

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

PO Box 188 111 Mill Road
Schaefferstown, PA 17088
(717) 949-3885 fax (717) 949-2915 htwpbs@comcast.net

**March 10, 2020
MEETING MINUTES**

Board members present:

Paul Fetter - Chairman
Bruce Kramer
Ted Cromleigh

Others present:

Sean Weik – Public Works Superintendent
Jennifer Snyder – Office Manager
6 members of the public

The meeting of Heidelberg Township was called to order at 7:02PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. At this time, Chris Bamber from PFM Financial was in attendance to discuss possible bond refinancing of the 2015 Sewer Bond. Current interest rates are extremely low and projected savings are greater than 7%. It is a very good time to refinance to save on interest payments. A parameters Ordinance is needed to contain specifics on the bond refinancing. To keep things moving, Mr. Bamber would like the ordinance passed at our March 24th meeting. The ordinance will be prepared by Bond Counsel, Stevens & Lee. Mr. Bamber would just like the approval for PFM Financial to move forward with planning for the refinancing. **Ted Cromleigh made a motion to authorize PFM Financial to proceed with preparations for refinancing the 2015 Sewer Bond. Bruce Kramer seconded the motion and the motion carried.**

Mary Jo Herr and Nicole Reich from the Park & Recreation Board were in attendance to discuss grant opportunities for playground equipment. They met with Bob Lynn at their last meeting and he will help with preparing a grant application for the project. They will include some other recreation items needed on the grounds like land development for access to bathrooms, a roof on the recreation bathroom/storage building and parking access. **After brief discussion, Ted Cromleigh made a motion to allow Hanover Engineering to proceed with planning and grant application work for the proposed playground at the Township Building. Bruce Kramer seconded the motion and the motion carried.**

The Board reviewed the minutes of the meeting from February 25, 2020. **Bruce Kramer made a motion to approve the minutes from February 25, 2020. The motion was seconded by Ted Cromleigh and the motion carried.**

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparisons for February 2020 was submitted for review.

Township bills were submitted and reviewed for payment. Discussion about tree trimming and electrical work in the garage ensued. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$36,708.71 from General Fund for invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Public Works Report for February 2020 was reviewed. Sean Weik discussed work on pothole repair and dirt road improvement plans. New Enterprise is scheduled to start road work around April 15th. Mr. Weik talked about replacing a storm pipe crossing on Chapel Road and noted that there are other pipes planned for replacement as well. Jean Rowe asked about the Route 501 closure and Mr. Weik shared what he knew from PennDOT. They intend to close the road for one day to do a pipe replacement near Mt. Trail Motel. The Gasboy report from February 2020 was reviewed.

The Zoning Officer's Report for February 2020 was submitted for review. Jean Rowe asked if activity at the carwash was being investigated. Ms. Snyder stated that the township engineer and zoning officer were discussing the matter.

The State Police Report for February 2020 was reviewed.

OLD BUSINESS

There was none.

NEW BUSINESS

Ms. Snyder stated that she received the membership renewal for the Lebanon Valley Chamber of Commerce. She noted that our membership was done in order to get health insurance through the PA Chamber Insurance plan but we are using Balsbaugh Insurance as our broker now. The Board decided not to renew the membership.

The reports from Select Environmental for February 2020 operations were reviewed. Ms. Snyder said that a property on High Street connected to the sewer yesterday. The water usage appears to be back to normal after a few leaks were repaired. The Flow report for Month to Date usage was reviewed.

The February 2020 EIT update was included for review.

The Secretary's Report was presented.

The Sewage Enforcement Report for February 2020 was reviewed.

A letter was received from Representative Mike Turzai regarding the 2020 Census and how it can affect redistricting and funding based on population.

The Northwest Ambulance reports for February 2020 were reviewed. Ted Cromleigh asked how to get year-end reports from the Fire Company and EMS. He will email members of both companies to invite them to present their year-end financial and call reports.

There was discussion about the recent recycling cancellation.

Bruce Kramer made a motion to adjourn the meeting at 7:45PM, the motion was seconded by Ted Cromleigh and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be on March 24, 2019 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Secretary