

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**August 22, 2017  
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman  
Ted Cromleigh  
Bruce Kramer

Others present:

Howard Leed – Road Foreman  
Nadine Frye – Administrative Assistant  
Bob Lynn – Hanover Engineering  
Fred Wolf – Solicitor  
2 members of the public

The meeting was called to order at 7:08 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Fire Company representative David Ginder was present at the meeting but he wasn't quite sure as to why. Mr. Cromleigh stated maybe it was for the year-end report, he also asked about the carnival. David Ginder said the carnival went well. Mr. Kramer informed David Ginder that the Fire Company must contact Select Environmental before they open any fire hydrants with the exception of a fire. Mr. Kramer went on to explain that the water is the drinking water of the town and must be treated gently because of the age of the system. Mr. Cromleigh thanked the Fire Company for their service.

Peg Fitzkee thanked the Board again for the riser ring that was installed on Prescott Road, but requested risers for the manholes on Juliana Drive and the one near the church on Prescott Road. Chairman Fetter will ask Mr. Leed to check them out.

A review of the meeting minutes from August 8, 2017 was conducted. **After brief discussion, Bruce Kramer made a motion to approve the minutes of the meeting of August 8, 2017. Ted Cromleigh seconded the motion and the motion carried.**

Township bills were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$28,943.64 from Light Fund and General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.** Bills for the Sewer account were submitted and reviewed for payment. **Bruce Kramer made a motion to accept the bills as submitted for a total of \$51,652.95. Ted Cromleigh seconded the motion and the motion carried.**

Bills for HTMA were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the HTMA invoices as submitted for a total of \$5,445.71. Ted Cromleigh seconded the motion and the motion carried.**

### Engineer's Report

Bob Lynn presented the Engineer's report.

Bob discussed the Road Paving Project, everything looks good.

**Ted Cromleigh made a motion for a change order request for \$3,077.95 for additional 63 sq. ft. added to the base contract. Bruce Kramer seconded the motion and the motion carried.**

**Ted Cromleigh made a motion to accept the final payment for the Road Paving Project in the amount of \$117,301.95. Bruce Kramer seconded the motion and the motion carried.**

The North Lancaster Avenue sinkhole matter was revisited. The Board asked that Ms. Snyder prepare a letter to the homeowner to inform them of their responsibility and include the days and times she or Bob talked to them. **Ted Cromleigh made a motion for USG to televise the storm sewer line from N Lancaster Avenue down thru that section towards the outfall for \$2,000.00. Bruce Kramer seconded the motion and the motion carried.**

**Bruce Kramer seconded the motion and the motion carried.**

The Board discussed the Colby Zartman Stormwater Management Plan; no representation was present for the Zartmans. **After much discussion, Bruce Kramer made a motion to grant waivers requested by the engineer. Ted Cromleigh seconded the motion and the motion carried.**

**Ted Cromleigh made a motion to accept the Zartman Stormwater Management Plan. Bruce Kramer seconded the motion and the motion carried.**

Bob Lynn stated if the township would want to use a different mixture other than PennzSuppress for dust suppressant or for road reclamation they should submit with the grant request for next year.

Stef Harman of County Soil Conservation will go out and look at the Obie Road drainage.

Ms. Snyder needs to modify the Gravel Road Grant to include 300 ft. drain and get the grant change request in for review by the end of August for the September meeting.

**Bruce Kramer made a motion to execute the addendum to the Sunoco agreement to add the additional roads. Ted Cromleigh seconded the motion and the motion carried.**

The Maintenance Building land development proposal was discussed by the Board. Ted Cromleigh requested a second estimate.

### Solicitor's Report

Solicitor Wolf presented the Solicitor's Report.

The work to transfer the HTMA assets to the Township continues. **After much discussion, Ted Cromleigh made a motion to appoint Bruce Kramer to serve on the Water Authority Board. Chairman Fetter seconded the motion and the motion carried.**

David & Jeffrey Balmer Ag Security Application requesting 103 acres, and Albert R. Zimmerman requesting 5 acres are automatically approved after the 180 days. **Ted Cromleigh made a motion to adopt Resolution #845 to add David & Jeffrey Balmer & Albert R. Zimmerman's land into Ag Security. Bruce Kramer seconded the motion and the motion carried.**

Ms. Snyder received a Right to Know requesting for NOV's during a certain period. She provided the information requested.

The Board discussed a No Parking Ordinance and the supervisor's right to appoint a person to enforce the ordinance. No decisions were made.

Ted Cromleigh discussed changing or revising the number of spaces per unit from 2 to 3 for new multi family construction. He requested for the discussion also to be added to the Planning Commission agenda.

Bruce Kramer added that they may also want to discuss establishing snow emergency routes.

### **Delinquent Reports**

The Board reviewed the delinquent list. After much discussion they stated to proceed with shut offs on certain accounts.

### **Old Business**

The Board revisited Tim Hoffman's request for a cul-de-sac. The original development design was intended for Hardwood Drive to be extended. The Board decided that it was not possible to make a cul-de-sac without cutting into the homeowner's land. Bruce Kramer suggested adding no outlet signs at the turn before you go to Hardwood Drive to deter trucks from going back there. Chairman Fetter will inform the road crew to purchase the signs.

### **Sewer/HTMA Update**

The reports from Select Environmental for July operations were reviewed. Both were good.

PennDOT sent notification for the bridge replacement on Schaeffer Road. The Board instructed the paper work be returned marked no conflict or utilities in the area.

Solicitor Wolf received a letter from Keith Kilgore requesting that the Board seek one or more alternates for the Zoning Hearing Board.

At 8:45 Chairman Fetter called an executive session to discuss litigation matters. At 9:15 the Board reconvened and no motions were made.

**Bruce Kramer made a motion to adjourn the meeting at 9:30PM, Ted Cromleigh seconded the motion. All were in favor, and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be held on September 12, 2017 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

*Minutes recorded by Nadine Frye*

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Secretary