

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**January 22, 2019  
MEETING MINUTES**

Board members present:  
Paul Fetter – Chairman  
Bruce Kramer

Others present:  
Sean Weik – Public Works Superintendent  
Jennifer Snyder- Office Manager  
Bob Lynn – Township Engineer  
Fred Wolf – Solicitor  
Amy Leonard - Solicitor  
21 members of the public

The meeting was called to order at 7:01 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag. The Board noted that Supervisor Ted Cromleigh was not in attendance this evening.

A call for public comment was made. Ron Stump of Linda Sue Gardens was in attendance to discuss proposed Ordinance 159 for No Parking on some Township streets. The Board said he could discuss that matter at the time of the Ordinance hearing.

Glenn Wolgemuth and Jeff Halye, elected Township auditors, were in attendance to ask for clarification on some Township Supervisor job duties. The Board discussed the job descriptions of Township employees and some of the job functions performed by various Supervisors. Bruce Kramer discussed his role in the managing the water and sewer systems. Some discussion ensued and Glenn Wolgemuth asked if the Township meeting room was open next week so the auditors can finish their meeting. Ms. Snyder said the room is open on Tuesday January 29<sup>th</sup> and they said that date will work fine.

John Alivo from 189 Linda Sue Gardens had some questions regarding the proposed Ordinance 159 as well. He asked if there would be no parking on Linda Sue Lane. The Board said the Ordinance only proposes eliminating parking on North Locust Street.

Nelson Leid, Schaefferstown Fire Company Chief, discussed calls from 2018. He said the calls for the year were large due to the flooding event in August. Mr. Leid discussed the Copper Ridge Development Plan and noted that access points to all properties is an issue. Ms. Snyder noted that Landmark Builders has submitted a new plan with an increase in overall units and asked if Mr. Leid has seen that plan. He stated he had not and the Board asked that a plan set be sent to the Fire Company. Discussion about the possibility of three-story apartment units led Mr. Leid to question the Fire Companies ability to handle a fire in that type of building. Water service to the development was also discussed.

Further discussion from various owners and tenants of Linda Sue Gardens ensued. Dan Martin of Blue Lake Builders, contractors of Linda Sue Gardens, indicated that he thought the Township would assume ownership of Linda Sue Lane but the Board had previously stated they would not. Both the Board and residents discussed reasons to eliminate or keep parking on North Locust Street.

Cpl Travis Message of the PA State Police Troop L was in attendance at the meeting. He stopped in to observe the meeting and answer any questions the Board had. The Board thanked him and the rest of the PA State Police for their service.

At 7:41 Solicitor Wolf decided to begin the hearing for Ordinance 159 for No Parking on various Township streets so all attendees could voice any questions or concerns. He described the Ordinance and the streets on which the Board intends to prohibit parking. The Board noted that large equipment drivers have complained about driving through the area with cars parked on both sides. Residents of Linda Sue Gardens discussed their hope to allow parking on at least one side of North Locust Street for any overflow of parking in the development. Discussion ensued to determine what will facilitate safety and appropriate parking for the area. The Board discussed options with Solicitor Wolf and Bob Lynn of Hanover Engineering. The Board elected to table the vote on Ordinance 159 until Bob Lynn can prepare diagrams showing what is allowable for parking on North Locust Street using existing ordinances and other traffic standard information. The Supervisors in attendance also wished to have all three Supervisors at the meeting to discuss the matter. The information will be reviewed at the February 12<sup>th</sup> meeting. After review the Ordinance will be adopted as-is or altered to coincide with any new information provided. The Ordinance will be voted on at the February 26<sup>th</sup> meeting. **At 8:08, Chairman Fetter made a motion to table Ordinance 159 until analysis of engineering information is complete. Bruce Kramer seconded the motion and the motion carried.**

A review of the meeting minutes from January 7, 2019 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of January 7, 2019 and was seconded by Chairman Fetter. The motion was approved.**

Bills were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$32,125.28 from the Light Fund and General Fund for bills and payroll. Chairman Fetter seconded the motion and the motion carried.**

Bills for the Water account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$15,644.15. Chairman Fetter seconded the motion and the motion carried.**

Bills for Sewer Account were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$9,379.14. Chairman Fetter seconded the motion and the motion carried.**

#### Engineer's Report

Bob Lynn presented the Engineer's report.

Andrew Wiegand is offering a 90 day extension for review of his Land Development Plan. Hanover has reviewed the request and has no problem with the request. **Chairman Fetter made a motion to grant a 90 day time extension to the Andrew Wiegand Land Development Plan. Bruce Kramer seconded the motion and the motion carried.**

Landmark Builders has offered a 60 day time extension for the Copper Ridge Land Development plan. This would move the approval date to April 23<sup>rd</sup>. A future time extension could be requested. **Bruce Kramer made a motion to approve the 60 day time extension for the Landmark Builders Copper Ridge Land Development Plan. Chairman Fetter seconded the motion and the motion carried.**

Bob Lynn noted that the water tank painting is being researched. Hanover staff will be meeting with Sherwin Williams on February 14<sup>th</sup> to determine paint supply needs.

Steven Spohn resubmitted his Land Development Plan to include his intended home. An NPDES permit meeting was held to determine permit needs.

The water supply needs to those areas unserved was evaluated by Hanover Engineering. They determined that 76 residential properties and the area of 501 North of Oak Street are in that category plus the Copper Ridge Development. With those properties considered, the Township would need an extra 70,000 gallons of water per day to accommodate their need. There could be a need to put Well 8 into service after testing determines how much treatment is needed of that water supply. Bob stated that an elevated equalizing tank may need to be installed to stabilize pressure between the two treatment areas. He also noted that South Lebanon Township has not returned information on their analysis of sewer needs from the Copper Ridge Development.

### Solicitor's Report

Solicitor Wolf presented the Solicitor's report.

We are still holding money for Titus Martin's stormwater plan on land that he no longer owns. An agreement is necessary for the new owner to sign so he acknowledges what he needs to do if he decides to build on the land. Once the agreements are signed, we can release Mr. Martin's money. Solicitor Wolf will prepare the agreements so the release can be done at a February meeting.

The property at 200 South Lancaster Ave has an apartment that they wish to eliminate and thus be no longer required to connect to the sewer. The electric has been disconnected and Dwayne from Commonwealth Code has inspected the property to determine it is not a viable rental. Ms. Snyder said she would move any money paid on the apartment tapping fee to the main house payment plan.

Solicitor Wolf asked if the owner should sign an agreement. Ms. Snyder stated that in order for the property to be rented, electric would need to be installed and inspected. Since Commonwealth does those inspections, they would alert the Township. The Board said they are acceptable of the apartment elimination and the tapping fee payment arrangement.

The Sewer Delinquent and Unconnected list was reviewed. Amy Leonard discussed some actions on properties. Property owners that have paid their tapping fee but are not connected have received letters about the Township's intention to file a court action against them.

Amy Leonard also mentioned the need for the Township to pass a resolution updating our Record Retention policy guidelines to meet the current 2008 standards. The current retention policy cites an outdated retention schedule. The Board asked that Ms. Leonard prepare a new resolution for the next meeting.

Peg Fitzkee wished to thank Sean Weik for replacing a faded, hard to read sign on West Reistville Road.

Matt Shirk, candidate for County Commissioner, was in attendance to discuss running for office.

### OLD BUSINESS

There was none.

### NEW BUSINESS

The Costars Salt Contract for 2019-2020 is available to enroll. The Board elected to participate again. **Chairman Fetter made a motion to join the Costars Salt Program for the year 2019-20120 winter season. Bruce Kramer seconded the motion and the motion carried.**

Siani Pest Control has given us a price to perform pest control services at the Township Office Building. Mice are an increasing issue within the entire building. **After brief discussion, Bruce Kramer made a motion to have Siani Pest Control complete pest control services. Chairman Fetter seconded the motion and the motion carried.**

Ms. Snyder stated she spoke to a resident who would like to join the Park and Recreation Board. Phil Krall of Heidelberg Avenue previously served in the parks department for the City of Lancaster and is interested in helping the community. **Chairman Fetter made a motion to appoint Phil Krall to the Park and Recreation Board for a five year term. Bruce Kramer seconded the motion and the motion carried.**

ELCO Youth Baseball has requested use of the baseball field for their spring and fall baseball league. The Board stated the group could use the field as in previous years.

The Planning Commission minutes from December 2018 were reviewed. Bruce Kramer asked about the status of some proposed plans. Bob Lynn also noted that Dan Keller has approached the Planning Commission asking how to rezone a property. Mr. Keller discussed commercial development of the land owned by the Kellers at the Route 501 Red Light. The change would coincide with suggested alterations to the zoning map per the new Comprehensive Plan.

#### Utility Update

The reports from Select Environmental for December 2018 operations were reviewed. Both were acceptable with water showing an increase over last month. A Flow Comparison Month to Date usage was reviewed.

#### EIT Update

The December 2018 EIT update was included for review.

#### Secretary Report

The Northwest Emergency Service sent response reports for December and the 2018 year totals. Two prices were received for services to update our website. Level 11 Art Department and Civic Plus offered pricing but the Board would like a third price and for Ted Cromleigh to weigh in on the decision.

At 8:58 Chairman Fetter called an executive session to discuss potential litigation matters. At 9:34 the Board reconvened to regular session.

**At 9:40, Bruce Kramer made a motion to adjourn, which was seconded by Chairman Fetter. All were in favor, and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be held on February 12, 2019 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.