

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**January 26, 2016  
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman  
Ted Cromleigh  
Bruce Kramer

Others present:

Jennifer Snyder- Office Manager  
Bob Lynn – Township Engineer  
Fred Wolf – Solicitor  
4 members of the public

The meeting was called to order at 7:10 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Representatives from the Lanco Speedway were in attendance to discuss the proposed National Race in August. Tim Bortz spoke on behalf of the organization and explained the race date would be a Tuesday in August. Solicitor Wolf explained that the existing use is already non-conforming to the zoning district and can be expanded if the Board deems it acceptable. Mr. Bortz explained that they have not spoken to any neighbors about the race since they didn't want to knock on doors until they knew what the Board's position was on the matter. The Board asked that they speak to the neighbors via letters with information about the race. Ted Cromleigh explained that they didn't need to have an official hearing but the Board would like to have more specifics about the race once it is scheduled. Jen Snyder said she could put something in the April/May newsletter to notify Township residents about the race. The article could include contact information for the racetrack so if residents had questions they could contact them direct. Mr. Bortz said they will get Ms. Snyder the information when available. He also stated the group can send letters to the residents the Township wishes. The Board said Township staff can assist with mailing addresses if necessary.

A review of the meeting minutes from January 4, 2016 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of January 4, 2016 and was seconded by Ted Cromleigh. The motion was approved.**

Bills were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$76,726.13 from the State Fund, Light Fund and General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$19,799.48. Chairman Fetter seconded the motion and the motion carried.**

Bills for HTMA were submitted for review and payment. Bruce Kramer stated he would not approve the invoice for AH Moyer until we received a labor breakdown. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted except for the AH Moyer bill for a total of \$17,648.25. Ted Cromleigh seconded the motion and the motion carried.**

#### Engineer's Report

Bob Lynn presented the Engineer's report.

Mr. Lynn and Solicitor Wolf will be meeting with representatives from Sunoco to discuss road bonding tomorrow. A draft agreement has been put together for review with the individuals.

The Comprehensive Plan surveys have been tabulated. Information is being calculated into subgroups and Steve Dellinger from Hanover will provide the information to the Planning Commission at their next meeting.

Linda Sue Gardens is currently on hold until the weather conditions improve. They are planning to return to the job site next week.

A revised fee schedule for Township SALDO submissions has been prepared by Ms. Snyder and Mr. Lynn. It is submitted to the Board for review for adoption at a later date.

Christopher and Gina Barry sold their lot on Sunnyside Road to Merle and Jennifer Auker. The Barry's would like to have their Letter of Credit released since they no longer own the lot and the Aukers have posted a cash escrow in a like amount. Solicitor Wolf stated the Stormwater Agreement follows the land regardless of the owner but he will draft a new Improvement Guaranty for the Aukers to sign.

**Chairman Fetter made a motion to release the Letter of Credit held for Christopher and Gina Barry in the amount of \$10,990. Ted Cromleigh seconded the motion and the motion carried.**

A discussion was held regarding the lot owned by Jonathan and Ruth Davis on Juliada Drive. They have been working on a minor stormwater plan for a proposed house on the lot. The last submission has approval from Hanover but in the interest of helping them keep to their timeline, he suggested they be allowed to get permits and sign agreements with no Improvement Guaranty posted. Their agreement would allow for withholding the occupancy permit if the stormwater controls are not done to satisfaction. Ted Cromleigh said he was not in favor of doing that because it sets precedence for others to ask for the same treatment. The rest of the Board agreed. **After brief discussion, Bruce Kramer made a motion to approve the Stormwater Agreement and Improvement Guaranty. The Davis' are to post money to satisfy the Improvement Guaranty cost analysis within seven days. Ted Cromleigh seconded the motion and the motion carried.**

The Board asked if any discussions were held with the owner of the lot on Distillery Road where timbering has occurred. Mr. Lynn stated he sent him an e-mail but has not heard anything back.

The driveway issues on Sunnyside persist and no discussion with the offender has occurred. Chairman Fetter recused himself from discussion on the issue due to prior involvement. Ted Cromleigh stated that discussion with the owner is necessary to rectify the problem.

Solicitor Wolf asked if Moses Lapp changed his stormwater plan based on previous discussion. Mr. Lynn stated that Moses did not change his plan but did put E&S controls in place.

#### Solicitor's Report

Solicitor Wolf presented the Solicitor's report.

Solicitor Wolf stated that he has tried to talk to representatives of Jonestown Bank regarding the HTMA loan payment, but cannot get an answer from them. Ms. Snyder asked for the contact Mr. Cromleigh had spoken to previously so Nadine Frye of HTMA can ask for an updated amortization schedule for the

loan. He noted that the Board should decide what the future of HTMA is going to be. He said there are interested parties out there who may wish to purchase the system. The Board decided to seek pricing and agreement information from all those interested and weigh the options once the proposals are reviewed. The Board would like to keep residents informed of what could transpire with the HTMA system so future communication will be planned.

The property maintenance hearing for the Ross property is scheduled for a few days. Solicitor Wolf will keep the Board informed of the proceedings.

The Sewer agreement with the City of Lebanon is to be evaluated this year. Any unreserved capacity is to be returned to them and they will refund our money.

A list of sewer customers with collection issue has been provided to the Henry & Beaver Law Firm. Amy Leonard from the firm is working with Ms. Snyder to contact those customers to reach a means of resolving the unpaid monies. The list is being provided to the Supervisors for review. The Board reviewed and held brief discussion about the customer list.

A Resolution to institute a plan to dissolve the Police Pension was submitted for review. It outlines the steps to be taken to retain money for the remaining recipient of pension benefits, but absorb the overfunding into the Township's available funding for special items. The Board will review the item for adoption in February.

### **OLD BUSINESS**

There was none.

### **NEW BUSINESS**

The Costars Salt Contract for 2016-2017 is available for inclusion. After discussion, the Board decided they would participate. **Chairman Fetter made a motion to join the Costars Salt Program for the year 2016-2017 winter season. Ted Cromleigh seconded the motion and the motion carried.**

The PA State Police Report for December 2015 was presented for review.

The Planning Commission minutes from December 21, 2015 were reviewed. Discussion was held regarding the Horning poultry operation on Sportsman Lane. Finalization of that project will take some time since permits from the state are required and could take some time.

### **Sewer/HTMA Update**

The reports from Select Environmental for December operations were reviewed. There seemed to be a large amount of water registering at the flow meter at the Main Pump Station just before Christmas. The water report remains normal. A request for capacity of water was received from Landmark Builders for the building lot at Juliada Drive owned by the Davis'. The Board was acceptable to the request. Payment from Landmark included the capacity and the meter charge for supplying and programming the water meter.

### **EIT Update**

The December 2015 EIT update was included for review.

### Secretary Report

The Lebanon County Christian Ministries office supply program was discontinued about a year ago. A new reduced-rate program for non-profit businesses has been opened by Guernsey. We received notification that we will need to complete a credit application to participate, but the program should help to save money on some of the items used in the office. The Board thought it would be a good idea to participate.

Ms. Snyder received paperwork from PennDOT regarding the installation of a new bridge on South Market Street at the Fountain Park area. This is to take place in 2018. Utility information will need to be provided to them regarding water and sewer lines so they can plan accordingly.

The Street Sweeping Schedule was received from Martin's Paving. It is to take place April 18<sup>th</sup> & 19<sup>th</sup> weather permitting.

Bob Lynn and Ms. Snyder discussed the need to proceed with planning of road projects for 2016. The main project will be the installation of underdrains and paving of a section of Distillery Road. All other roads proposed for overlay can be bid as add-alternates. Chairman Fetter asked to have the Oil & Chip projects bid in the same manner. Mr. Lynn said he will begin work on the bids and will talk to Howard Leed about the exact road information.

Ms. Snyder noted that information has come from Lebanon County regarding PEMA grant money available for reimbursement of Winter Storm Jonas. She will work on the list of eligible reimbursements. Bob Lynn asked if we are able to declare snow emergencies because that can make reimbursements greater. The Township does not have an ordinance enabling them to declare the emergency or designate snow emergency routes. Mr. Lynn said this is something the Township should work on with Solicitor Wolf.

At 9:15 Chairman Fetter called and executive session to discuss personal matters. At 9:22 the Board reconvened to regular session. Employee wage rates have been reevaluated and new rate have been approved. **After brief discussion, Bruce Kramer made a motion to set Joseph Bucher's CDL snow plow rate at \$19.00 per hour. Ted Cromleigh seconded the motion and the motion carried. Ted Cromleigh made a motion to set Nadine Frye's hourly rate for work for the Heidelberg Township Municipal Authority at \$17.50 per hour. Bruce Kramer seconded the motion and the motion carried.**

**At 9:31, Bruce Kramer made a motion to adjourn, which was seconded by Ted Cromleigh. All were in favor, and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be held on February 9, 2016 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.