

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS  
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**October 22, 2019**  
**Budget Workshop Minutes**

Board members present:

Paul Fetter - Chairman  
Ted Cromleigh  
Bruce Kramer

Others present:

Jennifer Snyder, Office Manager

The Budget Workshop was called to order at 6:30 by Chairman Fetter.

The Budget revenues were reviewed. Ms. Snyder reviewed noted that she increased the Solicitor Reimbursement category by \$10,000 and subsequently increased the Solicitor fees for Land Development by \$10,000 as well. The continued work on large land development plans into 2020 was the reasoning. The Board agreed.

The Board then reviewed the expenses for all accounts. Extensive discussion about the Township health insurance plans resulted in a deduction in the amount covered for Deductibles in the new health insurance PPO plan. Ms. Snyder stated she talked to our CPA auditing firm and received the estimated amount for auditing the 2019 accounts. The Township portion will decrease in the General Fund expenditures but will rise slightly in the Sewer and Water funds based on time allotted to each fund. The purchase of a new server was eliminated from the Capital Improvement Fund. The Board discussed the cloud-base server as an option and Ms. Snyder showed the cost of installing in the General Fund Computer budget. The yearly fee will not increase as we will no longer pay for our off-site back yearly expense. All other changes in the General Fund were done based on the first Budget meeting discussions. Ms. Snyder decreased the expenditures in the Light Fund based on estimated savings from the installation of the LED street lights. In the Capital Improvement Budget, Ms. Snyder reduced the estimated budget for a new copier based on new quotes received. A decrease in Sewer Revenue and Sewer Expenditures was to account for a decrease in the Interest Due on Bonds from refinancing and a possible decrease in Debt Service charged on sewer bills. The Board noted this will be discussed in regular session with Bob Lynn, but recognized this reduction will most likely take place. The Water Capital Improvement budget will only include the Tank resurfacing and painting. The Ion unit needs to be replaced and Generators will need to be purchased but other funding options will need to be sought.

After final review of all alterations of the first budget draft, the Board was satisfied. No tax increase is necessary to balance the budget. **At this time Bruce Kramer made a motion to advertise for public review of the Heidelberg Township 2020 Budget. Ted Cromleigh seconded the motion and the motion carried.**

The minutes of the last budget meeting were reviewed. **Bruce Kramer made a motion to approve the Budget meeting Minutes of October 8, 2019. Ted Cromleigh seconded the motion and the motion carried.**

**At 7:05, Chairman Fetter made a motion to adjourn, which was seconded by Bruce Kramer. All were in favor, and the motion carried.**

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Secretary

*Minutes recorded by Jennifer Snyder*