

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**October 10, 2017
MEETING MINUTES**

Board members present:
Paul Fetter – Chairman
Ted Cromleigh

Others present:
Howard Leed - Road Foreman
Jennifer Snyder – Office manager
3 member of the public

The meeting of Heidelberg Township was called to order at 7:01PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag. It was noted that Bruce Kramer was not in attendance.

A call for public comment was made. Joe Blogovich was in attendance to discuss his desire to purchase and hold small fireworks displays on Christmas Eve and New Year’s Eve. His son is deploying for military purposes and would like to hold the events for him. Pennsylvania has an application for individuals obtain local permission to hold such an event which releases anyone but the purchaser as liable should any problems occur. Mr. Blogovich noted his homeowners insurance will cover the events. The Board will review the request and ask our Solicitor to review the application.

The Board reviewed the minutes of the September 26, 2017 meeting. **After review, Chairman Fetter made a motion to approve the minutes of the September 26, 2017 meeting. Ted Cromleigh seconded the motion and the motion carried.**

A Treasurer’s Report including cash deposits, PLGIT and Fulton bank statements and budget comparison for September 2017 was submitted for review. Money is still available for the road crew to purchase sign upgrades at some intersections as requested. A cash deposit for reimbursement of expenses for sign damage was noted and discussion about the guardrail damage at Sheephill and South Market Street ensued. Ms. Snyder stated she is in contact with the State Police for a police report. All items were reviewed and noted to be fine.

Township bills were submitted and reviewed for payment. Ms. Snyder stated the yearly donations to non-profit organizations are included in this payables group. **After a brief discussion, Ted Cromleigh made a motion to accept the bills as submitted for a total of \$34,104.70 from General Fund for the invoices and payroll. Chairman Fetter seconded the motion and the motion carried.**

The Road Foreman’s Report for September 2017 was reviewed. The Gasboy Report for September 2017 was reviewed as well.

Line painting quotes were received from three companies. Price review of the quotes and performance review from the business were deliberated. **After discussion, Ted Cromleigh made a motion to**

accept the quote from DE Gemmil for \$14,274.00. Chairman Fetter seconded the motion and the motion carried.

Underdrain work on the dirt section of Obie Road is ongoing. Possible methods of future dust control on all dirt roads were received from Howard Leed. Ms. Snyder is waiting for confirmation from Lebanon Conservation District regarding pricing and products allowable through the grant program.

The Zoning Officer's Report for September 2017 was reviewed.

The State Police Report for September 2017 was submitted for review. It was noted that several speeding stops occurred as have been happening for the last few months. Ms. Snyder noted that the back office has started being used by the State Police when they are in the area. Ted Cromleigh stated he has a Keurig he would donate for them to use in the office.

OLD BUSINESS

There is a Zoning Ordinance Amendment draft regarding parking spaces per dwelling unit proposed. This change was recommended by the Planning Commission. Other entities need to review the change, but once approved by them, the amendment can be advertised for adoption. **Ted Cromleigh made a motion to approve advertisement of the Zoning Ordinance Amendment when is ready to do so. Chairman Fetter seconded the motion and the motion carried.**

NEW BUSINESS

There was none.

Utility matters were discussed at this time. The Flow Comparison for Month to Date water and sewer usage was compared and all looked well.

The Secretary's Report was presented by Ms. Snyder.

A copy of the Schaefferstown Fire Company audit for 2015/2016 was reviewed.

A letter noting existing septic and water conditions at a home on Tomsue Street was approved.

Ms. Snyder asked if the Board wished to see Park and Recreation Board hopefuls at the start of the November 14th meeting for any questions they may have. The Board noted that would be a good time.

Jeff Hayle asked if the EMA Coordinator position was discussed amongst the Board yet. Chairman Fetter noted that is hasn't since Bruce was away and not in attendance at this meeting. Mr. Hayle said he is working on Certs for the position and for his employment needs as well. The Board hopes to have an answer for him soon.

Peg Fitzkee asked about meeting minutes and newsletters on the website. It was noted that one set of minutes was not uploaded yet and Ms. Snyder will have office staff take care of the issue. Ms. Snyder is unsure why the newsletter is not on the site as it was uploaded, but she will look into the matter.

At 7:33 Chairman Fetter called an executive session to discuss current and potential legal matters regarding property maintenance issues and personnel matters. At 8:08 the Board reconvened.

Ted Cromleigh made a motion to adjourn the meeting at 8:10 PM. The motion was seconded by Chairman Fetter and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be October 24, 2017 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Minutes recorded by Jennifer Snyder

Secretary