

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**June 13, 2017**  
**MEETING MINUTES**

Board members present:

Paul Fetter – Chairman  
Ted Cromleigh  
Bruce Kramer

Others present:

Howard Leed - Road Foreman  
Jennifer Snyder – Office manager  
6 members of the public

The meeting of Heidelberg Township was called to order at 7:10PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Mike Patton of Mastle Road wished to report to the Board that John Zook at 4564 Stiegel Pike has multiple dogs living in a barn on his property. Since he was denied the ability to have a kennel on his property by the Zoning Hearing Board, Mr. Patton was hoping the Board could look into the matter. The Board is aware of the issue and is working on rectifying the issue.

Peg Fitzkee of Juliada Drive stated another accident at Route 897 and Prescott Road occurred and wondered if the Township could ask PennDOT to review the area.

Lee Reddinger of Morgan Drive discussed various property issues in his neighborhood. The Board noted that both are being addressed.

At this time, Steven Smucker, owner of Kingdom Supply which is housed in the building at 200 S. Church Street, was in attendance to discuss traffic issues. The Board noted that many complaints have come to the Township about large trucks blocking the use of S. Church Street. Discussion about travel paths, dock usage and neighbor properties ensued. The Board told Mr. Smucker that his employees must place cones at each end of S. Church St. to avoid potential accidents for those trying to use the road. Drivers of the large trucks need to be monitored as well. Should there continue to be problems in the area, the Board will explore other options to solve the matter.

The Board reviewed the minutes of the May 23, 2017 meeting. **After review, Bruce Kramer made a motion to approve the minutes of the May 23, 2017 meeting. Ted Cromleigh seconded the motion and the motion carried.**

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparison for May 2017 was submitted for review. All were noted to be fine.

Township bills were submitted and reviewed for payment. The invoice for Conrad Siegel delayed from a previous meeting was explained by Ms. Snyder. **After a brief discussion of the invoices, Bruce**

**Kramer made a motion to accept the bills as submitted for a total of \$31,039.30 from General Fund for the invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Road Foreman's Report for May 2017 was reviewed. The Gasboy Report for May 2017 was reviewed as well.

The salt shed roof repair was reviewed. Two quotes were received for repair of the rubber roof. Both quote preparers verified that no boards need to be replaced. **After review of the quotes, Ted Cromleigh made a motion to award the quote to Brungart Builders for the amount of \$3,220. Bruce Kramer seconded the motion and the motion carried.**

Prices for replacement or rehabilitation of the dump truck dump body were reviewed. Another quote for sandblasting and powder coating will be sought before the Board will decide how to proceed. There was a discussion about the spreading of dust oil on Michters Road. Residents would like to pay to have their own dust oil spread until the Township project can commence. The Board discussed the matter but decided that residents cannot proceed with their own remedies on Township-owned roads. Howard Leed said it may be possible for the Township to spread some of their own product and will look into it.

The Zoning Officer's Report for May 2017 was reviewed. The Board noted the car wash was sold.

The State Police Report for May 2017 was submitted for review.

### **OLD BUSINESS**

Ms. Snyder reviewed the pricing options for the employment ad for Assistant Road Foreman. The Board will place ads in multiple publications and online covering Berks, Lebanon, Lancaster, Dauphin and Schuylkill County. The Board would like some more detail pricing from the Merchandiser. **Ted Cromleigh made a motion to place the Assistant Road Foreman employment ad in multiple publications. Bruce Kramer seconded the motion and the motion carried.**

### **NEW BUSINESS**

Resolution 844 was introduced to confirm with PPL for the conversion of the PPL Street lights to LED. **After review, Bruce Kramer made a motion to pass Resolution 844. Ted Cromleigh seconded the motion and the motion carried.**

The Recycling Grant for performance in 2016 was presented. **After review, Chairman Fetter made a motion to apply for a Recycling Grant for the 2016 performance. Bruce Kramer seconded the motion and the motion carried.**

Ms. Snyder discussed the matter of finding an EMA Coordinator. Chairman Fetter noted that the person will be required to undergo lots of training and finding someone to fill the position may be difficult. The Board directed Ms. Snyder to contact the Fire Company for volunteers in the position.

The Park & Recreation Board still needs members appointed. Ms. Snyder stated some individuals have expressed interest in serving on the board. The Board decided to invite them to the first meeting in September to go over expectations and duties.

Utility matters were discussed at this time. Bruce Kramer has found a person to paint the fire hydrants. The Board discussed the matter and instructed Bruce to have him fill out the appropriate paperwork. Ted would like to make sure good paint is used to complete the job.

The Secretary's Report was presented by Ms. Snyder.

PLGIT accounts with higher interest rates were discussed. Ms. Snyder described the investments and has paperwork to sign should the Board wish to participate. **After review, Chairman Fetter made a motion to open Prime accounts within all accounts at PLGIT. Bruce Kramer seconded the motion and the motion carried.** Ms. Snyder noted that once the accounts are open, the Board can decide on amounts to invest in each account. The Board stated that they would like HTMA to invest with PLGIT also and instructed Ms. Snyder to obtain the necessary paperwork.

At 9:01 Chairman Fetter called an executive session to discuss current and potential legal matters regarding property maintenance issues. At 9:16 the Board reconvened with no decisions made.

**Bruce Kramer made a motion to adjourn the meeting at 9:29PM, the motion was seconded by Ted Cromleigh and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be June 27, 2017 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

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Secretary

*Minutes recorded by Jennifer Snyder*