

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**May 10, 2016
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Howard Leed – Road Foreman
Nadine Frye- Administrative Secretary
Tom Weber – Fulton Financial
Alicia Renard – Fulton Financial

The meeting was called to order at 7:08 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Fulton Financial Advisors Alicia Renard & Tom Weber were in attendance to present the Pension Investment Portfolio for review by the Board. After review, Chairman Fetter stated he was satisfied with the accounts & portfolio. Alicia asked if the Board had a proposed date for termination of the Police Pension, whereas Mr. Cromleigh stated there was not at this time. It was decided that the Fulton Financial Advisors attend meetings once a year for review of the pension portfolio.

A review of the meeting minutes from April 26, 2016 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of April 26, 2016 and was seconded by Ted Cromleigh. The motion was approved.**

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparisons for April 2016 was submitted for review.

Township invoices were submitted and reviewed for payment. Bruce Kramer questioned the bill for the Jeep. Mr. Leed explained why Jeep needed new tires. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$27,481.57 from the General Fund for the invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Road Foreman's Report for April 2016 was reviewed. Dust oil pricing was sought from three different vendors. We received only one quote from Martin Paving in the amount of \$ 17,748.00. The Board informed Mr. Leed to proceed with Martin Paving since they were the only bidder for the work. Mr. Leed presented the quote from Eberly's Tree Pruning Service of \$10,000.00 to trim trees on various roads in the Township. After some discussion, the Board approved Mr. Leed to proceed with Eberly's Tree Pruning Service for the tree trimming. A decaying tree was discussed at 253 Canaan Grove Road. Ted Cromleigh will contact Ms. Snyder to draft a letter to the property owner. The GasBoy report for April 2016 was also reviewed.

The State Police Report for April 2016 was reviewed.

The Zoning Officer's Report for April 2016 was submitted for review. A complaint for the property at 1581 Stiegel Pike was discussed regarding cars and equipment parked in the right of way. Ted Cromleigh suggested a letter be sent by the Solicitor and Zoning Officer.

Select Environmental supplied water/sewer comparisons for the month of April. The Board reviewed the reports.

Mrs. Frye informed the Board that Select Environmental finished Hydrant flushing. There were four hydrants discovered that do not seem to work properly. Bruce Kramer will investigate and contact Ms. Snyder so we can inform the Fire Company and make necessary repairs or replace them.

Mrs. Frye informed the Board that all HTMA accounts are up to date and she would like included in the newsletter a special thank you to all the water customers for their patience in HTMA's transition to the new billing system and meter upgrades during the last two years. They will be back on schedule for the July billing.

Mrs. Frye received a call from Ashley Martin requesting a meter and MXU (pit version) for 211 N Prospect Hill Drive. After much discussion, Mrs. Frye will invoice Mr. Martin the \$300.00 fee for the meter, MXU and inspection for 211 N Prospect Hill Drive and \$200.00 for the MXU and inspection for 209 N Prospect Hill Dr. Water bills will be generated for 209 N Prospect Hill Dr back to the certificate of occupancy issued July 9, 2015 and back to Jan. 1, 2016 for 211 N Prospect Hill Drive.

Mrs. Frye will email Mr. Kreiser for information regarding a revised procedure in handling new construction paperwork.

A need for a battery backup was discussed; The Board gave authority to Ms. Snyder to purchase the battery backup.

OLD BUSINESS

The Board continued their discussion of making storage bins for stone. After much discussion, Bruce Kramer will draw plans for three 12'Wx30'Lx4'H concrete bins and research pricing.

NEW BUSINESS

The next Utility Meeting is scheduled to be held May 19, 2016 at 6:30PM.

The Board determined the meeting is not needed this month. All utility business will be conducted at the regular Board of Supervisors meetings.

At 8:45, Ted Cromleigh made a motion to adjourn, which was seconded by Bruce Kramer. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on May 24, 2016 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.