

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**October 13, 2020
MEETING MINUTES**

Board members present:

Paul Fetter - Chairman
Bruce Kramer
Ted Cromleigh

Others present:

Sean Weik – Public Works Superintendent
Jennifer Snyder – Office Manager
1 member of the public

The meeting of Heidelberg Township was called to order at 7:04PM by Chairman Fetter. A moment of silence was called for by Chairman Fetter to signify the passing of elected auditor and former Supervisor and Planning Commission member, Glenn Wolgemuth. The Pledge of Allegiance to the Flag followed.

A call for public comment was made. Peg Fitzkee asked if we could put the newspaper advertised public notices on the Township website. The Board said they will ask Township staff to do that.

Jackie Fetter and Mary Jo Herr of the Park & Recreation Board were in attendance to discuss recreation plans for 2021. They would like to expand the walking path and possibly place benches along the path. The grant application for playground equipment was not accepted by DCNR for this year. We will try to apply for the same plan again next year. There was discussion about PennDOT owned land near the Township and if we could use it for parking. Crosswalks through the Township could be painted. A sidewalk ordinance could be necessary to apply for grant money along the Scenic Byway of Route 419. Chairman Fetter suggested taking some of the suggestion to the Lebanon County MPO for assistance. Bruce Kramer noted that a Millcreek Township resident would like to work with them on future projects. The ballfield at the Schaefferstown Fire Company was discussed as well as new uses for the carnival grounds on the property.

Peg Fitzkee noted that another township resident has concerns after gas was supposedly siphoned from her car gas tank. The Board did not hear of any other people in the area having the same issue.

The Board reviewed the minutes of the meeting from September 22, 2020. **Bruce Kramer made a motion to approve the minutes from September 22, 2020. The motion was seconded by Ted Cromleigh and the motion carried.**

A Treasurer’s Report including cash deposits, PLGIT bank statements and budget comparison for September 2020 was submitted for review. The quarterly Pension Statement from Fulton Financial was reviewed for the Third Quarter of 2020.

Township bills were submitted and reviewed for payment. **After a brief discussion Bruce Kramer made a motion to accept the bills as submitted for a total of \$214,169.35 from the State, Light and**

General Fund for invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.

The Public Works Report for September 2020 was reviewed. The water line repair on South Church Street is scheduled to begin October 19th. Storm pipe work is mostly complete but the jetter to clean others has been unavailable to rent to date.

A loaner tractor has been used to trim trees and other right of way work. It had some mechanical issues but the vendor repaired them quickly.

New Enterprise completed the road restoration work for Sunoco. The line painting still needs to be completed and some shoulder areas need dressing. Mr. Weik was happy with the finished product so far.

Lincoln Paving was the only vendor to provide a price to repaint speed hump markings and walking path lines along Oak Street. **After brief discussion, Ted Cromleigh made a motion to approved Lincoln Paving to do the road painting work designated on the quote. Bruce Kramer seconded the motion and the motion carried.**

The Gasboy Report for September 2020 was reviewed.

The Zoning Officer's Report for September 2020 was submitted for review.

The State Police Report for September 2020 was reviewed.

OLD BUSINESS

There was none.

NEW BUSINESS

The Greater Lebanon Refuse Authority has updated their solid waste plan. New copies for review were dropped off with the Township in case of comments. The Board will review the plan.

Wellspan sent a renewal notice for the drug and alcohol testing consortium. The Board reviewed the document and will renew the contract. **Chairman Fetter made a motion to renew the Drug and Alcohol testing contract with Wellspan. Bruce Kramer seconded the motion and the motion carried.**

The reports from Select Environmental for September 2020 operations were reviewed. There was nothing notable on either to discuss.

A transfer switch for the Prescott Pump station needs to be repaired or replaced. After reviewing the prices for both options, the Board elected to purchase a new switch for \$3,798.00.

The Flow Data for Month to Date October was reviewed.

The September 2020 EIT update was included for review.

The Secretary's Report was presented.

The acknowledgment for the PennDOT Winter Maintenance was presented. Amounts for the future three years of the contract have been adjusted based on a variety of factors.

Dave Siminitus, Sewage Enforcement Officer, sent his monthly work report for September 2020.

Northwest Ambulance sent Monthly and Year to Date information for September 2020 call reports.

Discussion regarding new property owners in the Township ensued.

Ms. Snyder noted that with the passing of Mr. Wolgemuth, a new elected auditor needs to be appointed within 30 days. The Board will seek a replacement for next meeting.

Jeff Hayle of North Lancaster Avenue requested the closure of a portion of North Lancaster Avenue this Sunday for a community block party. The Board wished to have more details before deciding on the closure.

At 8:08 Chairman Fetter called an executive session to discuss property maintenance issues. At 8:26 the Board reconvened into regular session.

The Board and Sean Weik revisited the responsibility of the community Christmas Lights the Lions Club wishes the Township to assume. After discussion the Board decided they will install the lights this year and see how much time they take to maintain. The matter may need to be revisited later.

Bruce Kramer made a motion to adjourn the meeting at 8:45PM, the motion was seconded by Ted Cromleigh and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be on October 27, 2020 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Secretary

Minutes recorded by Jennifer Snyder