

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**February 22, 2022**  
**MEETING MINUTES**

Board members present:

Paul Fetter – Chairman  
Ted Cromleigh  
Bruce Kramer

Others present:

Jennifer Snyder- Office Manager  
Amy Leonard – Solicitor  
Bob Lynn – Township Engineer  
Sean Weik – Public Works Superintendent  
7 members of the public

The meeting was called to order at 7:00 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made. State Police Sgt. Klein was in attendance to discuss current call trends and matters of concern. The Board and audience members noted some areas of speed concern for him to include in his troop assignments. The Board thanked Sgt. Klein for attending the meeting and for the service the State Police provide.

Steve Hansen was in attendance to discuss the sewer connection for his outbuilding. His desire to tap into the line for the connection will require him to pay for an EDU, but he would like a waiver of paying static charges. The Board said they can not grant that waiver. Bob Lynn and Ted Cromleigh discussed options for Mr. Hansen’s connection including the use of a small grinder installation.

Brandon Nye requested placing a new pickup truck for the Fire Police in the 2023 Budget. The truck would be used to store and haul items like barricades and signs. Options discussed were using the decommissioned Brush Truck from the Fire Company or the Dodge Ram from the Township once a new one is purchased. The Board will review the request. Mr. Nye mentioned the possibility of purchasing an enclosed trailer for the Fire Company to store and haul pumps for basement pumping and other signage as necessary. The Board may look for trailers for the Township and can price them for the Fire Company as well.

Andy Kline was in attendance as the Fire Police Captain. He discussed the potential of purchasing new signage for the Fire Police to use when redirecting traffic due to accidents. He will also work on updating the Fire Police Roster so current members and their information are available for the Township.

A review of the meeting minutes from January 25, 2022, was conducted. **A motion was made by Bruce Kramer to approve the Minutes of the meeting of January 25, 2022 and was seconded by Ted Cromleigh. The motion was approved.**

A Treasurer’s Report for January 2022 was reviewed. Included in the review were bank statements from Fulton Bank and PLGIT, cash deposits and a Budget Comparison for January.

Bills for the Township were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$52,698.80 from the Light Fund, State Fund and General Fund for bills and payroll. Chairman Fetter seconded the motion and the motion carried.**

Bills for the Sewer account were submitted and reviewed for payment. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$82,389.12. Ted Cromleigh seconded the motion and the motion carried.**

Bills for Water Account were submitted for review and payment. There was some discussion about the use of ARP Funds to cover the cost of the fencing erected around the water tank. Ms. Snyder and Solicitor Leonard will review the options. **After brief discussion, Bruce Kramer made a motion to accept the bills as submitted for a total of \$30,015.34. Ted Cromleigh seconded the motion and the motion carried.**

The Public Works Report for January 2022 was reviewed. Sean Weik noted that the water building repair work is nearly complete. Winter maintenance is occurring often.

Quotes for the electrical work generator connections at the water buildings were received. All were reviewed and the contractors were discussed. **After discussion, Ted Cromleigh made a motion to award the quote to JD Electric for the amount of \$16,235.00 Bruce Kramer seconded the motion and the motion carried.**

The Red-Light Inspection Report from CM High was reviewed. No repairs are required at this time. Mr. Weik stated that the red light at Carpenter Steet was malfunctioning, and CM High came to do repairs. A part needs to be received before the repair is complete.

The Gasboy report for January fuel usage was reviewed.

The Zoning Officer's Report for January 2022 was reviewed.

#### Engineer's Report

Bob Lynn presented the Engineer's report.

The Souders Lot Add-on plan was presented by Jason Chernich of Steckbeck Engineering. The plan will take a section of the Souders lot and add it to the neighboring property owned by their daughter. Three waivers involving plan scale and on-lot sewage testing are being sought and all are recommended for approval by Planning Commission. **After review of the waivers, Ted Cromleigh made a motion to approve the waivers requested. Bruce Kramer seconded the motion and the motion carried.**

The Plan was reviewed and recommended for approval. **Ted Cromleigh made a motion to approve the Souders Lot Add-on plan. Bruce Kramer seconded the motion and the motion carried.**

**Finally, Ted Cromleigh made a motion to approve the non-building declaration waiver. Bruce Kramer seconded the motion and the motion carried.**

Martin Water Conditioning contacted the Township regarding pricing for the new ION Unit. DEP design modifications require a price change as well as an increase of material pricing. A change order was submitted for approval of the price changes. Bob Lynn noted that the contract does not allow for the material pricing increase request. Solicitor Leonard reviewed the contract and agreed. The Board understand the situation for the vendor and would like Mr. Lynn to contact their representative to come up with a compromise.

Landmark has been working on the HOP documents for PennDOT needed for the Copper Ridge Development. More information is needed for the Township to approve the submission. As well, Matt Crème is working on indemnification agreement for this submission.

#### Solicitor's Report

Solicitor Leonard presented the Solicitor's report.

Tapping Fee agreements for a couple of properties are being written to work with those individuals.

The court date for the hearing of 108 South Church Street has not been set yet by the District Attorney's Office.

Solicitor Leonard noted that an executive session will be held to discuss personnel matters.

#### OLD BUSINESS

Flashing speed signs for Kleinfeltersville are being discussed. Ted Cromleigh provided information regarding purchasing the items with other municipalities to lower the cost. Bob Lynn did get pricing of \$3,200-\$4,000 per unit. Solar powered units will work since no batteries would need to be changed. A phone app can be used to control settings. Mr. Cromleigh will talk to the purchase organizer to review options.

#### NEW BUSINESS

The insurance company offered a salvage amount for the loss of the Jeep Grand Cherokee used by Township staff. **After review of the offer, Ted Cromleigh made a motion to approve the amount offered for the salvage of the Jeep of \$16,373.00. Bruce Kramer seconded the motion and the motion carried.**

The Schaefferstown Fire Company offered a list of possible fundraisers for 2022 for the Board's approval. **After review, Bruce Kramer made a motion to approve the proposed fundraisers for the Schaefferstown Fire Company for 2022. Chairman Fetter seconded the motion and the motion carried.**

The Planning Commission minutes from November 2021 were reviewed.

The EIT Report for January 2022 was presented.

#### Utility Update

The Utility Reports for January 2022 were reviewed.

Discussion regarding the Water Capacity purchase for the car wash was held. Ms. Snyder noted that Mr. Zimmerman contacted the Township regarding the purchase. He wanted an invoice so he could present it to the bank to secure a loan for the amount due. The Board would like the matter to be completed within the next 30 days or surcharges may be assessed.

The generators at the water buildings are not installed due to unavailable parts.

Sean Weik stated that the light tower was purchased.

Secretary Report

The Northwest Ambulance reports for January 2022 and Year to Date were presented. The PSATS Convention is being held in April 2022. Ms. Snyder will need to know who wants to attend so they can be registered for the event.

At 8:30 Chairman Fetter called an executive session to discuss personnel matters. At 8:58 the Board reconvened into regular session.

**At 9:04 Bruce Kramer made a motion to adjourn, which was seconded by Ted Cromleigh. All were in favor, and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors is scheduled to be held March 22, 2022, at 7:00pm in the Municipal Building., 111 Mill Rd. Schaefferstown, PA 17088.

*Minutes recorded by Jennifer Snyder*

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Secretary