

HEIDELBERG TOWNSHIP BOARD OF SUPERVISORS

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**April 28, 2026  
MEETING MINUTES**

Board members present:

Paul Fetter  
Ivan Martin  
Stephen Martin

Others present:

Jennifer Snyder – Office Manager  
Paul Bametzreider – Solicitor  
Nick Ebersole – Township Engineer/Zoning Officer  
Sean Weik – Public Works Superintendent  
Justin LaTourette – Utility Operator  
15 members of the public

The meeting was called to order at 6:30 by Chairman Fetter, followed by the Pledge of Allegiance to the Flag.

A call for public comment was made.

Jean Rowe of Mill Road requested rate figures for utility bills to be placed on the Township website. Ms. Snyder said she will work with office staff to place that information on the website. Jamie Wolgemuth of North Carpenter Street discussed the potential for an ordinance governing jake break use. He provided a sample of the Millcreek Township ordinance for illegal jake break use on Main Street which is Route 419. Ms. Snyder noted that a few years ago the Township had PennDOT do a traffic study to determine where jake breaks could be regulated on PennDOT roads in the Township. The Board at that time determined the locations PennDOT permitted jake break banning were not locations of complaints so regulation was not a benefit. Mrs. Rowe asked if she could see the study. Ms. Snyder will have to locate it as it is packed away for the remodel but will let Mrs. Rowe know when it is found.

A review of the meeting minutes of March 24, 2026 was conducted. **Ivan Martin made a motion to approve the Minutes of the meeting of March 24, 2026 and was seconded by Stephen Martin. The motion was approved.**

Bills for the Township were submitted and reviewed for payment. **After brief discussion, Stephen Martin made a motion to accept the bills submitted for a total of \$126,606.84 from the Light Fund and General Fund for bills and payroll. Ivan Martin seconded the motion and the motion carried.**

Bills for the Water account were submitted and reviewed for payment. **After brief discussion, Ivan Martin made a motion to accept the bills as submitted for a total of \$16,064.74. Stephen Martin seconded the motion and the motion carried.**

Bills for the Sewer account were submitted for review and payment. **After brief discussion, Ivan Martin made a motion to accept the bills as submitted for a total of \$7,898.03. Stephen Martin seconded the motion and the motion carried.**

The Treasurer's Report for March 2026 was reviewed. Included in the review were bank statements from Fulton Bank and PLGIT, cash deposits and a Budget Comparison for year-to-date revenues and expenditures.

The Public Works Report for March 2026 was reviewed.

Sean Weik was present for any questions.

The 2026 Paving Project bids were reviewed after opening last week. Base bids and the add-alternate amounts were reviewed. The additional paving project pricing would put the project well over the amount budgeted. Multiple bidders were recognized with the two lowest bidders less than \$100 apart for the base bid projects. **After brief discussion, Ivan Martin made a motion to award the 2026 Paving Project base bid only to New Enterprise in the amount of \$197,002.70. Stephen Martin seconded the motion and the motion carried.**

The 2026 Seal Coat Project bids were reviewed after opening last week. There were multiple bidders with the lowest bid offered by Russell Standard. **After discussion, Ivan Martin made a motion to award the 2026 Seal Coat Project to Russell Standard in the amount of \$48,913.92. Stephen Martin seconded the motion and the motion carried.**

The State Police Report for March 2026 was reviewed.

The Park & Recreation minutes from March 2026 were reviewed.

Construction plans for the triangle land rehabilitation are being prepared and will be reviewed by the Park and Recreation Board in the coming months. After Board approval, the project will be bid. Information on the Schuylkill Highland Mini grant was received in the township office last week. The grant application is due May 14<sup>th</sup> and small recreation and conservation projects are the grant focus. Ms. Snyder asked the Board to authorize DMA to work on a grant project with the Park and Rec Board at their next meeting so the application can be processed by the due date. **At this time Ivan Martin made a motion to allow DMA to work on an application for the Schuylkill Highland Mini grant. Stephen Martin seconded the motion and the motion carried.**

Mary Jo Herr of the Park and Recreation Board was in attendance to discuss the Eagle Scout dugout installation project. The Eagle Scout met with them at their March meeting and they would like authorization to allow the Scout to move forward with the project. Pictures of the proposed structures are included for Board review. **After brief discussion, Ivan Martin made a motion to allow the Eagle Scout baseball dugout project to move forward as needed. Stephen Martin seconded the motion and the motion carried.**

The Zoning Officer's Report for Month to Date April 2026 was presented by Nick Ebersole. Mr. Ebersole discussed the zoning permit list and other work DMA has done in assisting residents with zoning questions.

### Engineer's Report

Nick Ebersole presented the Engineer's report.

A spreadsheet tracker for land plans was presented to the Board for information.

The Michael Ginder High Street land development plan is complete and he has requested a waiver of as-builts and release of his held escrow. DMA has reviewed all information provided by Hanover and has

verified all required vegetation growth is in place. **After a brief discussion, Ivan Martin made a motion to waive as-built requirements and release the escrow held for the Michael Ginder High Street land development plan. Stephen Martin seconded the motion and the motion carried.** Pioneer Builders Group offered a time extension for the Land Development Plan at 2734 Heidelberg Avenue until July 29, 2026. They are working on revising their plan. **Ivan Martin made a motion to grant the Pioneer Builders Group 2734 Heidelberg Ave land plan time extension until July 29, 2026. Stephen Martin seconded the motion and the motion carried.**

Jack Keener offered a time extension for the Land Development and Subdivision Plan for his parcel on Canaan Grove Road until July 28, 2026. They are working on legal matters related to the plan. **Ivan Martin made a motion to grant the Jack Keener a time extension until July 28, 2026 for his Subdivision & Land Development Plan on Cannan Grove Road. Stephen Martin seconded the motion and the motion carried.**

D&T Electric has submitted Payment Application 1 & 2 for work done on the Interior Office Remodel. DMA has reviewed all documents and has recommended approving the payment application. **After brief discussion, Ivan Martin made a motion to approve Payment Application 1 for \$3,334.50 from D&T Electric for work on the Interior Office Remodel. Stephen Martin seconded the motion and the motion carried. Ivan Martin then made a motion to approve Payment Application 2 for \$12,526.67 from D&T Electric for work on the Interior Office Remodel. Stephen Martin seconded the motion and the motion carried.**

Woodland Contractors has submitted Payment Application 2 for work done on the Interior Office Remodel. DMA has reviewed all documents and has recommended approving the payment application. **After brief discussion, Ivan Martin made a motion to approve Payment Application 2 for \$16,876.79 from Woodland Contractors for work on the Interior Office Remodel. Chairman Fetter seconded the motion and the motion carried.**

A change order for \$3,705.00 was received from Woodland Contractors for work done to alter the layout of walls in the rear part of the office building. The change is to facilitate a larger meeting room space. **After brief discussion, Ivan Martin made a motion to approve the change order from Woodland Contractors for the Interior Remodel Project layout change in the amount of \$3,75.00. Stephen Martin seconded the motion and the motion carried.**

### Solicitor's Report

Solicitor Bametzreider was in attendance.

The accident settlement on North Market Street that resulted in hydrant damage is being negotiated. The at-fault driver's insurance company has offered \$10,000 to settle the matter but our out-of-pocket costs are currently around \$15,000. In order to receive the \$10,000 the Board would have to agree to sign a release for any future claims against the insured. There was discussion about placing a lien on the driver's assets to settle the debt. Solicitor Bametzreider will conduct a search and report on his findings at the next meeting.

Signed agreements for the Deed of Dedication and new owner acknowledgement were provided for 230 Millbach Road. They can be executed now that all signatures were collected. The Deed of Dedication for 234 Millbach Road still needs to be completed.

There was discussion about the need for regulations for Data Centers. Recent regulations in neighboring municipalities can be reviewed to come up with a draft that works for Heidelberg Township. **At this time, Ivan Martin made a motion to add Data Center Ordinance preparation to the Solicitor Agenda. Stephen Martin seconded the motion and the motion carried. Then, Ivan Martin made a**

**motion to direct Solicitor Bametzreider to draft an ordinance regulating Data Center installations in Heidelberg Township. Stephen Martin seconded the motion and the motion carried.**

### **OLD BUSINESS**

There was none.

### **NEW BUSINESS**

An invoice was received from Conrad Seigel for actuarial work done for the Employee Pension Fund. The invoice is generally paid directly from the pension fund as directed by the Board. **After brief discussion, Stephen Martin made a motion to pay Conrad Seigel \$3,375.00 from the Employee Pension Fund for their work on the fund. Ivan Martin seconded the motion and the motion carried.**

### **Utility Update**

Justin LaTourette of Purified Operations was in attendance to discuss utility matters.

The Sewer Report was reviewed.

The new battery was installed in the generator at the Kleinfeltersville Pump Station.

The Water Report was reviewed.

During meter reads for the March billing some meters were determined to be in need of repair. Those repairs have taken place. A new meter pit was installed at 8 Juliada Drive when the new water line was installed at the home. With the installation of that new water line, the easement to the old private water system apparatus can be extinguished. Solicitor Bametzreider will work on that matter.

The EIT Report for March 2026 was presented for review.

### **Secretary Report**

A request was made for Fire Police services at a special Lebanon Produce Auction. Jeff Stoltzfus will work out the details with the auction organizers. **Stephen Martin made a motion to allow the Schaefferstown Fire Police to help with traffic at the Lebanon Produce Auction. Ivan Martin seconded the motion and the motion carried.**

There was a discussion regarding cash payments being taken for money due to the township for various items. The No Cash policy was instituted after the payment drop box was installed and people were leaving hundreds of dollars in the box after hours. The township office has a small safe to keep remote deposit checks in until no longer legally required but the safe is currently not in the job trailer during the remodel. After discussion, the Board decided it was best to maintain the No Cash policy.

Jean Rowe asked about the debt service charged on the sewer bill and when that could be lowered with the influx of new homes. Ms. Snyder explained that there is a plan to review the debt service amount once the Copper Ridge Development Phase 1 project is complete and most homes are lived in. The engineer will need to complete a rate study to determine what the new amount would be and that is only feasible to do once the bulk of the units are connected to sewer.

**At 7:45 Chairman Fetter called an executive session to discuss personnel matters. At 8:30 the Board reconvened into regular session.**

**At 8:32 Chairman Fetter made a motion to adjourn, which was seconded by Ivan Martin. All were in favor, and the motion carried.**

The next meeting of the Heidelberg Township Board of Supervisors will be held at the Schaefferstown Fire Company, 200 N Locust St, Schaefferstown on May 26, 2026 at 6:30pm.

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Secretary