

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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July 25, 2017

MEETING MINUTES

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Howard Leed – Road Foreman
Jennifer Snyder – Office Manager
Steve Dellinger – Hanover Engineering
Fred Wolf – Solicitor
3 members of the public

The meeting was called to order at 7:10 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. There was none.

A review of the meeting minutes from July 11, 2017 was conducted. **After brief discussion, Bruce Kramer made a motion to approve the minutes of the meeting of July 11, 2017. Ted Cromleigh seconded the motion and the motion carried.**

Township bills were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$33,753.41 from Light Fund and General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.** Bills for the Sewer account were submitted and reviewed for payment. Questions regarding a Hanover Engineering invoice for sewer line work were discussed. Ted Cromleigh asked that their check be held until the Board could speak to Bob Lynn regarding the invoice. **After discussion, Bruce Kramer made a motion to accept the bills, omitting the Hanover Engineering check, as submitted for a total of \$11,696.18. Ted Cromleigh seconded the motion and the motion carried.** Bills for HTMA were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the HTMA invoices as submitted for a total of \$18,485.20. Ted Cromleigh seconded the motion and the motion carried.**

Engineer's Report

Bob Lynn was not in attendance to present the Engineer's report. The Supervisors read over the report and discussed matters as necessary.

The North Lancaster Avenue sinkhole matter was reviewed. Ms. Snyder noted that she spoke to the property owner and directed her to return a call to Bob Lynn of Hanover Engineering. Prices for televising the storm sewer to verify there are no other issues were received. USG has produced good results for Hanover and the Board discussed their price of \$2,000. The Board decided they should televise the storm sewer line and go as far as they can look for the \$2,000. **After discussion, Chairman Fetter made a motion to allow the storm sewer line to be televised in the area of the sinkhole at North Lancaster Avenue. Ted Cromleigh seconded the motion and the motion carried.**

The preconstruction meeting with Barwis Construction will be held August 1st to discuss paving projects awarded in the 2017 Road Bid.

A request was received from Dennis Brode to release his Letter of Credit held for his lot on Valley View Road. Their home was recently constructed and the stormwater plan revised and completed. A waiver of as-builts was requested as well. **After brief discussion, Bruce Kramer made a motion to grant the waiver for as-built plans for the Brode plan. Ted Cromleigh seconded the motion and the motion carried. Bruce Kramer then made a motion to release the Letter of Credit held for the Brodes' property on Valley View Road. Ted Cromleigh seconded the motion and the motion carried.**

Solicitor's Report

Solicitor Wolf presented the Solicitor's Report.

The work to transfer the HTMA assets to the Township continues. Solicitor Wolf reviewed some options with the Board. The Board would like to vacate, not terminate, the Authority in case the Authority would be reopened again. Chairman Fetter would like to review documents for various land parcels and rights of way for HTMA property. He also wished to verify that the Township credit rating would not be affected by the merger. Solicitor Wolf said it would not since any HTMA new debt would be considered self-liquidating and not tax payer based.

The Zoning Hearing Appeal decision of 443 Sunnyside Road will be discussed in Executive Session. Sunoco would like to add roads and road length to their list of construction access roadways. After review by Hanover Engineering and Solicitor Wolf, they determined no increase in the bonding would be necessary. Solicitor Wolf would like to see an amendment to the agreement and have them video the roads for existing damage. He will speak to Bob Lynn at a later time regarding the matter.

The Zoning Hearing for John Zook at 4564 Stiegel Pike is scheduled to occur tomorrow. Solicitor Wolf has been in correspondence with their attorney and they have indicated they will ask for a continuance since only two members of the Zoning Hearing Board will be in attendance. They will also waive the time restrictions associated with the application date. Ted Cromleigh asked if the Township can request the applicant to pay for the additional advertising. Solicitor Wolf said he will check statute to see if that can be requested.

The No Parking Ordinance for North Locust Street needs to have defined areas and a citation method identified. Ways of paying fines and amounts of fines were discussed. The Board would like to have the appointed constable enforce the ordinance and issue citations. The Board would like to investigate towing as an option for repeat offenders.

At this time, Vic Hurst of Lost Acre Lane wished to discuss their private street maintenance agreement for the residents of Lost Acre Lane. They would like to include a provision that allows the Township to enforce their agreement if necessary but they are not obligated to. The Board was not in favor of including that language since it is a private road.

An Ag Security Application for Albert Zimmerman has reached the 180 day mark with no action. That allows the land to be included into the Ag Security Area without the need to do the full progression of advertising and meetings. Solicitor Wolf will prepare the Resolution that needs to be filed to add the parcel to the Heidelberg ASA list. Ms. Snyder noted that another land parcel that has applied for ASA Status will also have waited the 180 days by the next meeting and can be included with that process.

OLD BUSINESS

Ms. Snyder presented the two quotes for painting the dump truck body. The Board had reviewed them at a previous meeting but had Howard Leed verify something on one of the quotes before

awarding. **Ted Cromleigh made a motion to award the truck painting job to Merv's Painting for \$4,400. Bruce Kramer seconded the motion and the motion carried.**

NEW BUSINESS

The Board would like to appoint an alternate to the Zoning Hearing Board in case of absences or conflicts. Mike Ginder has agreed to fill the alternate position. **After brief discussion, Ted Cromleigh made a motion to appoint Mike Ginder as the alternate to the Zoning Hearing Board. Chairman Fetter seconded the motion and the motion carried.**

Sewer/HTMA Update

The reports from Select Environmental for June 2017 operations were reviewed. Air bubbles in the public water recently have been attributed to a clogged air release. L/B Water was consulted and they estimate it will take some time to clear the bubbles out but there is nothing wrong with the water. L/B Water provided a price on a part to fix a fire hydrant. The Board was acceptable of the part price of \$395. **Chairman Fetter made a motion for HTMA to purchase the part from L/B Water to fix a fire hydrant. Ted Cromleigh seconded the motion and the motion carried.**

EIT Update

The EIT update from June 2017 was reviewed

PC Update

The PC Minutes from June 2017 were reviewed.

Secretary Report

Paperwork regarding the repair of the "Red Bridge" on Michters Road was received. The County as applied to DEP for permission to make the repairs to the bridge due to recent vehicular damage. PennDOT is having a meeting regarding winter maintenance contracts. The Board discussed recent road work on Route 501.

The State pricing for road salt has been released and is the same as last year. **Chairman Fetter made a motion to reaffirm the Township's participation in the State Road Salt Contract for the 2017-2018 winter season. Bruce Kramer seconded the motion and the motion carried.**

At 8:24 Chairman Fetter called an executive session to discuss property maintenance litigation matters as previously noted. At 8:56 the Board reconvened to regular session.

At this time Bruce Kramer made a motion to file an appeal in the litigation case of 443 Sunnyside Road. Chairman Fetter seconded the motion and the motion carried unanimously.

At 9:01, Ted Cromleigh made a motion to adjourn, which was seconded by Bruce Kramer. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on August 8, 2017 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.