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**November 13, 2018
Budget Workshop Minutes**

Board members present:

Paul Fetter - Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Jennifer Snyder, Office Manager
Sean Weik, Superintendent of Public Works

The workshop was called to order at 6:31 by Chairman Fetter.

The Budget meeting minutes from October 23, 2018 were reviewed. **After review, Bruce Kramer made a motion to approve the budget meeting minutes from October 23, 2018. Chairman Fetter seconded the motion and the motion carried**

General Fund Budget items that were requested to be changed from the previous budget meeting were discussed. As well, Ms. Snyder mentioned changes she made based on cost estimates received since the last meeting. Included in those changes are Health Insurance, Interest on all savings accounts and Water system expenditures. The Board was accepting of all changes.

The Board then reviewed the Liquid Fuels account. Project estimations exceed revenue sources for road projects. To fund proposed projects, Ms. Snyder suggested shifting some road expenditures to the General Fund Road Services Budget. The Board was acceptable to the change and suggested making the General Fund Road Services Budget \$95,000 to accommodate all proposed projects.

The Water System Capital Improvement Fund expenditures were reviewed. Quotes for generators for the water system pumps are coming in greater than the original budget. The Board suggested budgeting \$25,000 to cover all costs associated with installation of the generators.

After review of all changes, the Board approved the 2019 Budget for advertisement. No tax increases are necessary to balance the budget.

At 6:51, Chairman Fetter made a motion to adjourn, which was seconded by Bruce Kramer. All were in favor, and the motion carried.

Secretary