

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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Schaefferstown, PA 17088

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**June 25, 2019**  
**MEETING MINUTES**

Board members present:

Paul Fetter – Chairman  
Ted Cromleigh  
Bruce Kramer

Others present:

Jennifer Snyder- Office Manager  
Fred Wolf - Solicitor  
Amy Leonard – Solicitor Proxy  
Bob Lynn – Township Engineer  
10 members of the public

The meeting was called to order at 7:09 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made.

Peg Fitzkee asked if residents would be allowed to use the basketball court at the Township property as a pickle ball court. The Board said that would be a good dual-use of the court and will have the court cleaned of tree debris.

Shane & Allyson Hostetter requested some assistance with regard to Sunoco restoration work at his property. He received quotes for the work but John from Sunoco wished to get quotes as well. Shane said Sunoco will repair the broken pipe but there is other restoration work to be done. The Board stated that any work within the Township right of way needs to be done per their agreement with Sunoco, but work on private property must be coordinated with the property owner.

A review of the meeting minutes from June 11, 2019 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of June 11, 2019 and was seconded by Ted Cromleigh. The motion was approved.**

Bills for the Township were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$134,201.74 from the State Fund and General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$10,241.58. Ted Cromleigh seconded the motion and the motion carried.**

Bills for Water Account were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$10,689.03. Chairman Fetter seconded the motion and the motion carried.**

## Engineer's Report

Bob Lynn presented the Engineer's report.

The Seal Coat and Paving Projects for 2019 Bid Tabulations were presented. The Paving Project entailed patch work on Distillery Road. Pennsy Supply submitted the lowest bid in the amount of \$146,372.00. While the bid is higher than expected, the Board understands that asphalt pricing has increased over the past several months. The work needs to be done so budget concessions will need to be made in order to pay for the work. **After discussion, Ted Cromleigh made a motion to award the 2019 Paving Project to Pennsy Supply in the amount of \$146,372.00. Bruce Kramer seconded the motion and the motion carried.** The Seal Coat projects included a base job and three add-alternates. Martin Paving was the only bidder for the work. The Board discussed the pricing and how many of the line items could be accomplished. The Board decided that the base job of West Reistville Road and our section of Ramona Road will be the Seal Coat project for 2019. **After brief discussion, Ted Cromleigh made a motion to award the Seal Coat project for 2019 to Martin Paving, Inc. in the amount of \$43,066.96. Bruce Kramer seconded the motion and the motion carried.**

Dutchman Contracting is awaiting approval of their rectifying change order and final payment application. Bob Lynn stated that Duane Weaver came to our site and spread urea to help the grass grow around the storage building. Everyone noted that the area has grown much better since that occurred. Mr. Lynn stated someone will come back to reseed if necessary in the fall. A maintenance guaranty for the project will be kept until all project work is satisfactory. **After brief discussion, Ted Cromleigh made a motion to approve the rectifying change order and final payment to Dutchman Contracting in the amount of \$13,492.35. Bruce Kramer seconded the motion and the motion carried.**

The Josh Deck Minor Stormwater Plan was presented for agreement approval. The work is to allow for a pool installation and walkway plus previous impervious area not accounted for. The Improvement Guaranty escrow is established at Fulton Bank. **After brief discussion Ted Cromleigh made a motion to approve the Improvement Guaranty and Stormwater Management Agreements for the Josh Deck Minor Plan. Bruce Kramer seconded the motion and the motion carried.**

Carl & Lillian Brady submitted a Lot Add-On Plan. They have a small portion of the property in South Lebanon Township and they deferred all decision to Heidelberg Township. The lot add-on is being done to square off the lot with and from a neighboring property. No waivers are requested. **Ted Cromleigh made a motion to approve the Lot Add-On plan for Carl & Lillian Brady. Bruce Kramer made a motion and the motion carried.**

Ivan & Rachael Lapp have submitted a Minor Stormwater Management Plan. They have requested a waiver of carbonate geology certification which Hanover is fine with granting. The Improvement Guaranty escrow is established at Fulton Bank. The Board is accepting of the plan, but wishes to ensure that no bedrooms are being added to the house addition that is being proposed. **Bruce Kramer made a motion to grant the carbonate geology waiver. Ted Cromleigh seconded the motion and the motion carried. Bruce Kramer then made a motion to approve the Improvement Guaranty. Chairman Fetter seconded the motion and the motion carried. Bruce Kramer then made a motion to approve the Improvement Guaranty and Stormwater Management Agreements. Ted Cromleigh seconded the motion and the motion carried.**

The Steven and Tillie Barry Estate lot-add plan was presented by Russ Frantz from Matthew & Hockley Engineering. This will add a 15 acre parcel onto the farm parcel along Old Mill Road. All perk and probe work is done and a waiver of planning module is requested as no development is planned for the land. **After brief discussion, Ted Cromleigh made a motion to approve the DEP Planning non-building declaration. Bruce Kramer seconded the motion and the motion carried. Next, Ted**

**Cromleigh made a motion to approve the Steven and Tillie Barry Estate Lot Add-On Plan. Bruce Kramer seconded the motion and the motion carried.**

Steven Spohn offered a time extension for his Major Land Development Plan until July 23<sup>rd</sup>. His engineer received comments from DEP regarding his plan that will take time to correct. **Bruce Kramer made a motion to approve the Steven Spohn Time Extension until July 23, 2019. Ted Cromleigh seconded the motion and the motion carried.**

John Hurst requested release of his remaining Letter of Credit. Bob Lynn said he received a red-line drawing from Chrisland Engineering which served as the as-builts he requested. Hanover concerns with deviations from the original stormwater plan were corrected by the excavator. **After brief discussion, Bruce Kramer made a motion to release the remaining Letter of Credit held for John Hurst in the amount of \$1,800.00. Ted Cromleigh seconded the motion and the motion carried.**

Ervin Newswanger requested release of his remaining escrow. Bob Lynn stated as-builts were submitted and inspections were done throughout the project. **Bruce Kramer made a motion to release the remaining escrow for Ervin Newswanger in the amount of \$1,723.35. Ted Cromleigh seconded the motion and the motion carried.**

Schaefferstown EMS requested release of their remaining Letter of Credit. Paving was completed and that was the last thing that needed to be completed with this project. Bob Lynn recommended release of the remaining amount. **Ted Cromleigh made a motion to release the remaining Letter of Credit for Schaefferstown EMS in the amount of \$8,873.00. Bruce Kramer seconded the motion and the motion carried.**

Bob Lynn received an estimate for the water tank repair and repainting. The approximate amount for needed work is \$250,000. There are some additional items that may need to be addressed and those could add \$70,000 to the project. The amount needed is more than expected so we will look for grants with DCED or other sources of financing.

There was some discussion about painting hash marks around hydrants so people would not park too close. Bob Lynn noted that yellow or red paint may be used.

#### Solicitor's Report

Solicitor Wolf presented the Solicitor's report.

Solicitor Wolf received a bond from Sunoco with one-year expiration. It includes an evergreen clause that will renew the bond as the end of its term.

Amy Leonard discussed the notices that were filed to people who have paid but not connected. Ms. Snyder stated one defendant did contact a local plumber to work on the sewer connection. Solicitor Leonard said she must wait for return of service notices to come back to her before she can continue with the complaint.

Amy Leonard mentioned her work on the SALDO fee resolution. She explained that a draft is done and the most notable changes were to subdivisions of five lots and greater. Ted Cromleigh noted that even minor plan reviews may need to be increased but will review the draft Solicitor Leonard prepared.

The South Market Street Waterline relocation project requires releases done by property owners when the project is complete and restoration is done. Ms. Snyder asked how the restoration on the Ginder property will be done since PennDOT has restoration work to do as well. Bob Lynn said we are obligated to replace their trees if PennDOT doesn't so we will have to work together to finish the work. The South Lebanon Township sewer line installed during our sewer project needs to have ownership turned over to South Lebanon Township. They have properties that want to connect to the public sewer but we still own the line. Agreement preparation needs to be done and Solicitor Wolf is seeking permission from the Board for this work. **Ted Cromleigh made a motion to allow Solicitor Wolf to**

**prepare agreements to dedicate sewer line in South Lebanon Township to South Lebanon Township. Bruce Kramer seconded the motion and the motion carried.**

The On-Lot Septic program has less than ten property owners remaining non-compliant. Solicitor Leonard will continue to work the Ms. Snyder and the Lebanon County Planning Department to get non-compliant property owners off the list.

**OLD BUSINESS**

There was none.

**NEW BUSINESS**

There was none.

The Planning Commission minutes from May 2019 were reviewed.

Utility Update

The reports from Select Environmental for May 2019 operations were reviewed. The Ion Unit was the cause of random daily upswings in water usage. Justin from Select Environmental made the repair to correct the issue. Bruce Kramer wants to get the amount of water lost during the water main break on South Lancaster Avenue to bill the contractor for the finished water. Ms. Snyder noted that Justin is working on updating the communication devices in the pump stations.

Bruce would like to move this Utility update to the first meeting of the month. Ms. Snyder will speak to Select Environmental to make sure they can get the report to her earlier in the month

EIT Update

The May 2019 EIT update was included for review.

Secretary Report

Ms. Snyder had no matters to discuss.

Ted Cromleigh noted that there is a Zoning Hearing Board meeting tomorrow night with two cases going on. There is some concern regarding one of the applications and the parking area they are proposing. Ted Cromleigh said he can attend the meeting and speak about the Board's concerns if authorized. **Chairman Fetter made a motion authorizing Ted Cromleigh to speak on behalf of the Board at the Zoning Hearing for Brain Murphy tomorrow evening. Bruce Kramer seconded the motion and the motion carried.**

Jean Rowe asked when the Township website would be updated. Ted Cromleigh said we have been in communication with the company working on it for an update.

Ted Cromleigh asked Bob Lynn how we should go about alerting PennDOT regarding road sinkhole issues in the Route 501 area. Bruce Kramer said he will connect with local Senators and Representatives to discuss what we should do to get some repairs done.

At 8:24 Chairman Fetter called an executive session to discuss property maintenance issues. At 8:46 the Board reconvened to regular session with no decisions made.

**At 8:50, Bruce Kramer made a motion to adjourn, which was seconded by Ted Cromleigh. All were in favor, and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be held on July 9, 2019 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

*Minutes recorded by Jennifer Snyder*

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Secretary