

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

PO Box 188 111 Mill Road
Schaefferstown, PA 17088
(717) 949-3885 fax (717) 949-2915 htwpbs@comcast.net

**July 12, 2016
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Howard Leed – Road Foreman
Jennifer Snyder – Office Manager
1 members of the public

The meeting was called to order at 7:10 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Peg Fitzkee discussed meeting minute updates. Also discussed was the possibility of using LTAP for a review of the intersection of Prescott Road and Route 897. Accidents have occurred there in the past and she is concerned for the safety of other motorists. Chairman Fetter stated he will discuss the idea with the MPO and see what their recommendation is for pursuing the study.

A review of the meeting minutes from June 28, 2016 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of June 28, 2016 and was seconded by Ted Cromleigh. The motion was approved.**

A Treasurer's Report including cash deposits, and PLGIT bank statements and budget comparisons for June 2016 was submitted for review. Ms. Snyder noted that the Fulton Bank statements were not received to date. There was discussion over the deposit of money from PennDOT for Winter Maintenance. Ms. Snyder explained that was the money for the winter of 2015-2016 and additional funds for the severe weather the end of January.

Township invoices were submitted and reviewed for payment. The Board asked Howard Leed about bills for mower repair. Mr. Leed explained that the blower on the mower was broken. He said there was speculation that it was not made correctly. The flail mower also was repaired, but that mower is used in larger scale jobs such as road side mowing. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$26,791.01 from the General Fund for the invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Road Foreman's Report for June 2016 was reviewed. Howard Leed noted that the steering column on the 1998 Ford is being repaired at CJ Wagner. Also, the tree trimming has started by Eberly's Tree Service. Mr. Leed stated that he is looking at other vendors to supply mower blades and sweeper parts. He also made the Board aware that the 6310 tractor and the backhoe are in need of tires. Mr. Leed noted that the Distillery Road project began on Monday by Martin's Paving. They already have three cross pipes installed and continue to work to get them all installed as soon as possible.

The GasBoy report for June 2016 was also reviewed.

The Zoning Officer's Report for June 2016 was submitted for review.

The State Police Report for June 2016 was reviewed.

OLD BUSINESS

There was none.

NEW BUSINESS

Ms. Snyder's notary commission is set to expire in February 2017. She supplied a list of locations where PAN will be hosting education seminars in order to renew her notary status. She noted that new notaries must attend online or physical classes in order to renew their commission. The Board stated Ms. Snyder can pick a class and attend.

The next Utility Meeting is scheduled to be held July 21, 2016 at 6:30PM.

The Board determined the meeting is not needed this month. All utility business will be conducted at the regular Board of Supervisors meetings.

Bruce Kramer stated that the waterline relocation project on Route 897 east of Schaefferstown is set to begin next week. AH Moyer has decided to perform the water line tie-in during off-peak hours which will eliminate the need to install a by-pass line. This may save HTMA some money on the project.

Ms. Snyder explained that she and Solicitor Wolf are working on determining the correct number of EDUs and vacant lots for COLA so a reimbursement check can be issued for those not used. She stated that COLA has decided to not hold their capacity price for those with liens on their properties due to non-payment. Those property owners will have to pay the new rate at the time they plan to connect to the sewer. Those property owners who have paid the tapping fee and are waiting to connect and those who are current on payment plans will still be able to connect under the old capacity rate.

Secretary Report

The GLRA Hayride will have their annual hayride on September 6, 2016.

Property Maintenance issues were evaluated and Bruce Kramer said he will reach out to our code enforcement officer to work on the situation.

Peg Fitzkee asked if there was any update on the status of HTMA. The Board said they are still unsure and are still weighing all options. Board members are still being sought. Discussion ensued regarding new regulations the make selling an authority easier through the Public Utilities Commission.

At 8:06, Ted Cromleigh made a motion to adjourn, which was seconded by Bruce Kramer. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on July 26, 2016 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.