

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**June 9, 2020
MEETING MINUTES**

Board members present:

Paul Fetter - Chairman
Bruce Kramer
Ted Cromleigh

Others present:

Sean Weik – Public Works Superintendent
Jennifer Snyder – Office Manager
1 member of the public

The meeting of Heidelberg Township was called to order at 7:05PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. At this time, Shane Hostetter asked if the Board had any direction for him on his land work at 307 Old Mill Road. The Board said that Bob Lynn is reviewing his information provided on Monday. Sean Weik said E&S controls are in place but beyond that, Shane needs to wait for direction from Bob Lynn. The Board thanked Shane for coming to the meeting to discuss the land disturbance issues.

The Board reviewed the minutes of the meeting from May 26, 2020. **Bruce Kramer made a motion to approve the minutes from May 26, 2020. The motion was seconded by Chairman Fetter and the motion carried.**

A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements and budget comparisons for May 2020 was submitted for review.

Township bills were submitted and reviewed for payment. One of the checks was made out to the wrong vendor. Ms. Snyder noted the error and will cut a check to the correct vendor. The total amount of invoices paid will remain the same. **After a brief discussion of some vehicle repairs, Bruce Kramer made a motion to accept the bills as submitted for a total of \$38,401.82 from General Fund for invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

The Public Works Report for May 2020 was reviewed. Sean Weik discussed replacing pipes at multiple locations in the Township. He will look to get pipe supply from a few different vendors. Bruce Kramer noted that Zwicky has pieces of pipe that they will not be using and could be beneficial for us to use for the pipe replacements. Sean will talk to them to see what they have available. Sean Weik reported to the Board that residents of Distillery Road are requesting speed bumps on various sections of the road. The Board said that is not something to do on that road, but the State Police should be notified of issues on the road. Bruce Kramer wished to thank Sean and the public works employees for their work to repair a water leak last week. The remainder of the Board thanked Sean and everyone for their hard work to make the repair.

The Zoning Officer's Report for May 2020 was submitted for review. Ms. Snyder stated that the zoning hearing scheduled for June does not have a quorum without using alternate zoning hearing board members and will be held in July instead. There was discussion about the property for sale at the corner

of Route 897 and 419. Ms. Snyder stated that settlement is to take place soon and the new buyers intend to build one house on the property.

The State Police Report for May 2020 was reviewed.

OLD BUSINESS

There was none.

NEW BUSINESS

Ms. Snyder stated our current cleaning person, Andrea Zimmerman, is no longer cleaning because she is soon due to give birth. She has found another person, April Horst, to clean while she is gone. Andrea is unsure if she will return to cleaning or not. **After brief discussion, Ted Cromleigh made a motion to approve April Horst as the new cleaning person for the Township Building Offices. Bruce Kramer seconded the motion and the motion carried.**

Ted Cromleigh discussed his encounter with Andy Kline on Sinclair Road where he was crossing his cows. Chairman Fetter also noted that Mr. Kline called him regarding the discussion. Both Board members told Mr. Kline the same information regarding necessary signage in advance of his cow crossing area to notify drivers of the activity ahead.

The May 2020 EIT update was included for review.

The reports from Select Environmental for May 2020 operations were reviewed. The Flow report for Month to Date usage was reviewed.

The Secretary's Report was presented.

The Fire Company Audit for 2019 was provided by the Auditor General for Township review.

FEMA sent a reminder letter regarding the passage of a new Floodplain Ordinance. The ordinance is slated to be passed at our June 23, 2020 meeting.

The Board asked that Bob Lynn be reminded about a car counter on the Michters Road dirt section for future road improvements.

At 7:38 Chairman Fetter called an executive session to discuss property maintenance. At 7:50 the Board reconvened into regular session.

Sean Weik asked if the Board would like him to buy signs to notify drivers of the Seal Coat work happening on roads in the coming weeks. The Board said that would be a good idea.

Bruce Kramer made a motion to adjourn the meeting at 7:57PM, the motion was seconded by Ted Cromleigh and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be on June 23, 2019 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Secretary

Minutes recorded by Jennifer Snyder