

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**July 28, 2020
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Jennifer Snyder- Office Manager
Amy Leonard – Solicitor
Sean Weik – Public Works Superintendent
2 members of the public

The meeting was called to order at 7:00 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. Peg Fitzkee wished to thank Sean Weik for helping her with the pickle ball equipment storage box.

A review of the meeting minutes from July 14, 2020 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of July 14, 2020 and was seconded Chairman Fetter by. The motion was approved.**

Bills for the Township were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$25,560.47 from the General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$5,917.83. Ted Cromleigh seconded the motion and the motion carried.**

Bills for Water Account were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$13,349.85. Ted Cromleigh seconded the motion and the motion carried.**

Engineer's Report

Bob Lynn was not present for Engineer's report.

AH Moyer submitted Payment Application 1 for the HVAC replacement. Sean Weik noted that there have been some issues with the new system but AH Moyer is working on correcting them. This system is a very new model so troubleshooting help has been minimal. **After brief discussion, Bruce Kramer made a motion to approve Payment Application 1 for AH Moyer in the replacement of the HVAC system in the amount of \$43,155.00. Ted Cromleigh seconded the motion and the motion carried.**

The John Barry Stormwater Management Plan was originally on the agenda, but because the Improvement Guaranty was not established prior to the meeting, the Board would not act on the plan. Josh Weaber of Christland Engineering was in attendance to discuss the plan and the Board allowed him

to present it so he would not have to return to a future meeting. Mr. Weaber stated the plan was to build a large garage on the property with minor stormwater facilities. He noted that they are asking for a waiver of processing the plan as a major plan since there is an existing facility on the property which will help minimize the new project stormwater management facility. The Board will review the plan at their next meeting if the Improvement Guaranty is established.

Solicitor's Report

Solicitor Leonard presented the Solicitor's report.

A letter was drafted to be sent the residents of the dirt section of Michters Road regarding the unauthorized application of a substance for dust control. Sean Weik noted that the area of application was mislabeled and Ms. Snyder will correct the error. The Board stated the letter is fine and can be mailed to the residents of the area.

Solicitor Leonard is still waiting for a copy of the zoning ordinance and map to send to Lebanon County. Ms. Snyder will reach out to Steve Dellinger at Hanover Engineering to check on the status.

OLD BUSINESS

The quote for patching of Sheep Hill Road sections was redone to eliminate one section. The pricing is more favorable from New Enterprise, but Sean Weik will be required to pursue two additional quotes to meet the legal requirements.

The quote Mr. Weik received from L&N Zimmerman to replace the water line on Church Street was reviewed. The Board agreed it was good, but the amount is over the bidding threshold. The Board instructed Mr. Weik to consult with Bob Lynn from Hanover about putting the bid together.

NEW BUSINESS

There was none.

Utility Update

Chairman Fetter asked why there were sewer markings along Heidelberg Avenue. Sean Weik noted that Met-Ed is reinforcing utility poles throughout the Township.

Secretary Report

The Lebanon County Conservation District sent correspondence thanking the Township for their 2020 contribution to the Agriculture Preserve area.

The Underground Storage Tank inspections are due soon. Ms. Snyder noted that we need to arrange training for Sean Weik to be certified as a Class A operator of the tank system. Chairman Fetter is the Class C operator and will need to attend the training as well. A list of training options is on the state website and inspection companies as well.

Ted Cromleigh discussed the meeting schedule for August. He may not be in attendance for the August 11th meeting and suggested canceling the meeting as was previously discussed. The remaining Board members agreed since all business can be taken care of at the August 25th meeting. **At this time Ted**

Cromleigh made a motion to cancel the August 11, 2020 Board of Supervisor meeting. Bruce Kramer seconded the motion and the motion carried.

At 7:38 Chairman Fetter called an executive session to discuss property maintenance and personnel matters. At 8:01 the Board reconvened into regular session.

At 8:10, Bruce Kramer made a motion to adjourn, which was seconded by Ted Cromleigh. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on August 25, 2020 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

Minutes recorded by Jennifer Snyder

Secretary