce Kramer made a motion to approve a 60 day time extension for the Newswanger Subdivison. Ted Cromleigh seconded the motion and the motion carried.**

Mark Musser addressed the Board about possibly building on the Lost Acre Lane property he purchased from Joy Eubanks. The Board advised that he must have a maintenance agreement with the property owners on Lost Acre Lane in order to build.

Mr. Musser also asked the Board if they considered changing the zoning from Industrial to Commercial at his property on Stiegel Pike. The Board stated they were unable to grant his request.

Steve Spohn attended the meeting to discuss a driveway to his vacant lot located off of Sunnyside Road. Jeff Simcox from Forino Developers explained to the Board that Mr. Spohn would like to update Frederick Lane and put a driveway to his property. He stated they have a recorded maintenance agreement with the Frederick Lane property owners. The Board advised them to send all paperwork and agreement information to Bob Lynn and Solicitor Wolf for review.

Bob Lynn discussed the MS4 Update with the Board.

Bob Lynn stated to the Board that the Dirt & Gravel Road project will be rebid with the Paving projects at no extra cost.

Bob Lynn informed the Board of new SRBC fees that will be implemented. DEP will also be implementing a water source monitoring program.

Solicitor's Report

Solicitor Wolf presented the Solicitor's Report.

The HTMA loan with Jonestown Bank is now paid off. Discussion about terminating the Authority and transferring assets to the Township was held. The possibility of having a Sewer and Water Authority was discussed. The Board noted that HTMA has been running smoothly to date in part due to the efforts of Bruce Kramer. Solicitor Wolf stated that a plan of action to do something with HTMA will need to be developed in the coming months.

Solicitor Wolf presented his Brief in response to 443 Sunnyside Road which the Board reviewed.

Solicitor Wolf stated the next call date to pay on the Bond is June of 2018.

Solicitor Wolf discussed the unconnected and delinquent reports with the Board.

Solicitor Wolf and the Board discussed the current situation with tractor trailers on Church Street.

Jennifer Snyder will contact the owner to discuss a solution.

After some discussion, Solicitor Wolf will proceed in identifying the owners of the abandoned vehicles on Morgan Drive.

OLD BUSINESS

The Board reviewed the PPL LED light request.

The Board reviewed the office building plan and requested to see plans for the storage building.

The Board reviewed the truck body quotes from FMI for a new truck body and Denver Painting for paint and repair. After much discussion, Ted Cromleigh requested 2 more quotes from EM Kutz and Lancaster Truck Body.

NEW BUSINESS

There was none.

Sewer/HTMA Update

The reports from Select Environmental for April 2017 operations were reviewed. Both were good. **Ted Cromleigh made a motion to withdraw the Certificate of Deposit from Jonestown bank and deposit into Fulton Bank savings account for HTMA, which was seconded by Bruce Kramer. All were in favor, and the motion carried.**

EIT Update

The EIT update from April 2017 was reviewed

PC Update

The PC Minutes from March 2017 were reviewed.

Secretary Report

The Audit response from Stanilla, Stiegel & Maser was reviewed. Wellspan offers group flu vaccines for businesses, but the Board opted not to participate.

At 9:00 Chairman Fetter called an executive session to discuss litigation and potential litigation matters as previously noted. At 9:15 the Board reconvened to regular session.

After discussion, Bruce Kramer made a motion to discuss advertising options and proceed with a posting for an Assistant Road Forman. Ted Cromleigh seconded the motion and the motion carried.

At 9:35, Ted Cromleigh made a motion to adjourn, which was seconded by Bruce Kramer. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on June 13, 2017 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

Minutes recorded by Nadine Frye

Secretary