

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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February 11, 2020

MEETING MINUTES

Board members present:

Paul Fetter - Chairman

Bruce Kramer

Ted Cromleigh

Others present:

Sean Weik – Public Works Superintendent

Jennifer Snyder – Office Manager

3 members of the public

The meeting of Heidelberg Township was called to order at 7:01PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Sgt. Nathan Trate, the new station commander of the Jonestown State Police barracks, was in attendance to introduce himself. He discussed call statistics from 2019 and services to the Township. Jean Rowe asked if troopers from other barracks can respond to calls and Sgt. Trate explained the process of assigning calls. He described how Lebanon County is divided into zones for coverage and that a car is generally in our area at all times. He will be assigning two cars for the overnight shift. Chairman Fetter thanked Sgt. Trate for the State Police service received and that the Township Building is always available for them to use.

Jean Rowe asked for information about the Vacancy Board and what the purpose is of the person appointed to it. The Board explained when the Vacancy Board would be needed. Mrs. Rowe is supportive of more women being involved in the various Boards and would like to see greater diversity. The Board explained that many times it is difficult to find volunteers for the various Boards the Township has but always try to be diverse in the people they appoint.

The Board reviewed the minutes of the meeting from January 28, 2020. **Bruce Kramer made a motion to approve the minutes from January 28, 2020. The motion was seconded by Chairman Fetter and the motion carried.**

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparisons for January 2020 was submitted for review. A quarterly Pension statement from Fulton Financial was included for the year end 2019.

Township bills were submitted and reviewed for payment. **After a brief discussion regarding some invoices, Bruce Kramer made a motion to accept the bills as submitted for a total of \$49,231.85 from Light Fund, State Fund and General Fund for invoices and payroll. Chairman Fetter seconded the motion and the motion carried.**

The Public Works Report for January 2020 was reviewed. Sean Weik discussed recent water leaks and their effect on time worked. The Board would like Mr. Weik to discuss a ground depression in the area of the last water leak that has been in existence for quite some time.

The Zoning Officer's Report for January 2020 was submitted for review.

The State Police Report for January 2020 was reviewed.

OLD BUSINESS

The Fuel quotes for 2020 were reviewed. The Board previously asked Ms. Snyder to get certain quotes redone for continuity. Ms. Snyder presented what she received. After review of the quotes, Meyer Oil has the lowest pricing for 2020. **At this time Chairman Fetter made a motion to appoint Meyer Oil as our fuel provider for 2020. Ted Cromleigh seconded the motion and the motion carried.**

The Sewage Enforcement Officer supplied a letter to the neighbor of 134 Gravel Hill Road regarding the installation of a new sewage system and its proposed location. The Board requested this letter due to the proximity of the new sewage system to the neighbor's well.

NEW BUSINESS

The trash and recycling invoices have changed and Ms. Snyder requested information from the new trash hauler. The new hauler will be raising prices on recycling. The current garbage container will be changed to a new style to lower the current pricing. The Board reviewed the proposed increased pricing and noted it is a steep increase but would like to figure out how to continue the service. Discussion about the quantity of containers and pick up schedule ensued. The Board asked Ms. Snyder to have some modifications to the proposal made and to note that they will not sign a contract longer than twelve months. Ms. Snyder will also contact other recycling vendors to compare pricing.

The Park and Recreation minutes for December 2019 and January 2020 were reviewed. Ms. Snyder stated that they met with a playground designer and obtained a 3D drawing of possible playground areas at the Township grounds. They will forward it to the office when possible. The Board is still looking for a member to fill a vacancy.

The reports from Select Environmental for January 2020 operations were reviewed. Bruce Kramer noted that there doesn't seem to be a significant decrease in water usage for the month of January. Since water leaks occurred in December, there should have been a large decrease. The Board discussed possibilities such as car wash usage or smaller amount of water loss during the leaks as potential reasons. The Board would like to see water usage for the car wash to determine if they had an increased usage and if they have enough EDUs based on current usage.

The January 2020 EIT update was included for review.

The Secretary's Report was presented.

The Sewage Enforcement Report for January 2020 was reviewed.

There was discussion about the Christmas Lights that line Heidelberg Avenue. The Lions Club has not taken them down yet and the Board would like Ms. Snyder to make contact with them to find out when they will be removed.

Sara Deeks of the Heidelberg Township Softball organization requested use of the softball field beginning in April. The Board said they are glad they will be using the field again.

The Board would like contact to be made with the business that taps the trees at the Township Building so they are aware of upcoming pruning and tree removal.

Chairman Fetter called an executive session at 8:07 to discuss Property Maintenance issues and personnel matters. At 8:45 the Board reconvened with no action taken.

Bruce Kramer made a motion to adjourn the meeting at 8:56PM, the motion was seconded by Ted Cromleigh and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be on February 25, 2019 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Minutes recorded by Jennifer Snyder

Secretary