

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**April 27, 2021
MEETING MINUTES**

Board members present:

Paul Fetter – Chairman
Ted Cromleigh
Bruce Kramer

Others present:

Jennifer Snyder – Office Manager
Sean Weik – Public Works Superintendent
Bob Lynn – Hanover Engineering
Amy Leonard – Solicitor
Justin LaTourette – Utility Operator

The meeting of Heidelberg Township was called to order at 7:04PM by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

At this time, a call for public comment was made. There was none.

The Board reviewed the minutes of the March 23, 2021 Water Workshop meeting. **After review, Bruce Kramer made a motion to approve the minutes of the March 23, 2021 Water Workshop meeting. Ted Cromleigh seconded the motion and the motion carried.**

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A Treasurer's Report including cash deposits, PLGIT and Fulton bank statements, cash deposits and budget comparison for March 2021 was submitted for review. The quarterly Pension statement from Fulton Financial was presented for review.

Township bills were submitted and reviewed for payment. **After discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$63,643.57 from Light Fund and General Fund for online payments, invoices and payroll. Ted Cromleigh seconded the motion and the motion carried.**

Sewer Bills were submitted for payment. There was discussion regarding a leak at the propane regulators at the main pump station. Repairs are already planned. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$5,222.39. Chairman Fetter seconded the motion and the motion carried.**

Water bills were submitted for review. A hydrant was hit by PennDOT and parts were purchased to fix it and another hydrant. **After brief discussion Bruce Kramer made a motion to accept the bills as submitted for a total of \$9,185.47. Ted Cromleigh seconded the motion and the motion carried.**

The Public Works Report for March 2021 was reviewed. Sean Weik work done on holiday wreaths.

Manhole risers for use in farm fields were discussed. There is concern over potential damage done by farm machines. The use of markers was discussed as well. Chairman Fetter would like to see the original easement agreement to see what provisions were in place for protections of the manholes. The main pump station could use snow catchers installed on the roof to prevent gutter damage. Mr. Weik noted that they are costly. The Board will review what is necessary. The International truck needs some repairs. There is an oil leak amongst other things. The Gasboy Report for March 2021 was reviewed.

The Zoning Officer's Report for March 2021 was reviewed.

The State Police Report for March 2021 was submitted for review.

Engineer's Report

Bob Lynn presented the Engineer's Report.

Ben Fisher has requested a release of his held escrow for the work done for his ECHO house within the water line easement area at 108 Valley View Road. The money was held for eighteen months as a performance guaranty and is eligible to be released on April 30, 2021. **After brief discussion, Ted Cromleigh made a motion to approve the release of the held escrow in the amount of \$5,000 for Ben Fisher, only to be released on or after April 30, 2021. Bruce Kramer seconded the motion and the motion carried.**

The Matthew Bicher project is complete with reviews and we are waiting for them to establish an improvement guaranty. The engineer on the project offered a 60 day time extension until July 19, 2021. **After discussion, ted Cromleigh made a motion to approve the 60 day time extension for the Matthew Bicher Land Development project. Bruce Kramer seconded the motion and the motion carried.**

Bob Lynn noted that the paving projects are out for bid. Sean Weik noted that Sunoco is scheduled to start paving sometime the first week of May.

Solicitor Report

Solicitor Leonard was in attendance to present the Solicitors Report.

The agreement of purchase for the Nitrate system from Martin Water Conditioning was reviewed. After discussion with Martins, they were acceptable of the performance bond but would rather put money in a restricted cash escrow instead of a bond. The Board discussed the provisions in the agreement like guaranty length and warranty matters. Justin LaTourette said he can do some prep work to facilitate a speedier install. Martins would also like 30% of the contract value at the time of ordering. After discussion, the Board decided they would accept a restricted cash escrow of \$20,000. Half of that amount can be released forty-five days after the engineer and DEP accept the work and the remainder will be kept for one year. **After review, Ted Cromleigh made a motion to approve the Contract Purchase of the Nitrate System from Martin Water Conditioning for \$107,677.96. Bruce Kramer seconded the motion and the motion carried. At this time Ted Cromleigh made a motion to approve the addendum to the contract agreeing to accept a restrict cash escrow in lieu of boning requirements for the project. Bruce Kramer seconded the motion and the motion carried. Finally, Ted Cromleigh made a motion to approve the payment of 30% down payment of the nitrate system at the time of purchase. Bruce Kramer seconded the motion and the motion carried.**

The Agriculture Preserve application of Donald Bollinger has been filed but it has been determined that while the bulk of his farm is located in Millcreek Township, there is a small portion of land in Heidelberg Township that has not been entered into the Agriculture Security area as required. The matter has been researched and it is possible for the land to be directly entered into Ag Preserve if there are conservation easements on the land. There are such easements owned by the state and if the Board agrees, the small portion of land may be included the ASA area of Millcreek Township and the farm can be entered into Ag Preserve. A letter from the Board to the State Ag Board will satisfy the notification necessary of their decision. **After brief discussion, Ted Cromleigh made a motion to approve the inclusion of the Donald Bollinger land into the Ag Security Area of Millcreek Township. Bruce Kramer seconded the motion and the motion carried.**

Workers compensation for the volunteers of the Fire Department has changed. They will no longer allow volunteers who only help with fundraising to be covered under the policy. Resolution 904 is presented for approval to align with Workers Compensation Act 108 and define who may be covered under workers compensation from the fire company. **After brief discussion, Ted Cromleigh made a motion to approve Resolution 904 for Workers Compensation coverage for Fire Company volunteers. Bruce Kramer seconded the motion and the motion carried.** A list of two fundraisers for the fire company was presented for approval. A gun raffle and a tractor show/pull will be held in June and July, respectively. **Ted Cromleigh made a motion to approve the presented fundraisers for the Schaefferstown Fire Company. Chairman Fetter seconded the motion and the motion carried.**

There was discussion about the current state of the Mt. Trail Motel. The Board would like to call Commonwealth Code Inspections to do an inspection of the property for potential building code violations. The property on South Lancaster Ave which suffered fire damage has not been fully secured. Solicitor Leonard has spoken to the attorney for the estate and he said they are struggling to find a contractor to do demolition work on the property. The Board would like Commonwealth Code Inspections to condemn the property so individuals are not able to be in the building. This prompted conversation about updating our property maintenance code ordinance to include current provisions and include some interior code enforcement measures.

Solicitor Leonard sent a letter to Attorney George Christianson regarding a property on Hardwood Drive. She has not received a response to date.

A letter was sent to Dan Martin of Blue Lake Builders regarding the transfer of public utility lines in Linda Sue Gardens to the Township. She has not received a response.

Solicitor Leonard received a call regarding the unlicensed dentist that had been practicing in the township. It has been determined that he is no longer providing that service to residents.

A meeting was held with the owner of 307 Old Mill Road to work out some issues of use at the property. The owner is supposed to be filing for a Zoning Hearing and has been told to clean up the property prior to that hearing.

Solicitor Leonard asked if the Board is ready to advertise the sidewalk ordinance draft for adoption. The township office has not received any comments on the draft presented on the website. **Ted Cromleigh made a motion to approve the advertising of the sidewalk ordinance for adoption. Bruce Kramer seconded the motion and the motion carried.**

The Sewer connection list was reviewed. There are some more properties eligible for connection. Other properties need to have letters sent regarding their accounts and tapping fees.

OLD BUSINESS

There was none.

NEW BUSINESS

The Stone Bids were to be presented for approval. No bids were received. We will need to readvertise for next meeting. There was discussion as to whether we will need to bid since our quantities of aggregate have decreased greatly over the last few years. **Ted Cromleigh made a motion to readvertise stone bids for 2021 if necessary. Bruce Kramer seconded the motion and the motion carried.** Ms. Snyder will review the amount spent last year to determine if we need to bid or if three quotes will be adequate.

A request for Fire Police to help with traffic for a benefit ride was received. **After discussion, Ted Cromleigh made a motion to allow the Fire Police to aid in traffic control for a benefit motorcycle ride on Saturday, May 15th. Bruce Kramer seconded the motion and the motion carried.**

The Planning Commission minutes from March 2021 were reviewed. There were no comments.

The March 2021 EIT update was included for review.

Justin LaTourette from Select Environmental was in attendance to discuss the Water and Sewer Reports for March 2021.

Copes Salts replaced the lids on the salt tanks.

A contractor was contacted about repairs to the well building but he is unwilling to price the project. Informal pricing for door replacement is approximately \$10,000. Water usage seems to be greater but unclear as to why. The Act 110 report is done and the CCR Letter is done for mailing. The Prescott pump station aerator broke but the part was purchased and repaired. Hydrant flushing will take place in May. Ted Cromleigh asked that this information be placed on the township website.

The Secretary's Report was presented by Ms. Snyder.

The SEO Report for March 2021 was reviewed.

The Northwest EMS organization sent call reports for March 2021.

Ms. Snyder gave an update on the computer updates of hardware, software and banking.

Ted Cromleigh made a motion to adjourn the meeting at 9:05 PM. The motion was seconded by Bruce Kramer and the motion carried.

The next meeting of the Heidelberg Township Board of Supervisors will be May 25, 2021 at 7:00PM in the Municipal Building, 111 Mill Rd. Schaefferstown, PA 17088.

Secretary

Minutes recorded by Jennifer Snyder