

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

PO Box 188 111 Mill Road
Schaefferstown, PA 17088

(717) 949-3885 fax (717) 949-2915 htwpbs@comcast.net

**September 22, 2020
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Jennifer Snyder- Office Manager
Amy Leonard – Township Solicitor
Bob Lynn – Township Engineer
Sean Weik – Public Works Superintendent
1 member of the public

The meeting was called to order at 7:01 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. There was none.

A review of the meeting minutes from September 8, 2020 was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of September 8, 2020 and was seconded by Ted Cromleigh. The motion was approved.**

Bills for the Township were submitted and reviewed for payment. **After a brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$35,023.82 from the Hydrant, Light and General Fund for bills and payroll. Ted Cromleigh seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$4,884.99. Ted Cromleigh seconded the motion and the motion carried.**

Bills for Water Account were submitted for review and payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$9,383.02. Chairman Fetter seconded the motion and the motion carried.**

Engineer's Report

Bob Lynn was not present for Engineer's report.

The Paving Project for 2020 has been completed and an invoice was received from the contractor. New Enterprise submitted an invoice and a rectifying change order was prepared to correct the quantity to the amount of product used. The change order reduced the amount of the contract by \$3,604.35. Bob Lynn noted that work was reviewed and approved by Sean Weik. **After brief discussion, Bruce Kramer made a motion to approve the rectifying change order and final payment of \$148,742.65 to New Enterprise Stone. Ted Cromleigh seconded the motion and the motion carried.**

The Michters Road dirt section traffic count information was provided for review. The Board noted that type and quantity were relatively as expected, and the majority of traffic was obeying posted speed

limits. It was noted that Ms. Snyder emailed the information to a resident of the area who had called and complained about issues on the road section.

The Matthew Bicher Major Stormwater Management Plan engineer has offered a time extension greater than the existing time extension in place. The request would extend the approval of the plan until December 20, 2020. **After brief discussion, Bruce Kramer made a motion to approve the time extension for the Matthew Bicher plan to December 20, 2020. Ted Cromleigh seconded the motion and the motion carried.**

Bob Lynn received a letter from Steckbeck Engineering with regards to the Copper Ridge plan. The stormwater compliance letter needs more information regarding downstream discharge and MS4 matters, but Mr. Lynn stated the information must come from PennDOT, not the Township.

The Sunoco road restoration work has not begun. The Township has been requesting information from Jorge, the representative from Sunoco but he has not provided any to date. There is discussion of a new restoration agreement being written but Solicitor Leonard has not seen one yet. Since work has not been completed per the original agreement for Old Mil Road and Distillery Road, any new agreement will include a completion date with penalties for not complying. Solicitor Leonard noted that the Sunoco bond is current and will not be released until work is completed to Township satisfaction.

Bob Lynn stated a GP5 permit for the water line work on South Church Street is necessary. A person will need to be approved to sign the document. **Bruce Kramer made a motion to approve Bob Lynn to sign the require GP5 documents as needed. Ted Cromleigh seconded the motion and the motion carried.**

The HVAC system installed by AH Moyer still requires training that has not been scheduled. Sean Weik explained that the Carrier representative was here with AH Moyer technicians to decipher the AC unit and programming panel. The set up is better but not perfect. The heating system can not be used since Mr. Weik was not shown how to use it. The Board questioned whether the Bond in place gives us assurance of completed work. The final payment will not be made until all concerns are corrected.

Solicitor's Report

Solicitor Leonard presented the Solicitor's report.

An ordinance was drafted to deter the placement of grass and snow within the Township roadway. MS4 will require this when we need to be compliant, but the Board would like to deter the discharge now. Discussion about the possibility of passing a Sidewalk Ordinance continued the discussion. Future improvements and grant money may drive the need to pay that ordinance in the future. The Park & Recreation Board would like to be included in discussions regarding streetscapes for future consideration of walkways and ADA ramps. **After brief discussion, Ted Cromleigh made a motion to approve advertisement of the Grass/Snow Ordinance as drafted with a minor language change in paragraph two. Bruce Kramer seconded the motion and the motion carried.**

A conditional use hearing has been applied for which would be heard by the Board of Supervisors. Solicitor Leonard noted that there are some issues within the Zoning Ordinance with the application as well. She will speak to Barry Wagner regarding the zoning concerns before proceeding with the Conditional Use advertisement.

The Sewer Unconnected and Delinquent list will be reviewed in executive session.

OLD BUSINESS

A Letter was penned requesting PennDOT do a speed study on a section of East Reistville Road and Millbach Road. Resident complaints are driving the request. **After brief discussion Bruce Kramer made a motion to send the letter to PennDOT requesting speed studies on various roads. Ted Cromleigh seconded the motion and the motion carried.**

NEW BUSINESS

An advertisement for Budget Workshops was prepared. The workshops will take place at 6:00pm on October 13th and 6:30 on October 27th. **Chairman Fetter made a motion to advertise Budget Workshops for the 2021 Budget on the dates listed. Ted Cromleigh seconded the motion and the motion carried.**

Utility Update

The Utility Reports for Sewer and Water for August 2020 were reviewed. Sean Weik noted that the water service line to 1537 Heidelberg Ave was repaired but need further repairs. The water line from the main across the street needs repairs as well. There was discussion on how to make the repair and Mr. Weik will work on a plan for the work.

The Water Flow for Month to Date usage was reviewed.

Secretary Report

The August 2020 Northwest Ambulance report was reviewed.

Ms. Snyder wished to review donations as budgeted for 2020. The planned Scout donation was reviewed, and the Board would like to divide it between the Boy Scouts and the Girl Scouts this year. The Board would like a headcount to decide the amount given to each group.

A Board member of the Clyde Martin Speedway called to determine if there is a written contract stating an end-time for Saturday night races. The Board stated there is no formal agreement just a long-standing hand-shake agreement listing midnight as an end time.

Ms. Snyder received an email today noting that Michters Road will be closed starting today for the County to make repairs to the Red Bridge.

Information was received listing Trick or Treat as Thursday, October 29th from 6:00-8:00pm.

At 8:26 Chairman Fetter called an executive session to discuss property maintenance and legal matters.

At 9:20 the Board reconvened into regular session.

At 9:22, Bruce Kramer made a motion to adjourn, which was seconded by Ted Cromleigh. All were in favor, and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be held on October 13, 2020 at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.