

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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February 26, 2019
MEETING MINUTES

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Jennifer Snyder- Office Manager
Amy Leonard – Solicitor Proxy
Bob Lynn – Township Engineer
9 members of the public

The meeting was called to order at 7:00 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Tom Rabold of Michters Road was in attendance to request a waiver of as-builts for his pole barn stormwater project. Bob Lynn helped explain that the original plan was inaccurate and Mr. Rabold built his stormwater basin to function but it is different than the approved plan. Hanover performed all inspections and noted that the stormwater plan constructed meets the needs of the building. The Board agreed they were fine with the deviation from the plan. Bob Lynn said he will prepare the recommendation letter for the Rabold property for the next appropriate meeting.

Donna Light of South Lancaster Ave asked the Board what the status was of her sewer connection to the apartment she abandoned. The Board agreed to decommission the apartment based on the inspection by the building code official. Ms. Snyder said the Board agreed to move money paid toward the apartment sewer tapping fee to the home tapping fee payment schedule. She asked who would pay the building code bill and the Board said it was here responsibility since she did want a second EDU assigned to an unused apartment. She also wanted to know if the Board was aware of vehicle break-ins of unlocked cars and some residences.

Cathy Strickler of South Market Street said she found keys while walking her dog. Bruce Kramer identified the owner of the keys by the keychain. He or Donna Light will return them to their owner.

Peg Fitzkee asked what the status was of the abandoned car on Morgan Drive. Ms. Snyder said she notified the authorities and they were to discuss the matter with the vehicle owner. She asked for an update on the progress but has not received that information yet.

Jean Rowe asked the Board if they were aware of Governor Wolf's plans to charge a State Police fee in his proposed budget. The Board said they were aware. She then asked if the Board was participating in the analysis of regional police requested by Myerstown. The Board said they were not and they did not believe any other municipality in the area was participating either. Discussion was held about the police force in Millcreek Township.

A review of the meeting minutes from February 12, 2019 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of February 12, 2019 and was seconded by Ted Cromleigh. The motion was approved.**

Bills for the Township were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$30,642.30 from the General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$60,170.27. Chairman Fetter seconded the motion and the motion carried.**

Bills for Water Account were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$12,222.06. Chairman Fetter seconded the motion and the motion carried.**

Engineer's Report

Bob Lynn presented the Engineer's report.

The Stephen and Tillie Barry Estate Land Subdivision Plan was presented by Bobby Gerhart of Matthew and Hockley engineering firm. Their house lot is located off of Distillery Road. There is a vacant lot at the corner of Distillery Road and Route 501 South also owned by the family. They plan to section a portion of the vacant lot and add it to the house lot. This would leave a remaining vacant lot of 6 acres zoned commercial. **After brief discussion, Ted Cromleigh made a motion to approve the Land Subdivision plan for the Stephen and Tillie Barry Estate. Bruce Kramer seconded the motion and the motion carried.** There was a planning module done for the vacant lot as well which required Board approval as well. **Ted Cromleigh made a motion to approve the Planning Module for the Stephen and Tillie Barry Estate. Bruce Kramer seconded the motion and the motion carried.**

Bobby Gerhart presented the land development plan for JJC Investments at the corner of Michters Rd and Distillery Rd. This is a portion of the old Michters Distillery site. There is an existing concrete pad and JJC Investments would like to place storage units on the pad. They received approval from the Zoning Hearing Board to place warehouse/storage on the site. They originally requested a waiver of Land Development but the Planning Commission felt there were some things that should be done to the land to accommodate the requested use. An Improvement Guaranty is required for the minor development requirements. JJC Investments dropped off a check for the cost estimate of \$5,379, but they will take the check to the bank tomorrow to open an escrow account to satisfy the agreement. Mr. Gerhart noted there were waivers requested for plan scale, preliminary plan submittal and deferral of road widening due to the possibility of future development on the site. **Ted Cromleigh made a motion to approve the requested waivers for the JJC Investment Land Development plan. Bruce Kramer seconded the motion and the motion carried. After discussion, Ted Cromleigh made a motion to approve the Improvement Guaranty and the Land Development Plan for JJC Investments. Bruce Kramer seconded the motion and the motion carried.**

Custer Excavating submitted a pay request for \$25,369.59 for the work done to date for the South Market Street waterline relocation project. Hanover inspected the work done and approved the request. **Bruce Kramer made a motion to approve the payment application for \$25,369.59 for Custer Excavating. Ted Cromleigh seconded the motion and the motion carried.** A change order was submitted for an insertion valve for the waterline relocation that was not originally included. The addition of the valve will cost an additional \$9,800. The Board was acceptable of the addition. **Ted**

Cromleigh made a motion to approve Change Order 1 from Custer Excavating for \$9,800 for an insertion valve in the South Market Street waterline relocation project. Bruce Kramer seconded the motion and the motion carried.

Matthew Auker has requested release of his escrow remainder and a waiver of as-builts. Ted Cromleigh abstained from discussion of the project. Bob Lynn noted that Hanover performed all inspections and approved of both requests from Mr. Auker. **Bruce Kramer made a motion to release the escrow of \$9,144.30 and waive the requirement of as-built plans. Chairman Fetter seconded the motion and the motion carried.**

Bob Lynn stated that he will be meeting with a painter on Friday to discuss how to clean the water tank prior to painting it. Ted Cromleigh noted that there are some trees at the water tank that should be trimmed prior to painting.

There is a stormwater management problem at the Boy Scout Camp Mack. They constructed a large parking lot some years ago with no approvals. Both the Lancaster and Lebanon County Conservations Districts have been notified and reviewed the issues. There is a neighbor that is dealing with the water run-off and he is seeking help to deal with the matter. Mr. Lynn noted that the conservation districts will look for ways to help the neighbor.

Solicitor's Report

Solicitor Leonard presented the Solicitor's report.

At 7:43 Ordinance 159 was reintroduced with amended exhibits. This Ordinance would prohibit parking on specific streets in the Township. North Locust Street parking area was amended to allow a parking area on the east side of the street between the clear sight triangle of Linda Sue Lane and the clear sight triangle of the Fire Company north parking area. A Linda Sue Garden's resident, Brandon Nye of Schaefferstown EMS and Nelson Leid of the Schaefferstown Fire Company wished to see the area allowed for parking. They were both satisfied that the parking would not interfere with their emergency vehicles and with the designated area. Steve Smucker asked about the parking on South Church Street and the Board said there is no parking there as well. **At this time Ted Cromleigh made a motion to approve Ordinance 159 to limit parking on certain Township Streets. Bruce Kramer seconded the motion and the motion carried.**

The Sewer Delinquent and Unconnected list was reviewed. Solicitor Leonard and Ms. Snyder denoted certain property progress. One of the properties in Kleinfeltersville sold at Sheriff Sale so that delinquency and connection could be satisfied soon.

OLD BUSINESS

Steve Smucker of Kingdom Supply was in attendance to discuss his business on South Church Street. He received a letter from the Township regarding the impending bridge work being done by PennDOT on South Market Street. Once that road section is closed, the Board stated Kingdom Supply cannot block South Church Street with any delivery vehicles. Mr. Smucker explained that he is using box trucks to minimize large trucks on the street. He asked if the Township has explored the possibility of shortening one of the guardrails at the bridge on South Church Street which would allow some of the larger delivery trucks to utilize the southern dock and creating less road blockages. He also requested a possible move of a second guardrail on the street. Bob Lynn said he will look at the area and see what is possible to do to accommodate the request. The Board stated any costs incurred to relocate the guardrail would need to be paid by Mr. Smucker. He said he would like to see the quoted price before agreeing to

that stipulation. Bruce Kramer said he and Sean Weik will review the area as well. The situation will be reviewed in the coming weeks.

NEW BUSINESS

There was none.

The Planning Commission minutes from January 2019 were reviewed.

Utility Update

The reports from Select Environmental for January 2019 operations were reviewed. There was discussion about the increased water usage and how the car wash may be playing a part in that issue. Ted Cromleigh noted that their capacity will be reviewed after one year. A Flow Comparison Month to Date usage was reviewed.

EIT Update

The January 2019 EIT update was included for review.

Secretary Report

Ted Cromleigh asked if one of the part-time road employees could assist at the recycling event on Saturday morning. He will be there for a portion of the time but needs to leave for an appointment. Jean Rowe stated she would come and volunteer to help if needed. The Board said that would be fine and appreciated the offer. The Board agreed to allow part-time road crew to help at this event but do not want to make it an every-month occurrence. Ted Cromleigh asked Ms. Snyder to have handouts printed so they can be distributed to recycling participants. The handouts are to notify people about what items can be recycling and that volunteers are being sought for future recycling events.

Ms. Snyder wrote a letter of support for the Historic Schaefferstown, Inc. grant application. The Board said the letter is good. Ms. Snyder will email the letter to Lynn Wenger as he requested.

There is a roundtable meeting of Lebanon County schools and Communities That Care Committee. The Board is invited if they wish to participate.

The contract from Level Eleven for website design was offered for review. The Board is satisfied with the contract and a meeting with Level Eleven representatives will be scheduled.

The Liquid Fuels Audit for 2017 was presented from the Auditor General.

The Board discussed Winter Maintenance Salt usage for 2019.

At 8:25 Chairman Fetter called an executive session to discuss litigation matters. At 8:49 the Board reconvened to regular session. **Ted Cromleigh made a motion to file legal complaint paperwork for mandatory sewer connections. Bruce Kramer seconded the motion and the motion carried.** While the planning module for the Stephen and Tillie Barry Estate was approved, a signor was not designated. **Chairman Fetter made a motion to appoint Ted Cromleigh to sign the approved planning module. Bruce Kramer seconded the motion and the motion carried.**

At 9:04, Bruce Kramer made a motion to adjourn, which was seconded by Chairman Fetter. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on March 12, 2019 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

Minutes recorded by Jennifer Snyder

Secretary