

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**March 24, 2026**  
**MEETING MINUTES**

Board members present:

Paul Fetter  
Ivan Martin  
Stephen Martin

Others present:

Jennifer Snyder – Office Manager  
Paul Bametzreider – Solicitor  
Scott Hain – Township Engineer/Zoning Officer  
Sean Weik – Public Works Superintendent  
Justin LaTourette – Utility Operator  
34 members of the public

The meeting was called to order at 6:32 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made.

Wendy Kern of North Market Street asked how to slow down traffic on Route 419 entering the intersection with Route 897. The speed limit is marked as 35 MPH but trucks often travel faster requiring jake breaks to be applied. The Board noted that they had PennDOT do a traffic study of that intersection and could not place jake break signage there. Jean Rowe discussed the signage and township responsibility for retarding use of jake breaks.

Larry Brown of Spruce Street asked if the Township could regulate times garage can be picked up. His garbage is being picked up very early in the morning with loud disruptions. Solicitor Bametzreider will look into legislation possibilities.

Connie Smith of Copper Ridge Drive asked if local police coverage was an option. She is disappointed with the lack of local police in the area. Chairman Fetter stated there was non-24 hour local police coverage years ago but costs forced the decision to disband the force.

Tim Hoffman of Hardwood Lane discussed the Planning Commission’s desire to appoint him as their representative at the upcoming Zoning Hearing NOV Appeal hearing. Statute requires the Board of Supervisors to appoint a Planning Commission member for that purpose. No vote was taken. Hoffman then asked Stephen Martin how the Township will handle any overages of an Engineer budget should that occur. Mr. Martin is confident that will not happen.

Dustyn Miller of 375 Distillery Road relayed information regarding his Zoning Hearing NOV Appeal hearing and the specifics of the case. He is upset at the process and government overreach. Bruce Kramer noted that Dustyn ran for Supervisor a couple of years ago and is surprised at the situation assessment.

Sherry Stohler of McQuate Drive asked how to restrict truck traffic from coming Westbound on Route 897 and turning right onto Millbach Road. Large trucks are destroying properties in trying to navigate that turn. PennDOT would be the only entity to allow a truck-turning restriction.

Vic Hurst of Lost Acre Lane had some winter weather maintenance concerns. He asked if it is legal for residents to place rebar stakes at the front edge of their properties. It was noted that

while it is legal, any vehicle damage caused by rebar placed within the right of way would be the property owner's responsibility.

Jean Rowe of Mill Road noted a concern regarding baseball players hitting balls as far as the playground. She does not want children to get hit by balls while playing.

Mary Jo Herr of Sunnyside Road questioned comments made at our last meeting by Ivan Martin regarding updates to the Zoning Ordinance. The Board is considering comprehensive zoning ordinance changes.

A review of the meeting minutes of March 24, 2026 was conducted. **Chairman Fetter made a motion to approve the Minutes of the meeting of March 24, 2026 and was seconded by Stephen Martin. The motion was approved.**

Bills for the Township were submitted and reviewed for payment. **After brief discussion, Stephen Martin made a motion to accept the bills submitted for a total of \$81,721.04 from the Light Fund and General Fund for bills and payroll. Ivan Martin seconded the motion and the motion carried.**

Bills for the Water account were submitted and reviewed for payment. **After brief discussion, Ivan Martin made a motion to accept the bills as submitted for a total of \$8,406.99. Stephen Martin seconded the motion and the motion carried.**

Bills for the Sewer account were submitted for review and payment. **After brief discussion, Stephen Martin made a motion to accept the bills as submitted for a total of \$10,433.03. Ivan Martin seconded the motion and the motion carried.**

The Treasurer's Report for February 2026 was reviewed. Included in the review were bank statements from Fulton Bank and PLGIT, cash deposits and a Budget Comparison for year-to-date revenues and expenditures.

The Public Works Report for February 2026 was reviewed. Sean Weik was present for any questions.

The aggregate and paving quotes were received for review. The quotes from New Enterprise and Pennsy Supply were varying but with the Pennsy Supply quarry being close by, it will be cheaper as we pick up the material using our own vehicles. **After brief discussion, Chairman Fetter made a motion to award the aggregate material quote to Pennsy Supply. Stephen Martin seconded the motion and the motion carried. Then Chairman Fetter made a motion to award the paving material quote to Pennsy Supply. Stephen Martin seconded the quote and the motion carried.**

The State Police Report for February 2026 was reviewed.

Planning Commission minutes from February 2026 were reviewed.

Tim Hoffman asked if the Board was going to honor the Planning Commission's wishes and send him as a representative to the upcoming Zoning Hearing NOV Appeal hearing. The Supervisors did not feel it necessary to do so.

The Park & Recreation minutes from February 2026 were reviewed. The March 2026 meeting synopsis was included for review also.

Marshall Kramer of the Park and Recreation Board was in attendance to discuss America 250 plan ideas, trailhead work with the DCNR Grant money and the Get Outdoors initiative by Wellspan Health. A representative from Wellspan was in attendance to review what the Get Outdoors initiative entailed and how partnering with the local libraries helped children include reading and exercising into their life. She requested authorization from the Board to use the Heidelberg Township park area as part of their location options. **After brief discussion, Chairman Fetter made a motion to allow Wellspan include Heidelberg Township park area in the Get Outdoors initiative. Stephen Martin seconded the motion and the motion carried.**

Regarding the DCNR Grant trailhead plan, a Scout proposed building the dugout areas as part of an Eagle Scout project. This would allow for the money earmarked for dugouts to be used in other ways within the Grant plan scope.

The Zoning Officer's Report for Moth to Date March 2026 was presented by Scott Hain. Mr. Hain discussed the zoning permit list and other work DMA has done in assisting residents with zoning questions.

#### Engineer's Report

Scott Hain presented the Engineer's report.

The Musser Lot Add-on plan to reconfigure lot lines was on the agenda for review and possible approval. Mike O'Donnell from Steckbeck Engineering was in attendance to present the plan. There will be no development at this time. Planning Commission has reviewed and recommended approval by the Board of Supervisors. Three waivers were requested for map scale, sewage replacement and wetland study. Each was presented with reason for the request. **After brief discussion, Ivan Martin made a motion to approve the waiver for Location Map/Scale. Stephen Martin seconded the motion and the motion carried. Then Ivan martin made a motion to approve the waiver for Sewage Replacement study. Stephen Martin seconded the motion and the motion carried. Finally, Ivan Martin made a motion to approve the waiver of Wetland Study component. Stephen Martin seconded the motion and the motion carried. Lastly, Stephen Martin made a motion to approve the Musser Lot Add-on Plan as presented. Ivan Martin seconded the motion and the motion carried.**

The Andy Kline Solar Land Development Preliminary Plan, represented by Bear Peak Power, was discussed. The Planning Commission has recommended approval. The project was required to receive zoning relief which was granted by the Zoning Hearing Board. The Board questioned the desire to move forward with just a preliminary plan rather than present a final plan directly. The Bear Peak representative explained that they still needed to acquire PUC approval and they could change an aspect of the plan. The project will encompass 12 acres and already has their NPDES Permit. There are three waiver requests for plan scale, water/sewer feasibility and traffic impact study. All were validated based on the lack of facilities and traffic. **At this time Ivan Martin made a motion to grant the waiver requested for plan scale of the Kline Solar Preliminary Land Plan. Stephen Martin seconded the motion and the motion carried. Then Ivan Martin made a motion to grant the waiver requested for a sewer and water feasibility study. Stephen Martin seconded the motion and the motion carried. Next Ivan Martin made a motion to grant the waiver requested for a traffic impact study. Stephen Martin seconded the motion and the motion carried.** Other characteristics of the plan were reviewed. The Bear Peak representative noted that the life span of the panels is 25 years which are then decommissioned and removed. While this is written into the contract with the landowner, the Township

may hold a bond for the removal. A glare study has been submitted but the panels will be placed in a manner that they will not impact drivers in the area. **After discussion, Ivan Martin made a motion to approve the preliminary plan for the Andy Kline Solar Land Development Plan. Stephen Martin seconded the motion and the motion carried.**

Steckbeck Engineering offered a time extension for the Copper Ridge Phase 2 Land Development Plan until July 28, 2026. They are working on the Well 8 permitting. **Ivan Martin made a motion to grant the Copper Ridge Phase 2 time extension until July 28, 2026. Stephen Martin seconded the motion and the motion carried.**

The Wiegand Land Development Plan of 253 Sheephill Road has been completed but there is a small amount of money remaining for as-built plans. While the underground storm system is working, no as-built plans have been submitted. DMA representatives are acceptable to releasing their held escrow amount of \$2,586.50 based on the functionality of the installed system. **After brief discussion, Ivan Martin made a motion to release the Andrew Wiegand held escrow of \$2,586.50. Stephen Martin seconded the motion and the motion carried.**

Woodland Contractors has submitted Payment Application 1 for work done on the Interior Office Remodel. DMA has reviewed all documents and has recommended approving the payment application. **After brief discussion, Stephen Martin made a motion to approve Payment Application 1 for \$31,275.91 from Woodland Contractors for work on the Interior Office Remodel. Ivan Martin seconded the motion and the motion carried.**

Mr. Hain noted that our MS4 Waiver application will be due in August 2027. Work on the application will start in 2026.

There was a discussion regarding the Board policy on conditional approvals. Mr. Hain would like to review the option as he feels it offers more flexibility of land development plans if only administrative items are outstanding. The items will be reviewed further.

It was noted that staff and Mr. Hain plan to drive down the township roads next week and note any that should be scheduled for repairs.

#### Solicitor's Report

Solicitor Bametzreider was in attendance.

Ordinance 176 to increase Supervisor pay rates to the newly enacted yearly pay of \$3,145.00 was presented. Due to the nature of statute, the pay increase will affect those elected in 2028 and thereafter. Audience discussion noted that the current yearly pay of \$1,875.00 is minimal for the work Supervisors do in the Township. **After brief discussion, Ivan Martin made a motion to adopt Ordinance 176 to increase Supervisor yearly pay to \$3,145.00 beginning with Supervisors elected in 2028. Stephen Martin seconded the motion and the motion carried.**

The sewer line Deed of Dedication for 234 Millbach Road needs to be prepared. Solicitor Bametzreider requested authorization to proceed with the paperwork and review with the landowner. **Stephen Martin made a motion to authorize Solicitor Bametzreider to prepare the Deed of Dedication for 234 Millbach Road. Chairman Fetter seconded the motion and the motion carried.**

#### OLD BUSINESS

There was none.

## NEW BUSINESS

The Lebanon 250 Committee requested a donation to assist in covering costs of the events they have planned to celebrate America 250 throughout Lebanon County. **After discussion, Ivan Martin made a motion to provide \$500 to the Lebanon 250 Committee to support American 250 events. Stephen Martin seconded the motion and the motion carried.**

### Utility Update

Justin LaTourette of Purified Operations was in attendance to discuss utility matters.

The Sewer Report was reviewed. There are no concerns currently.

The Water Report was reviewed.

The water line at 8 Juliada Drive was discovered to be run through the old private Juliada Heights water system via the apparatus on the property. To disconnect and cap the line to the old system would also mean the water line to 8 Juliada Drive would be severed. The best way to disconnect and still provide water would be to have L&N Zimmerman bore a new water line to the home and install a meter pit. Mr. LaTourette has secured pricing for the work with the water line bore quoted at \$3,574.00 and a new meter pit approximately \$1,500.00. **After brief discussion, Ivan Martin made a motion to have L&N Zimmerman bore a new water line for 8 Juliada Drive for \$3,574.00, install a meter pit and then cap the old water system connection. Stephen Martin seconded the motion and the motion carried.**

Mr. LaTourette stated that the phone line used for communication to the well will no longer be viable as Verizon phases out those types of communication lines. A conversion to cellular controls will be the better option to provide communications from the well to an operator. A quote from Slaymaker was provided to install the cellular controls for \$7,285.82. **After brief discussion, Stephen Martin made a motion to approve the quote from Slaymaker for \$7,285.82 to install cellular communication controls to the water wells. Ivan Martin seconded the motion and the motion carried.**

The Well 8 Treatment facility planned for addition to the public water system is still under review. Mr. LaTourette asked who would be providing engineering review of the facility and the permit applications required to add the well. Ms. Snyder noted that well requires a water treatment facility and Steckbeck Engineering has been working on the design since it is needed to accommodate the extra capacity needed for the Copper Ridge land development project. Technical comments for the design and permit application are required for both DEP and Susquehanna River Basin. Scott Hain from DMA said he will discuss the review with Mr. Latourette after the meeting.

The EIT Report for February 2026 was presented for review.

The SEO Report for February 2026 was presented.

### Secretary Report

A September 11<sup>th</sup> National Memorial Trail is planning to utilize some local roads in Heidelberg Township for the route. The organization requested the ability to post signs along the route at no cost to the Township. **After brief review, Ivan Martin made a motion to approve the installation of route signs along the September 11<sup>th</sup> National Memorial Trail through Heidelberg Township. Stephen Martin seconded the motion and the motion carried.**

The Fire Police requested approval to assist with traffic control during the Palm Sunday event along Heidelberg Avenue. **Chairman Fetter made a motion to allow the Fire Police to direct traffic**

**during the Palm Sunday morning event along Heidelberg Avenue. Stephen Martin seconded the motion and the motion carried.**

Sean Weik noted that the insulators were unsure how to provide replacement of the insulation above the bathroom areas. With limited space and support in the ceiling area, they suggested the use of spray foam to facilitate the repair. The Board agreed to use the product in lieu of other options.

**At 8:39 Chairman Fetter called an executive session to discuss personnel matters and litigation matters. At 9:08 the Board reconvened into regular session.**

**At 9:15 Chairman Fetter made a motion to adjourn, which was seconded by Stephen Martin. All were in favor, and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be held at the Schaefferstown Fire Company, 200 N Locust St, Schaefferstown on April 28, 2026 at 6:30pm.

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Secretary