

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**July 23, 2019  
MEETING MINUTES**

Board members present:

Ted Cromleigh  
Bruce Kramer

Others present:

Jennifer Snyder- Office Manager  
Sean Weik – Public Works Superintendent  
Amy Leonard – Solicitor Proxy  
Bob Lynn – Township Engineer  
5 members of the public

The meeting was called to order at 7:01 by Vice-Chairman Cromleigh, followed by the Pledge of Allegiance to the Flag. Chairman Fetter was not in attendance.

A call for public comment was made.

Peg Fitzkee asked about the Park & Recreation Board meeting. She wanted to inquire about the status of the pickle ball items she spoke of at the last meeting. The Board verified that it would be fine for her group to play on the basketball court. Mrs. Fitzkee asked about purchasing equipment for the game and the Board referred her to the Park & Recreation Board. The net is portable and could be kept at the basketball court. The Board agreed that would be something the Park & Recreation Board could acquire but other equipment should be purchased by those who wish to play.

Dennis Martin and Mike Sensenig of Valley View Road were in attendance to discuss the section of road they live on which is stone. They would be interested in having the section of Valley View from Albright Road to Mr. Martin's driveway paved or seal coated. Sean Weik noted that millings have been placed in the area and they have really helped to stabilize the area. Large rainfalls have contributed to stones washing out in the area. Continued discussion resulted in the Board allowing Mr. Martin and Mr. Sensenig pursuing seal coating the section of roadway in question. Bob Lynn noted some concern that the product combination could result in the millings breaking along the road. The Board stated that the Township will not contribute monetarily to the project and if the road does show breakage, the gentlemen would be responsible to make the repairs. They understood and will proceed as possible.

A review of the meeting minutes from July 9, 2019 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of July 9, 2019 and was seconded by Ted Cromleigh. The motion was approved.**

Bills for the Township were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$16,467.80 from the Light Fund and General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$4,910.37. Ted Cromleigh seconded the motion and the motion carried.**

Bills for Water Account were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$9,789.07. Ted Cromleigh seconded the motion and the motion carried.**

### Engineer's Report

Bob Lynn presented the Engineer's report.

The Steven Spohn project offered a time extension on his project until August 28, 2019. **After brief discussion, Bruce Kramer made a motion to grant the time extension for the Steven Spohn project until August 28, 2019. Ted Cromleigh seconded the motion carried.**

Landmark Builders offered a time extension for their Copper Ridge project until September 24, 2019. **After brief discussion, Bruce Kramer made a motion to grant the time extension to Landmark Builders for the Copper Ridge Land Development Plan until September 24, 2019. Ted Cromleigh seconded the motion and the motion carried.**

Representatives from ELA Group were in attendance to present the Aquatic Center project for the Camp Mack Boy Scouts. They intend to rehabilitate the existing pool and make it zero-degree entry and tear down an existing shower building. There are some waivers requested but most of them are standard. One waiver request is for a riparian buffer deferral due to the location of the project. Planning Commission reviewed the plan and recommended approval. Ted asked what the status is of the water runoff issues from the large parking lot. Elizabeth Baldwin from ELA Group stated that plans had been sent to Bob but they are waiting for a review answer. Bob noted that he has not seen any plans for stormwater control of the parking lot runoff. Everyone will look in their files for information. **After discussion, Ted Cromleigh made a motion to approve the waiver requests for the Camp Mack Boy Scout camp Aquatic Center. Bruce Kramer seconded the motion and the motion carried.**

Discussion turned to the Letter of Credit and Stormwater Management Agreements for this project. Amy Leonard stated she reviewed the bank's draft of the Letter of Credit and it was acceptable, but an original was not at the Township yet. Ted Cromleigh was willing to approve the plan with the condition that the Letter of Credit original was received by the Township and all agreements were signed. Amy Leonard reviewed the signed agreements but noted that only one agreement was provided. The signer is out of state so the ELA representatives will contact him and get them signed as soon as possible and have them overnighted to the Township. **After much discussion, Ted Cromleigh approved the Camp Mack Boy Scout camp Aquatic Center plan, noting that nothing can take place or will be recorded until all appropriate paperwork is received by the Township. Bruce Kramer seconded the motion and the motion carried.**

Ted Cromleigh asked what the complete date is for the Sunoco restoration work. Bob Lynn said he talked to Jorge and the timeline remains the same with a completion date at the end of summer. Sean Weik noted that Sunoco has been working on dressing the areas on Old Mill Road so restoration completion and road work should follow.

### Solicitor's Report

Solicitor Leonard presented the Solicitor's report.

The On-Lot Septic program non-compliant list is decreasing. There are very few that not corresponded and Solicitor Leonard will continue to work on their compliancy.

The SALDO Fee resolution has continued to be worked on and Solicitor Leonard noted that Ted Cromleigh has been helpful with the process. The resolution draft was distributed and reviewed. Bob Lynn noted a few minor text changes and additions. He will provide a fee schedule to add as an attachment to the resolution. Solicitor Leonard will put together a clean draft for review. The Sewer Unconnected and Delinquent list was reviewed. The list of names is decreasing.

### **OLD BUSINESS**

Ms. Snyder reviewed the quotes for new phones at the Township Building. Quotes were received from ITS and Choice Communications. Ms. Snyder explained plans, billing differences, installation charges and service. ITS will provide a stand-alone modem for the new phones with a back-up battery where the plan from Choice Communications will utilize the existing wireless modem in the building. The Choice Communication service plan is unlimited minutes where the ITS plan has static charges and a \$.03/minute for outgoing calls fee. Ms. Snyder calculated and the call charge should be less than \$10 each month which makes the overall monthly charge less than the unlimited plan. **After review of the information, Ted Cromleigh made a motion to accept the ITS quote for a new phone system. Bruce Kramer seconded the motion and the motion carried.**

### **NEW BUSINESS**

There was none.

The Planning Commission minutes from June 2019 were reviewed.

The State Police Report from June 2019 was reviewed. The Board noted many traffic stops in the Township during the past month.

### **EIT Update**

The June 2019 EIT update was included for review.

Ted Cromleigh asked if a total collection for Local Service Tax was determined. Ms. Snyder stated the Township has collected approximately \$8,000 to date. A distribution total should be calculated for next meeting so money can be sent to the EMS providers.

### **Secretary Report**

A pipeline emergency training is offered in the immediate area. Bruce Kramer said he and Sean Weik should attend the training with the number of gas lines located in the Township.

At 8:06 Vice-Chairman Cromleigh called an executive session to discuss potential litigation and property maintenance issues. At 8:30 the Board reconvened to regular session.

Sean Weik noted that he received a price of \$300 from Morgan Welding to fabricate a new storm grate to replace a broken one. The existing one is cast iron and cannot be repaired. The Board stated that price is fair and to have the grate made.

**At 8:48, Bruce Kramer made a motion to adjourn, which was seconded by Ted Cromleigh. All were in favor, and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be held on August 13, 2019 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

*Minutes recorded by Jennifer Snyder*

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Secretary