

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

PO Box 188 111 Mill Road
Schaefferstown, PA 17088
(717) 949-3885 fax (717) 949-2915 htwpbs@comcast.net

June 26, 2018
MEETING MINUTES

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Howard Leed – Road Foreman
Jennifer Snyder- Office Manager
Bob Lynn – Township Engineer
Fred Wolf – Solicitor
Amy Leonard – Solicitor
6 members of the public

The meeting was called to order at 7:04 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. In attendance were Steven Smucker and employee Shawn to discuss traffic issues at Kingdom Supply, a business housed in the Binner Industries building on South Church Street. An increased number of large trucks are using local roads to access their loading docks and in turn closing Church Street for unloading purposes. While this was agreed upon by Mr. Smucker and the Board previously, there have been problems with the length of time the road has been closed and unnecessary road closures. Mr. Smucker noted some of the problems will be corrected with their staff. He indicated that less road closures would occur if bridge guardrail could be moved to allow trucks access to a lower dock area. The Board stated that Bob Lynn could look into the matter, but Kingdom Supply would need to pay the bills for the investigation. A written agreement limiting hours of potential road closures and operation details will be drawn by Amy Leonard for review of all parties. Chairman Fetter asked about truck weights and drivers ability to navigate the dock area. Bruce Kramer noted that S. Church Street cannot be closed during the time of the S. Market Street bridge replacement project next year. The Board reminded Mr. Smucker that Church Street is a Township Road and should be able to be used by anyone at any time. Mr. Smucker indicated that he is now operating another warehouse in Denver and their goal is to no longer have large trucks come to the Schaefferstown warehouse. Everyone noted that cooperation is necessary and the written agreement should aid in that matter.

A review of the meeting minutes from June 12, 2018 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of June 12, 2018 and was seconded by Chairman Fetter. The motion was approved.**

Bills were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$18,276.96 from General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$9,598.06. Ted Cromleigh seconded the motion and the motion carried.**

Bills for Water were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$11,657.67. Chairman Fetter seconded the motion and the motion carried.**

Engineer's Report

Bob Lynn presented the Engineer's report.

The Curvin Weaver Minor Plan at 219 Cherry Lane Rd was presented for review. Curvin Weaver assisted in explaining the proposed expansion of an existing heifer barn and manure storage pit. The escrow account for the Improvement Guaranty is prepared at Fulton Bank. **After brief discussion, Bruce Kramer made a motion to approve the Stormwater Management and Improvement Guarantees for the Curvin Weaver Minor Plan. Ted Cromleigh seconded the motion and the motion carried.**

The major plan for Clarence Weaver has a remaining escrow of \$1,000 held for termination of the NPDES permit. The Township was notified by the Lebanon County Conservation District that said permit has been terminated. Because of this, Bob Lynn recommended releasing the held \$1,000 escrow check. **Bruce Kramer made a motion to release the held escrow for Clarence Weaver. Ted Cromleigh seconded the motion and the motion carried.**

ISM Construction has requested a waiver or as-built plans and release of escrow for their job at 246 Albright Road. Bob Lynn noted that Hanover has been on site for all inspections and everything is complete at the project. **Ted Cromleigh made a motion to approve the waiver of as-built plans and release the held escrow of \$14,082.47. Bruce Kramer seconded the motion and the motion carried.**

The Scott Stohler subdivision plan was presented for approval by Andrew Adams. Ted Cromleigh excused himself from discussion due to prior involvement with the client. This is a one-lot subdivision at the corner of Heidelberg Avenue and McQuate Drive. There is no proposed construction so a request for deferral of SALDO improvements, Stormwater Management plan and a waiver of Right of Way right of McQuate Drive is requested. Planning Commission recommended approval at a previous meeting. **After brief discussion, Bruce Kramer made a motion to approve the deferral and waiver requests as well as the subdivision plan. Chairman Fetter seconded the motion and the motion carried.**

The Storage Building bids have been advertised and there is a question of extending the due date because of the July 4th Holiday. Bob Lynn noted that it could aid in getting more bids. The Board was acceptable of extending the bid due date to July 17th. The Board discussed not including any electric in the bid packet since it is minimal. It would allow for quoting the electric after the building is built. The Board agreed that would be best for the project.

The Curt Zimmerman Land Development Plan was received by the Township, but it has been determined that the project review has already been deferred to Jackson Township as all Stormwater will flow to that municipality. The Board agreed that plan deferral is still appropriate.

The Game Commission is currently involved in constructing a building on their property with no approvals by the Township. Amy Leonard did some research and determined that the Game Commission is exempt from all local regulations regarding land development.

Ms. Snyder stated she spoke to Brian Welch of N. Carpenter Street and he is still concerned about the water runoff accumulating at his property. Ms. Snyder explained the findings by Hanover and that they are working with Blue Lake Builders to come up with a solution to his concerns.

Solicitor's Report

Solicitor Fred Wolf presented the Solicitor's report.

Solicitor Wolf verified that all documents required for transferring water permits from HTMA to the Township have been completed. Bob Lynn stated the SRBC permit transfer is complete. With that, Solicitor Wolf said the public official insurance for HTMA Board members can be cancelled. The HTMA Board members can be released from their posts as well. **Chairman Fetter made a motion to release the HTMA Board members from service. Bruce Kramer seconded the motion and the motion carried.**

The Notice of Violation for 114 High Street has been sent to Matt Crème for filing with the court. Henry and Beaver has a conflict of interest and is unable to file the document.

The No Call period for the sewer bond is up the end of June. By the end of the year the Board should determine how much to use to pay down the bond.

There is grant money available for water quality projects from Sunoco fine fees. Bob Lynn stated the projects are tied to MS4 improvements areas and we are not MS4 permitted. Discussion about other projects ensued but it was determined the cost would not be worth applying.

The Delinquent/uncollected Sewer report was reviewed with Amy Leonard. Letters have been sent to those who are paid but not connected and subsequent letters will be sent to other non-compliant property owners.

Firework permitting was discussed. Consumer fireworks now can be purchased legally, but the State sets rules for how and where they can be used. Display fireworks can only be purchased by those with special licensing and would require permits from the Township to use. We should adopt an Ordinance and develop a permit should a request come for display-type fireworks.

Darren Zimmerman, owner of the car wash, was in attendance to discuss the water usage at the car wash. He noted that he installed a water recycling system but discontinued use because he did not like the results of the system. The Board and Bob Lynn explained that he will need to either put a recycling system in use or purchase additional capacity for sewer. The Water Usage could warrant surcharges due to the excessive amount of water used. Mr. Zimmerman asked if he could install a meter on the sewer line to determine exactly how much water is going into the sewer system. Bob Lynn can help determine the type and size of meter to use. Mr. Zimmerman will need to tell the Board within a month what his plan is for the recycling system or the Board will look to assess the correct fees based on the excessive usage.

OLD BUSINESS

Dustkill supplied updated prices for dust oil for different sections of road than previously quoted. The elimination of footage on Obie Road will lower the quote to \$6,336. This will include spreading dust oil on the entirety of Michters Road as well. **After brief discussion, Chairman Fetter made a motion to approve the Dustkill quote of \$6,336.00 for the spreading of dust oil on Michters Road dirt section and sections of Obie Road dirt section. Ted Cromleigh seconded the motion and the motion carried.**

NEW BUSINESS

A new advertisement for a Road Foreman position was composed by Ms. Snyder. The Board reviewed the ad and which publications/websites they wanted to list the ad. **Bruce Kramer made a motion to approve the advertisement for Road Foreman job listing. Chairman Fetter seconded the motion and the motion carried.**

The Planning Commission minutes from the April 2018 meeting were reviewed.

Utility Update

The reports from Select Environmental for May 2018 operations were reviewed. Both reports noted no major issues.

The SRBC sent communication that the transfer of permitted well ownership to the Township is complete.

A Draft Resolution was done by Amy Leonard for various fees within the Water Service System. Such things as water turn off/turn on, emergency related water needs and other service fees are included. The Board approved the Resolution and Ms. Snyder will have it prepared for adoption at the next meeting.

EIT Update

The May 2018 EIT update was included for review.

Secretary Report

The County Municipal Convention will be held on October 11th this year. A correspondence to save the date was received.

The Township will receive extra money from the PennDOT Winter Maintenance Contract for the excessive winter events in the 2017-2018 season. The Township will receive \$375.37

At 9:18 Chairman Fetter called an executive session to discuss current litigation matters. At 9:28 the Board reconvened to regular session with no decisions required.

At 9:31, Chairman Fetter made a motion to adjourn, which was seconded by Bruce Kramer. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on July 10, 2018 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.