

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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July 10, 2018

MEETING MINUTES

Board members present:

Paul Fetter - Chairman

Bruce Kramer

Ted Cromleigh

Others present:

Howard Leed – Road Foreman

Jennifer Snyder – Office Manager

1 members of the public

The meeting of Heidelberg Township was called to order at 7:04PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. There was none.

The Board reviewed the minutes of the meeting from June 26, 2018. **Bruce Kramer made a motion to approve the minutes from June 26, 2018. The motion was seconded by Ted Cromleigh and the motion carried.**

A Treasurer’s Report including cash deposits, PLGIT and Fulton bank statements and budget comparisons for June 2018 was submitted for review. The quarterly pension statement from Fulton Financial was provided for review as well.

Township bills were submitted and reviewed for payment. One check was made out to an incorrect vendor. Ms. Snyder said she will void the check and pay the bill from petty cash since the bill is a small amount and the vendor is local. A purchase of a new road sweeper attachment was discussed. The purchase was not budgeted from the Capital Reserve Fund, but should be paid from that fund. Ms. Snyder will find out from Solicitor Wolf what needs to be done administratively to account for the purchase. **Bruce Kramer made a motion to allow for Capital Reserve money to be used for the road sweeper attachment purchase from Plasterer Equipment for \$11,388.00. Chairman Fetter seconded the motion and the motion carried. Then, after a brief discussion, Bruce Kramer made a motion to accept the bills as submitted, minus the incorrect check, for a total of \$42,538.67 from General Fund for invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Road Foreman’s Report for June 2018 was reviewed.

Howard noted that Ron Johnson from South Lebanon Township will allow us to use their paver in order to fix some road areas. Howard discovered our trucks do not have the property hookup to allow for transporting the machine using their trailer. The Board told to have Howard get pricing from FMI, Inc. and get the appropriate hook up done on the Mack Dump Truck. The Gasboy Report for June 2018 was reviewed. Howard noted that Earl Hehnly has returned from medical leave. He will help with mowing and as a trail vehicle for roadside mowing. The Rec Buildings at the Township are currently being painted. Stone will be placed around the bathroom building as well.

The Zoning Officer's Report for June 2018 was submitted for review.

The State Police Report for June 2018 was not received as of meeting time. Ms. Snyder stated that Sgt. Mengel is no longer assigned to the Jonestown Barracks and the new station commander was just recently assigned.

OLD BUSINESS

There was none.

NEW BUSINESS

Resolution 856 was presented for adoption. This Resolution sets certain fees for services within the Water System. The Board reviewed the draft of the resolution at their last meeting. **After brief discussion, Ted Cromleigh made a motion to adopt Resolution 856. Bruce Kramer seconded the motion and the motion carried.**

Utility matters were discussed at this time.

The Secretary's Report was presented.

There are invoices for the Spohn/Frederick Lane project that need to be reimbursed from his held escrow. The Board will sign the reimbursement request to send to Mr. Spohn's attorney.

The Greater Lebanon Refuse Authority is looking for Board members to serve on a special committee. Bruce can talk to our representative Chris Horst to see if she might be interested.

The PA One Call System sent a notice for Excavator Fee Rebates. Heidelberg Township received an account credit of \$146.42 for future one-call invoices.

Chairman Fetter discussed the current recycling arrangement for residents on the first Saturday of the month. People were turned away this past week because bins were too full. Current recycling relations with China may impact how recycling is handled moving forward. Ms. Snyder will discuss additional bins with the recycling coordinator.

Chairman Fetter called an executive session at 7:40PM to discuss property maintenance matters. The Board reconvened at 7:47 PM to regular session and no decisions were made.

Bruce Kramer made a motion to adjourn the meeting at 7:55PM, the motion was seconded by Ted Cromleigh and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be on July 24, 2018 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Secretary

Minutes recorded by Jennifer Snyder