

# HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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## May 24, 2016 MEETING MINUTES

### Board members present:

Paul Fetter – Chairman  
Ted Cromleigh  
Bruce Kramer

### Others present:

Howard Leed – Road Foreman  
Nadine Frye – Administrative Assistant  
Bob Lynn – Township Engineer  
Fred Wolf – Township Solicitor  
3 members of the public

The meeting was called to order at 7:02 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. There was none.

A review of the meeting minutes from May 10, 2016 was conducted. **A motion was made by Ted Cromleigh to approve the Minutes of the meeting of May 10, 2016 and was seconded by Bruce Kramer. The motion was approved.**

### Engineer's Report

Bob Lynn presented the Engineer's report.

The Ervin Newswanger plan continues to be worked on by Mr. Newswanger's engineer. Larson Design has offered a 90 day extension to finalize plan revisions. **Ted Cromleigh made a motion to grant Ervin Newswanger a 90 day time extension for plan finalization to September 16, 2016. Bruce Kramer seconded the motion and the motion carried.**

Bob reviewed the minor stormwater plan for James Stoltzfus of 350 Michters Road. The Improvement Guaranty amount is already deposited at Fulton Bank. Ted Cromleigh questioned a second house on the property. Mr. Pope stated there is no plumbing or heat in the cabin that already exists on the property. **Ted Cromleigh made a motion to accept the James and Andrea Stoltzfus Stormwater Management and Improvement Guaranty Agreement \$16,735.95. Bruce Kramer seconded the motion and the motion carried.**

The vacant lot on Locust Street currently owned by 4-A-Key Realty was once owned by Burkholder, Inc. The owners of Burkholder, Inc. continue to have a Letter of Credit held for proposed improvements on the lot. Since they no longer own the lot they have requested the release of that letter of credit. **Ted Cromleigh made a motion to release the Burkholder, Inc. Letter of Credit for \$107,500.00. Bruce Kramer seconded the motion and the motion carried.** Ted Cromleigh asked Ms. Snyder to review the remaining letters of credit for any others that may need investigating.

Linda Sue Gardens was discussed. Ted Cromleigh wishes to abstain from discussion due to prior involvement with the plan. Blue Lake Builders has requested a partial release of the Letters of Credit held for HTMA Water Line extension and the Township for Stormwater and Sewer Extensions in Linda Sue Gardens. **After brief discussion, Chairman Fetter made a motion to reduce the Letter of Credit for Sewer Extension and Stormwater in the amount of \$215,304.50. Bruce Kramer seconded the motion and the motion carried. Bruce Kramer then made a motion to reduce the Letter of Credit for HTMA Water Line extension in the amount of \$173,467.50. Chairman Fetter seconded the motion and the motion carried.**

The HTMA water line relocation project on Route 897 received one bid from AH Moyer. Their bid amount of \$39,805.00 was within 10% of our estimate of \$36,750.00. Chairman Fetter discussed possible reimbursements from PennDOT for the relocation since it is being done to facilitate a culvert replacement by them. Mr. Lynn will check into the matter. Peg Fitzkee asked if Liquid Fuels money could be used for relocating the water line on 897. Bob Lynn stated it could not be used for that purpose. **Bruce Kramer made a motion to award the Waterline Relocation bid to AH Moyer, Inc. in the amount of \$39,805.00. Bruce Kramer seconded the motion and the motion carried.**

Bills for the Township were submitted and reviewed for payment. **After review, Ted Cromleigh made a motion to accept the bills as submitted for a total of \$33,792.02 from the Light Fund and General Fund and payroll. Bruce Kramer seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$200,947.42. Ted Cromleigh seconded the motion and the motion carried.** The sewer bond interest payments were presented and will be deducted from the sewer account on June 1. The total payment for both is \$153,569.33.

Bills for HTMA were submitted for review and payment. After some discussion, the Board asked Mrs. Frye to investigate other payroll options. Mrs. Frye updated the Board regarding 4 hydrants that are not working properly. Bruce Kramer will investigate them and Justin from Select Environmental will discuss possible repairs with L/B Water. Mrs. Frye presented a rate comparison between Univar and Main Pool for Chlorine and Aqua Mag for HTMA. The Board suggested we switch to Main Pool for these supplies. Bruce Kramer updated that Kohl Brothers is working on the plan for the rebuild of Well Pump #5 and the installation of controls for Well Pump #3. Chairman Fetter asked for an HTMA budget comparison for next meeting. **Bruce Kramer made a motion to accept the bills as submitted for a total of \$9,285.14. Ted Cromleigh seconded the motion and the motion carried.**

#### Solicitor's Report

The Solicitor's Report was presented by Solicitor Wolf.

Solicitor Wolf discussed the reimbursement for the EDU's purchased but not needed for mandatory connects or those reserved for vacant lots. The City of Lebanon Authority will issue a reimbursement check next month for the surplus of EDU's. The EDU count needed for our system is 738. They are required to build within five years of the reservation agreement. If they default, they may be required to pay the current rate for capacity.

Solicitor Wolf discussed the truck that hit the guardrail on Sheephill Road near Fountain Park. Ms. Snyder tried to contact their representative for several months but they have stopped responding to her e-mails. Solicitor Wolf sent a letter to the insurance company and they have 7 days to respond.

Solicitor Wolf responded to Garcia, Garman & Shae's letter for the HTMA Annual Audit.

A request for verification was made to Ms. Snyder that HTMA's Insurance does cover the township as manager. She should contact the policy holder, HDH Group, for the information.

The Police Pension Fund was discussed and they compared options. Ted Cromleigh will notify the individual of the change in payments and setup the annuity for next month.

Old evidence guns were handed over to the State Police from cases that have been closed. The police officers' guns are still at the township building. Discussion regarding Horst Auction and selling those guns owned by the Township was held.

Solicitor Wolf asked the Board if his services were needed at the zoning hearings tomorrow evening. The Board stated they did not need representation at the zoning hearings.

**OLD BUSINESS**

Peg Fitzkee pleaded her case for readdressing Juliada Drive. **After much discussion, Ted Cromleigh made a motion to use a 1/2 or the letter A to denote the property address for the new home that was built by Jonathan Davis on Juliada Drive. Bruce Kramer seconded the motion and the motion carried.** Mrs. Fitzkee also showed her disappointment with the Davis's water lateral location problem, since Ed Hartmann was supposed to ask those with vacant lots if they wanted water laterals during the sewer project. She also thanked the Board for the riser ring that was installed on Prescott Road, but wondered why all sewer manholes didn't get risers.

**NEW BUSINESS**

Chairman Fetter requested we seek pricing for thermal stop bars on South Carpenter Street and Old Mill Road. We should also replace the No Truck signs on Oak Street and Dead End signs on North Carpenter Street. There was a brief discussion regarding a tree blocking the driving view at Lancaster and Sinclair.

Sewer/HTMA Update

The reports from Select Environmental for April operations were reviewed.

The Envirep Pump Station Service contract for 2016 was reviewed. Bob Lynn noted that we should keep the contract as long as the pump warranties are still in effect. Once they are no longer under warranty, Select Environmental can perform the preventive maintenance items. **Ted Cromleigh made a motion to renew the service agreement for 2016 on the pump stations with Envirep and will continue to renew the agreement until the warranty for the pump stations expire. Bruce Kramer seconded the motion and the motion carried.**

The contract with Cope Salt for maintenance on the Brine System was presented for renewal. **Bruce Kramer made a motion to accept the twelve-month Cope Salt Agreement. Ted Cromleigh seconded the motion and the motion carried.**

The public officials bond held by the HDH Group for HTMA officials work was presented for renewal. **Ted Cromleigh made a motion to renew the Public Officials Bond for HTMA. Bruce Kramer seconded the motion and the motion carried.**

Secretary Report

The Board entered into Executive Session at 8:30 to discuss property maintenance litigation issues. The Board reconvened at 9:15 and no motions were made.

**At 9:16, Bruce Kramer made a motion to adjourn, which was seconded by Ted Cromleigh. All were in favor, and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be held on June 14, 2016 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.