

HEIDELBERG TOWNSHIP PLANNING COMMISSION
PO Box 188 Mill Road
Schaefferstown, PA 17088
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Minutes
February 19, 2024

Planning Commission Members Attendance:
Craig Dieffenbach
Tim Hoffman
Ken Haller
Jedd Erdman
Ted Cromleigh

Others in Attendance:
Robert Lynn, Hanover
Engineering
Alex Kinzey, Steckbeck
Engineering and
Surveying
Mike Martin and Christian
Martin, Owners

REORGANIZATION – Motion was made by Erdman and second by Hoffman to maintain the previous organization including:

Dieffenbach – Chairman
Hoffman – Vice-chairman
Haller – Secretary

All in favor, motion carried.

CALL TO ORDER – Meeting was called to order by Dieffenbach at 7:03 PM

AGENDA

No agenda additions. Motion was made by Erdman and Second by Haller to approve the agenda. All in favor, motion carried.

COMMENT FROM THE PUBLIC

NONE

PLANNING COMMISSION MEETING MINUTES

Motion was made by Erdman and second by Hoffman to approve the minutes of the December 18, 2023, meeting. All in favor, motion carried.

PLANNING MODULES FOR RECOMMENDATION

- 1. Leon H. and Lois G. Kline Subdivision – (DH Enterprises)**
Location – East side of Stiegel Pk. north of Sinclair Rd. intersection
Date Submitted – 5/16/2023
Board of Supervisors action required – 2/27/2024 (12/13/23 time extension)
Zoning – A and HC

Engineer Lynn reported that the applicant's consultant, Michael Hartman of DH Enterprises, indicated that they are still waiting for the completion of the hydrogeologic study/report and, as such, no action is required.

ACTIVE PLANS FOR REVIEW AND RECOMMENDATION TO THE BOARD OF SUPERVISORS

- 1. Leon H. and Lois G. Kline Subdivision – (DH Enterprises)**
Location – East side of Stiegel Pk. north of Sinclair Rd. intersection
Date Submitted – 5/16/2023
Board of Supervisors action required – 2/27/2024
Zoning – A and HC

Engineer Lynn reported that the applicant is still working through Planning Module processing and is not ready for action.

- 2. Michael D., ETAL, and Grace L. Martin – (SESI, Inc.)**
Location – 226 Millbach Rd.
Date Submitted – 7/31/2023
Board of Supervisors action required – 1/26/2024
Zoning – VR

Applicant's consultant, Alex Kinzey of Steckbeck Engineering and Surveying, Inc., presented the plan with the applicant. Items discussed included:

- **Extending sewer to provide direct connection without the need for easement on either proposed lot. The applicant agreed that the extension is a better option.**
- **Planning Commission directed the applicant to discuss the sewer extension with the Board of Supervisors at the February 27, 2024 meeting.**
- **Planning Commission directed the applicant to include an ultimate right-of-way, measured 30 feet from Millbach Road centerline, to be offered for dedication to the Township.**
- **Grinder pump will be Myers WGL20-21, or approved equal.**
- **The low pressure force main extension and laterals shall be directional-bored rather than open-cut.**
- **Driveway swale shall be called out as a swale/BMP.**

Motion to table the plan was made by Cromleigh and second by Erdman. All in favor, motion carried.

ACTIVE PLANS STILL UNDER REVIEW WITH ENGINEERING AND ZONING

1. Family Treasures Wholesale – (Diehm & Sons)
Location – Southeast corner of Stiegel Pk. and Locust St.
Date Submitted – 3/23/2023
Board of Supervisors action required – 1/23/2024
Zoning – LI

SECRETARY’S REPORT

1. Reviewed the Board of Supervisors minutes.
2. Review of the Zoning Officer’s report.

OTHER PLAN/PERMIT ACTIVITY – For Information Only

1. Travis and Danielle Gundrum – SWM Ag Exemption
Location – 115 Valley View Rd.
Application – Deck
2. David and Mary Beth Hurst –SWM Exemption
Location – 120 Canaan Grove Rd.
Application – Driveway realignment/relocation

ITEMS FOR DISCUSSION/COMMENTS FROM COMMISSION MEMBERS

Engineer Lynn presented revised draft of ordinance with previously discussed revisions. Planning Commission directed Lynn to make a final draft of ordinance for presentation to the Board of Supervisors.

ADJOURNMENT

Motion was made by Hoffman and second by Haller to adjourn the Planning Commission meeting at 8:34 pm. All in favor, motion carried.

**NEXT PLANNING COMMISSION MEETING IS SCHEDULED FOR March 18, 2024,
AT 7:00 PM**

Ken Haller, Secretary