

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

PO Box 188 111 Mill Road  
Schaefferstown, PA 17088  
(717) 949-3885 fax (717) 949-2915 htwpbs@comcast.net

**October 8, 2019  
MEETING MINUTES**

Board members present:

Paul Fetter - Chairman

Bruce Kramer

Ted Cromleigh

Others present:

Sean Weik - Public Works Superintendent

Jennifer Snyder – Office Manager

1 members of the public

The meeting of Heidelberg Township was called to order at 7:15PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Peg Fitzkee asked if any savings for sewer customers has been realized yet. The Board said that is something that will be discussed with Bob Lynn at our next Township Board meeting, but it appears as though a small savings will be recognized.

The Board reviewed the minutes of the meeting from September 24, 2019. **Bruce Kramer made a motion to approve the minutes from September 24, 2019. The motion was seconded by Chairman Fetter and the motion carried.**

A Treasurer's Report including cash deposits, PLGIT bank statements and budget comparisons for September 2019 was submitted for review. Fulton Bank statements were not received by the Township yet. The Board said the budget looks good and after reviewing the 2020 Draft Budget, the Township is in solid financial shape.

Township bills were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$24,997.03 from General Fund for invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Public Works Report for September 2019 was reviewed. Sean Weik stated gutter and drain cleaning has been taking place using a jetter rented for L&N Zimmerman. He said it has been successful to date in cleaning impacted drains. The Board would like him to continue to use the equipment to clean more areas in the Township. Sean also noted that some pipes need attention. The storage bins for stone at the lower lot are being assembled and used. Sean will need to get more concrete block to finish the project. A new hitch was installed on the Mack to haul the block but it is working well.

The Gasboy Report for September 2019 was reviewed. Sean noted that the power steering line on the International leaks and will need a new line installed.

The Zoning Officer's Report for September 2019 was submitted for review.

The State Police Report for September 2019 was reviewed.

### **OLD BUSINESS**

There was none.

### **NEW BUSINESS**

The HVAC system is being investigated for replacement. The Board was made aware of a blower repair/replacement necessary for our current system to operate effectively. Sean Weik explained the situation and stated that if the blower motor stops working, we will have no heat in the building. The Board told Sean to get the blower repair/replacement done with Meyer Oil. Ms. Snyder wanted to verify that Bob Lynn, who is working on the bid specs, can prepare bid documents and advertise to replace the system so no further large repairs will be needed and we can get away from oil for the heating system. **After discussion, Ted Cromleigh made a motion to allow Bob Lynn of Hanover engineering to prepare bid documents and advertise to replace the HVAC system in the Township Building. Bruce Kramer seconded the motion and the motion carried.**

### **Utility Update**

The reports from Select Environmental for September 2019 operations were reviewed. Both reports were fine. The Water Flow report for Month to Date water usage was reviewed.

### **EIT Report**

The EIT Report for September 2019 was reviewed.

### **Secretary's Report**

The Northwest Ambulance reports for September 2019 and Year to Date were reviewed.

Sean Weik stated he received a price of \$2,500 from Eberly's Tree Service to clear tree limbs away from the water tanks off of Valley View Road. The Board said that should be done.

There was discussion about the Park & Recreation Board purchasing pickle ball net since they discussed it at their last meeting. Everyone talked about where to keep it so it was accessible to players since it can't stay on the basketball court. Sean Weik suggested purchasing a truck bed storage box to keep the net in at the basketball court and supply a pad lock code to people who want to play pickle ball. **Ted Cromleigh made a motion to allow the Park & Recreation Board to purchase the pickle ball net and storage for it.**

**Chairman Fetter seconded the motion and the motion carried.** Ms. Snyder mentioned the Act 13 money available from the County for both this purchase and the resurfacing of the basketball court. The Board asked Ms. Snyder to forward the information to the Park & Recreation Board about the act 13 Grant. Chairman Fetter stated that the Park & Recreation Board members questioned how they supply questions to the Board in a timely manner instead of waiting for approved minutes. Ms. Snyder said that previous Boards supplied approved minutes and a recommendation list from the most recent meeting so the Board can review current matters and requests. Chairman Fetter said he will pass that along to the Park & Recreation Board. Chairman Fetter said there is a potential new member for the Park & Recreation Board at their last meeting. The Board asked Ms. Snyder to send her a letter.

Ted Cromleigh asked about a work station for Barry Wagner when he comes to the office to do permits. Ms. Snyder said there is room in the old HTMA office, but that wouldn't allow him to do permits since they must be done at the office workstations.

**Bruce Kramer made a motion to adjourn the meeting at 8:10PM, the motion was seconded by Ted Cromleigh and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be on October 22, 2019 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

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Secretary

*Minutes recorded by Jennifer Snyder*