

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**September 11, 2018
MEETING MINUTES**

Board members present:

Paul Fetter - Chairman
Bruce Kramer
Ted Cromleigh

Others present:

Howard Leed – Road Foreman
Jennifer Snyder – Office Manager
9 members of the public

The meeting of Heidelberg Township was called to order at 7:03PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Beth Knight of 1619 Heidelberg Avenue wished to discuss the proposed development on the farm across the street from her house. She expressed her feelings regarding possible stormwater issues, watershed protection and other matters related to the development process. The Board explained how the development proposal is reviewed and Ordinances the application must follow. The Board invited Mrs. Knight to attend meetings or ask questions about the development as well. The proposed development, done by Landmark Builders, will take some time since there are items such as water supply the developer must address. The Board thanked Mrs. Knight for her questions and comments.

At this time, members of the Schaefferstown Fire Company and Schaefferstown EMS discussed financial needs and current operating expenses. The possibility of enacting a Local Service Tax was mentioned. The Board needs more information on collection practices, employees of the businesses in the Township and other factors that may determine if a LST would help both Emergency Service providers. The Board thanked all of the members of the Fire Company and the ambulance service for attending the meeting.

The Board reviewed the minutes of the meeting from August 28, 2018. **Bruce Kramer made a motion to approve the minutes from August 28, 2018. The motion was seconded by Chairman Fetter and the motion carried.**

The Park and Recreation Board minutes from June 2018 were reviewed.

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparisons for August 2018 was submitted for review.

Township bills were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$43,888.37 from Light Fund, General Fund for invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Road Foreman's Report for August 2018 was reviewed. The Gasboy Report for August 2018 was reviewed. They were both acceptable to the Board.

The Board discussed the destruction from the rain event on August 31st. Bruce Kramer stated that the Obie Road Bridge will be open tomorrow morning. Sean Weik stated that the Distillery Road Bridge will be worked on this week and they are hoping to have it ready to pave on Friday weather permitting. The Board discussed repair work on the bridges. The sinkhole that developed on North Locust Street is being remediated by a crew from Hurst Excavating. Our road crew is helping with the trucking of material to the site. The Board stated that the road crew has done a good job working on the damaged infrastructure from the large rainfall.

The Zoning Officer's Report for August 2018 was submitted for review.

The State Police Report for August 2018 was reviewed.

OLD BUSINESS

There was none.

NEW BUSINESS

Resolution 858 was presented to affirm the Declaration of Disaster from the rain event on August 31, 2018. This will facilitate possible aid options from FEMA or PEMA for damages sustained in the event. **Bruce Kramer made a motion to adopt Resolution 858 for a Declaration of Disaster. Ted Cromleigh seconded the motion and the motion carried.**

Utility matters were discussed at this time.

Flows for sewer and water month-to-date were reviewed. There was infiltration from the rain event but it was expected. Bruce Kramer noted that Slaymaker installed controls at the water storage tank that will alert Select Environmental if there are concerns with the tank levels.

The Secretary's Report was presented.

The off-site backup renewal was presented. The cost will be \$599.99 for the upcoming year. **Ted Cromleigh made a motion to approve the contract for off-site computer backup for \$599.99. Bruce Kramer seconded the motion and the motion carried.**

Ms. Snyder discussed her communications with the Lebanon Department of Emergency Services. They have supplied forms to complete for possible FEMA or PEMA assistance for the flood damage. She will work with Hanover Engineering to get totals of repair work.

The Heidelberg Softball organization requested use of the softball field for some Sundays in fall. They are participating in a fall softball league. The Board said that would be fine. Ted Cromleigh asked that they clean out the snack stand when they are done using it for the year.

Ms. Snyder contacted local banks for short-term loan possibilities to pay for flood damage repairs. The Board will review the options the banks presented.

Waste Industries sent information to the Township regarding their purchase of Lebanon Farms Disposal business operations. Lebanon Farms Disposal provides trash and recycling service to the Township. Chairman Fetter stated that he spoke to our recycling coordinator about current recycling matters. Peg Fitzkee wished to note that magazine recycling, as well as other types of products, is available at the Brandywine recycling center in Lebanon.

Chairman Fetter called an executive session at 8:27PM to discuss personnel matters.

The Board reconvened at 8:51 PM to regular session and no decisions were made.

Bruce Kramer made a motion to adjourn the meeting at 8:55PM, the motion was seconded by Ted Cromleigh and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be on September 25, 2018 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Secretary

Minutes recorded by Jennifer Snyder