

HEIDELBERG TOWNSHIP PLANNING COMMISSION  
PO Box 188 Mill Road  
Schaefferstown, PA 17088  
(717)949-3885 (fax (717) (949-2915 e-mail: htwpbs@comcast.net

**Minutes**  
**October 17, 2022**

**Planning Commission Members Attendance:**  
**Craig Dieffenbach**  
**Tim Hoffman**  
**Ken Haller**  
**Jedd Erdman**  
**Ted Cromleigh**

**Others in Attendance:**  
**Robert Lynn, Hanover**  
**Engineering**  
**Bob Gearhart, Matthew and**  
**Hockley**

**CALL TO ORDER** – Meeting was called to order by Dieffenbach at 7:04 PM

**AGENDA**

No agenda additions. Motion was made by Hoffman and Second by Cromleigh to approve the agenda. All in favor, motion carried.

**COMMENT FROM THE PUBLIC**

None

**PLANNING COMMISSION MEETING MINUTES**

Motion was made by Erdman and second by Haller to approve the minutes of the September 19, 2022, meeting. All in favor, motion carried with Cromleigh abstaining.

**PLANNING MODULES FOR RECOMMENDATION**

- 1. Rutter/Swanger Lot Add-on Plan – (Matthew and Hockley)**  
**Location – northwest corner of Canaan Grove Rd. and Sheep Hill Rd.**  
**Date Submitted – 6/10/22**  
**Board of Supervisors action required – 10/8/22**  
**Zoning – RLD**

Motion was made by Cromleigh and second by Erdman to recommend approval of the Planning Module Waiver/Non-building Declaration. All in favor, motion carried.

**ACTIVE PLANS FOR REVIEW AND RECOMMENDATION TO THE BOARD OF SUPERVISORS**

1. **Copper Ridge Subdivision Phase 1 Final Plan – (Steckbeck Engineering and Surveying)**  
**Location – north side of Heidelberg Ave.**  
**Date Submitted – 11/30/20**  
**Board of Supervisors action required – 12/23/2022**  
**Zoning – VR**

**Engineer Lynn reported no activity. Motion was made by Erdman and second by Haller to table the plan. All in favor, motion carried.**

2. **Rutter/Swanger Lot Add-on Plan – (Matthew and Hockley)**  
**Location – northwest corner of Canaan Grove Rd. and Sheep Hill Rd.**  
**Date Submitted – 6/10/22**  
**Board of Supervisors action required – 10/8/22**  
**Zoning – RLD**

**Bob Gearhart presented the plan to the Planning Commission. There was a brief discussion regarding the Safe Stopping Sight Distance for the existing driveway on Lot 2.**

**Motion was made by Erdman and second by Cromleigh to recommend approval of modification to Subdivision and Land Development Ordinance Sections 402.C.3(l) and 510.C.1(g) regarding Safe Stopping Sight Distance for Lot 2. All in favor, motion carried.**

**Motion was made by Hoffman and second by Cromleigh to recommend approval of the Rutter/Swanger Lot Add-on Plan . All in favor, motion carried.**

**ACTIVE PLANS STILL UNDER REVIEW WITH ENGINEERING AND ZONING**

1. **Barry Subdivision – Distillery Road – (Matthew and Hockley)**  
**Location – northwest corner of Distillery Rd. and Old Mill Rd.**  
**Date Submitted – 8/8/22**  
**Board of Supervisors action required – 12/6/22**  
**Zoning – A and AT**
2. **Cherie Kay Signs – (Diehm & Sons)**  
**Location – west side of Locust St. north of Oak St.**  
**Date Submitted – 6/8/22**  
**Board of Supervisors action required – 10/6/22**  
**Zoning – I**

## **SECRETARY'S REPORT**

- 1. Reviewed the Board of Supervisors minutes.**
- 2. Review of the Zoning Officer's report.**

## **OTHER PLAN/PERMIT ACTIVITY – For Information Only**

- 1. Joseph and Becky Coleman – SWM Exemption  
Location – 12 Morgan Drive  
Application – New Patio**

## **ITEMS FOR DISCUSSION/COMMENTS FROM COMMISSION MEMBERS**

None

## **ADJOURNMENT**

**Motion was made by Hoffman and second by Erdman to adjourn the Planning Commission meeting at 7:55 pm. All in favor, motion carried.**

**NEXT PLANNING COMMISSION MEETING NOVEMBER 21, 2022, AT 7:00 PM**

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**Jedd Erdman, Secretary**