

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**July 11, 2017  
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman  
Ted Cromleigh  
Bruce Kramer

Others present:

Howard Leed - Road Foreman  
Jennifer Snyder – Office manager  
2 members of the public

The meeting of Heidelberg Township was called to order at 7:02PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. There was none.

The Board reviewed the minutes of the June 27, 2017 meeting. **After review, Bruce Kramer made a motion to approve the minutes of the June 27, 2017 meeting. Chairman Fetter seconded the motion and the motion carried.**

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparison for June 2017 was submitted for review. All were noted to be fine. The quarterly Pension statement from Fulton Financial was reviewed as was noted as doing well.

Township bills were submitted and reviewed for payment. The Board recognized that the salt shed roof has been repaired in a timely fashion. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$30,840.65 from General Fund for the invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Road Foreman's Report for June 2017 was reviewed. The Gasboy Report for June 2017 was reviewed as well.

The 6310 Tractor had repairs done in house by Howard Leed. Howard reviewed the dump truck body painting prices with the vendors and the Board said they do not want the spray bed liner installed. Line painting quotes were received. After reviewing the quotes, Lincoln Paving was determined to have the lowest price at \$2,750. **After brief discussion, Bruce Kramer made a motion to award the line painting project to Lincoln Paving. Ted Cromleigh seconded the motion and the motion carried.** The paving project for 2017 had been awarded to Barwis Construction, but a change order was required to eliminate Distillery Road from this year's work. Barwis was acceptable to the elimination, but needed to alter their mobilization cost for the remaining jobs. The net change was a decrease in the total bid award by \$133,980.00. **After discussion, Ted Cromleigh made a motion to approve the change order for Barwis Construction for the 2017 Road Projects in the amount of -\$133,980.00. Bruce Kramer seconded the motion and the motion carried.**

The hole on North Lancaster Ave is still being investigated. The manhole that was located will be uncovered tomorrow morning.

Hydrant painting has begun. There were some that would not open when Select Environmental was flushing them and Howard will try to help. They will be painted after they can be flushed. It was suggested that a product be applied to keep the hydrants from seizing in the future. The Board would like to get new ID bars for the tops of the hydrants.

It was noted that the dust oil has been applied to Valley View and Michters Roads and the reclaiming of Obie Road should begin soon.

The Zoning Officer's Report for June 2017 was reviewed.

The State Police Report for June 2017 was submitted for review.

### **OLD BUSINESS**

There was none.

### **NEW BUSINESS**

Western Express sent us a release form for further damages resulting from their driver ruining one of our street signs on Church Street. The amount of \$88.44 will be paid to purchase a new sign. The Board was acceptable of the release.

At this time, Brandon from Schaefferstown Emergency Management Services spoke to the Board about posting the curb areas around the EMS Building and the Fire Company as No Parking. People are parking near the entrance of the buildings and making it difficult for them to navigate their equipment on the street. The Board will work on restricting parking on North Locust Street and will contact Solicitor Wolf to verify what needs to be done.

Utility matters were discussed at this time. The Flow Comparison was reviewed. The Board noted that the hydrants are currently being painted.

The Secretary's Report was presented by Ms. Snyder.

PLGIT Prime accounts were set up for all funds invested at PLGIT. Ms. Snyder presented current rates and asked if she could electronically move money into the Prime accounts for higher interest yields.

The Board said that would be fine.

Ted Cromleigh asked if the website issues were corrected. Ms. Snyder stated the web browser the office was using was causing the problems so minutes not uploaded will be done so in the next week.

At 7:35 Chairman Fetter called an executive session to discuss current and potential legal matters regarding property maintenance issues and Zoning Hearing matters. At 8:10 the Board reconvened with no decisions made.

**Bruce Kramer made a motion to adjourn the meeting at 8:18PM. The motion was seconded by Ted Cromleigh and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be July 25, 2017 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

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Secretary

*Minutes recorded by Jennifer Snyder*